

CABINET

**Monday, 14th March, 2011
at 5.00 pm**

**COMMITTEE ROOMS 1 and 2 ,
CIVIC CENTRE**

This meeting is open to the public

Members

Councillor Smith, Leader of the Council
Councillor Moulton, Cabinet Member for Children's
Services and learning
Councillor Baillie, Cabinet Member for Housing
Councillor Dean, Cabinet Member for Environment
and Transport
Councillor White, Cabinet Member for Adult Social
Care and Health
Councillor P Williams, Cabinet Member for Local
Services and Community Safety
Councillor Hannides, Cabinet Member for
Resources, Leisure and Culture

(QUORUM – 3)

Contacts

Cabinet Administrator
Judy Cordell
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Director of Corporate Policy and Economic
Development
Dawn Baxendale
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BACKGROUND AND RELEVANT INFORMATION

The Role of the Executive

The Cabinet and individual Cabinet Members make executive decisions relating to services provided by the Council, except for those matters which are reserved for decision by the full Council and planning and licensing matters which are dealt with by specialist regulatory panels.

Executive Functions

The specific functions for which the Cabinet and individual Cabinet Members are responsible are contained in Part 3 of the Council's Constitution. Copies of the Constitution are available on request or from the City Council website, www.southampton.gov.uk

The Forward Plan

The Forward Plan is published on a monthly basis and provides details of all the key executive decisions to be made in the four month period following its publication. The Forward Plan is available on request or on the Southampton City Council website, www.southampton.gov.uk

Key Decisions

A Key Decision is an Executive Decision that is likely to have a significant

- financial impact (£500,000 or more)
- impact on two or more wards
- impact on an identifiable community

Decisions to be discussed or taken that are key

Implementation of Decisions

Any Executive Decision may be "called-in" as part of the Council's Overview and Scrutiny function for review and scrutiny. The relevant Overview and Scrutiny Panel may ask the Executive to reconsider a decision, but does not have the power to change the decision themselves.

Southampton City Council's Six Priorities

- Providing good value, high quality services
- Getting the City working
- Investing in education and training
- Keeping people safe
- Keeping the City clean and green
- Looking after people

Procedure / Public Representations

Reports for decision by the Cabinet (Part A of the agenda) or by individual Cabinet Members (Part B of the agenda). Interested members of the public may, with the consent of the Cabinet Chair or the individual Cabinet Member as appropriate, make representations thereon.

Smoking policy – The Council operates a no-smoking policy in all civic buildings.

Mobile Telephones – Please turn off your mobile telephone whilst in the meeting.

Fire Procedure – In the event of a fire or other emergency, a continuous alarm will sound and you will be advised, by officers of the Council, of what action to take.

Access – Access is available for disabled people. Please contact the Cabinet Administrator who will help to make any necessary arrangements.

Municipal Year Dates (Mondays)

2010	2011
7 June	17 January
21 June	7 February
5 July	14 February
2 August	14 March
6 September	11 April
27 September	
25 October	
22 November	
20 December	

CONDUCT OF MEETING

TERMS OF REFERENCE

The terms of reference of the Cabinet, and its Executive Members, are set out in Part 3 of the Council's Constitution.

BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

RULES OF PROCEDURE

The meeting is governed by the Executive Procedure Rules as set out in Part 4 of the Council's Constitution.

QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 3.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "personal" or "prejudicial" interests they may have in relation to matters for consideration on this Agenda.

PERSONAL INTERESTS

A Member must regard himself or herself as having a personal interest in any matter:

- (i) if the matter relates to an interest in the Member's register of interests; or
- (ii) if a decision upon a matter might reasonably be regarded as affecting to a greater extent than other Council Tax payers, ratepayers and inhabitants of the District, the wellbeing or financial position of himself or herself, a relative or a friend or:-
 - (a) any employment or business carried on by such person;
 - (b) any person who employs or has appointed such a person, any firm in which such a person is a partner, or any company of which such a person is a director;
 - (c) any corporate body in which such a person has a beneficial interest in a class of securities exceeding the nominal value of £5,000; or
 - (d) any body listed in Article 14(a) to (e) in which such a person holds a position of general control or management.

A Member must disclose a personal interest.

Cont/...

Prejudicial Interests

Having identified a personal interest, a Member must consider whether a member of the public with knowledge of the relevant facts would reasonably think that the interest was so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must disclose the interest and withdraw from the meeting room during discussion on the item.

It should be noted that a prejudicial interest may apply to part or the whole of an item.

Where there are a series of inter-related financial or resource matters, with a limited resource available, under consideration a prejudicial interest in one matter relating to that resource may lead to a member being excluded from considering the other matters relating to that same limited resource.

There are some limited exceptions.

Note: Members are encouraged to seek advice from the Monitoring Officer or his staff in Democratic Services if they have any problems or concerns in relation to the above.

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

Agendas and papers are now available via the Council's Website

1 APOLOGIES

To receive any apologies.

2 DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS

In accordance with the Local Government Act, 2000, and the Council's Code of Conduct adopted on 16th May, 2007, Members to disclose any personal or prejudicial interests in any matter included on the agenda for this meeting.

NOTE: Members are reminded that, where applicable, they must complete the appropriate form recording details of any such interests and hand it to the Democratic Support Officer

TRAFFIC REGULATION ORDERS

3 PROPOSALS FOR WAITING RESTRICTIONS IN BASSETT HEATH AVENUE, SAXHOLM WAY AND WYNTER ROAD (TRO)

Report of the Head of Highways Infrastructure Services, detailing sustained objections to proposed waiting restrictions in Bassett Heath Avenue, Saxholm Way and Wynter Road, attached.

EXECUTIVE BUSINESS NOT BEFORE 5:30 PM

4 STATEMENT FROM THE LEADER

5 RECORD OF THE PREVIOUS DECISION MAKING

Record of the decision making held on 7 and 14 February 2011 attached.

6 MATTERS REFERRED BY THE COUNCIL OR BY THE OVERVIEW AND SCRUTINY COMMITTEE FOR RECONSIDERATION (IF ANY)

There are no matters referred for reconsideration.

7 REPORTS FROM OVERVIEW AND SCRUTINY COMMITTEES (IF ANY)

Report of the Chair of Scrutiny Panel C detailing the Panel's inquiry into the Knowledge Economy and the final report, attached.

8 EXECUTIVE APPOINTMENTS

To deal with any executive appointments, as required.

ITEMS FOR DECISION BY CABINET MEMBER

9 ADMISSION ARRANGEMENTS 2012-13

Report of the Head of Standards, seeking determination of the admission arrangements and Published Admission Numbers (PAN's) for community and voluntary controlled schools for 2012-13, attached.

10 CHANGES TO THE SCHOOLS FAIR FUNDING FORMULA 2011/12 (

Report of the Assistant Director of Children's Services and Learning, seeking approval of the inclusion of a new grants factor in the Fair Funding Formula which is used to calculate the budget shares for individual schools, attached.

ITEMS FOR DECISION BY CABINET

11 PROPOSALS TO INCREASE THE NUMBER OF PRIMARY SCHOOL PLACES IN THE CITY (

Report of the Cabinet Member of Children's Services and Learning, seeking approval to add up to 160 year R places from 1 September 2011 and up to 195 year R places from 1 September 2012, to primary schools throughout Southampton, attached.

12 BITTERNE PARK 6TH FORM - MODIFICATION OF IMPLEMENTATION DATE

Report of the Cabinet Member for Children's Services and Learning, seeking to bring forward the implementation date for the opening of the Bitterne Park Sixth Form to September 2011 and to approve the admissions policy for the new Bitterne Park Sixth Form, attached.

13 LOCAL TRANSPORT PLAN 3 (

Report of the Cabinet Member for Environment and Transport seeking approval of and the adoption of the Local Transport Plan 3 (LTP3) for Southampton, attached.

14 PLANNING PERMISSION REQUIRED FOR HOUSES IN MULTIPLE OCCUPATION (

Report of the Cabinet Member for Environment and Transport, seeking approval for capital expenditure, in accordance with Financial Procedure Rules, on schemes already included in the Environment and Transport Capital Programme for 2011/12, attached.

15 PROCUREMENT OF A PARTNER TO DELIVER SPORTS DEVELOPMENT FUNCTIONS ON BEHALF OF THE CITY COUNCIL

Report of the Cabinet Member for Resources Leisure and Culture in association with the Cabinet Member for Children's Services and Learning seeking to secure a partner to deliver sports development activities, attached.

16 APPROVAL TO SPEND CAPITAL FUNDING ON ENVIRONMENT AND TRANSPORT PORTFOLIO SCHEMES IN 2011/12

Report of the Cabinet Member for Environment and Transport seeking approval for capital expenditure, in accordance with Financial Procedure Rules, on schemes already included in the Environment and Transport Capital Programme for 2011/12, attached.

17 EXCLUSION OF THE PRESS AND PUBLIC - CONFIDENTIAL PAPERS INCLUDED IN THE FOLLOWING ITEM

To move that in accordance with the Council's Constitution, specifically the Access to Information Procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of any consideration of the confidential appendix to (item no:18)

Appendix 1 of this report is not for publication by virtue of Categories 3 and 4 of paragraph 10.4 of the Council's Access to Information Procedure Rules as contained in the Council's Constitution. It is not considered to be in the public interest to disclose this information because the Appendix contains confidential and commercially sensitive information which would impact on the integrity of a commercial procurement process and the Council's ability to achieve 'Best value' in line with its statutory duties.

18 ADOPTION OF THE SAFE CITY PARTNERSHIP PLAN 2011/12

Report of the Cabinet Member for Local Services and Community Safety seeking approval of the Safe City Partnership Annual Plan for 2011/12, attached.

19 EXCLUSION OF THE PRESS AND PUBLIC - CONFIDENTIAL PAPERS INCLUDED IN THE FOLLOWING ITEM

To move that in accordance with the Council's Constitution, specifically the Access to Information Procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of any consideration of the confidential appendix to (item no:19)

Confidential appendix 2 contains information deemed to be exempt from general publication based on Category 3 of paragraph 10.4 of the Council's Access to Information Procedure Rules. In applying the public interest test it is felt that publication of the information could influence bids made on the Authority's other property transactions which may be financially detrimental to the Council.

20 DISPOSAL OF LAND AT STUDLAND ROAD REDBRIDGE, SOUTHAMPTON

Report of the Cabinet Member for Resources Leisure and Culture, seeking approval for the sale of the land to a preferred bidder following the Informal tender marketing of the property, attached.

21 EXCLUSION OF THE PRESS AND PUBLIC - CONFIDENTIAL PAPERS INCLUDED IN THE FOLLOWING ITEM

To move that in accordance with the Council's Constitution, specifically the Access to Information Procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of any consideration of the confidential appendices to item no:22

Confidential appendices 1 and 2 contain information deemed to be exempt from general publication based on Category 3 of paragraph 10.4 of the Council's Access to Information Procedure Rules. In applying the public interest test it is not considered appropriate to make public offers received as this could lead to a revision of bids and, in the event of the transaction failing to complete, prejudice other interest in the property, therefore reducing the amount receivable by the Council.

22 WESTRIDGE ROAD CAR PARK

Report of the Cabinet Member for Resources Leisure and Culture seeking approval of matters relating to the sale of land in Westridge Road, attached.

THIS ITEM WILL NOT BE HEARD BEFORE 6:30 PM

23 2011/12 GRANTS TO VOLUNTARY ORGANISATIONS

Report of the Cabinet Member for Local Services and Community Safety, seeking approval for the allocation of the 2011-2012 grants to voluntary organisations, attached.

FRIDAY, 4 MARCH 2011

SOLICITOR TO THE COUNCIL

DECISION-MAKER:	CABINET
SUBJECT:	PROPOSALS FOR WAITING RESTRICTIONS IN BASSETT HEATH, SAXHOLM WAY AND WYNTER ROAD
DATE OF DECISION:	14 MARCH 2011
REPORT OF:	HEAD OF HIGHWAYS AND PARKING SERVICES
STATEMENT OF CONFIDENTIALITY	
Not applicable.	

BRIEF SUMMARY

A Traffic Regulation Order was proposed on 27th August 2010 to introduce waiting restrictions in Bassett Heath Avenue, Saxholm Way and Wynter Road. Following public consultation objections remain to these proposals. The matter is therefore following due process in being brought to the Cabinet of the Council to consider the objections and to decide whether the proposed restrictions are approved, amended or withdrawn.

RECOMMENDATIONS:

- (i) That the Cabinet approve the proposed No Waiting, 10am to 6pm, Saturday to Sunday restriction in Wynter Road
- (ii) That the Cabinet approve the proposed No Waiting at Any Time restrictions in Bassett Heath Avenue and Saxholm Way

REASONS FOR REPORT RECOMMENDATIONS

1. That in Wynter Road the proposed restrictions will address residents' concerns over the obstruction of access arising from non-resident parking
2. That in Bassett Heath Avenue and Saxholm Way the proposed restrictions will increase the available road width for vehicles entering and exiting Bassett Avenue, which has been requested to improve safety.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

3. Leaving these road unrestricted was rejected on the basis that it would not address residents' concerns.

DETAIL (Including consultation carried out)

4. Wynter Road

Wynter Road and Hatley Road are two residential roads in Harefield ward. Between the two roads is a sports ground which is used mainly for junior football matches at weekends. Following representation from residents of Wynter Road about the level of on-street parking relating to the football matches, the City Council has proposed a "No Waiting 10am to 6pm Saturday to Sunday" restriction on the west side of Wynter Road. The proposal was advertised on 27 August 2010, and attracted 18 objections from users of the sports ground and residents of surrounding roads.

Officers have carefully considered the objections and concluded that the reasons for the proposal are still valid. The objectors were advised their objections would not be upheld; 6 objectors have requested that their objections are considered by Cabinet.

The reasons given for the objections are:

- The safety of children will be put at risk because they will have to cross more roads to reach the sports ground
- The football club may become unviable if parents are unable to park nearby, and the land could then be sold for redevelopment
- Residents of Wynter Road all have off-road parking which they should use instead of parking on the road
- Parking will be displaced onto surrounding roads which have less capacity to accommodate additional vehicles
- The proposals are disproportionate given that the extraneous parking is only for a few hours a week
- The parking that takes place currently does not cause any problems spectators with mobility impairments will not be able to park close enough to be able access the sports ground

5. **Officer's comments**

Most children involved in the junior football clubs are brought to the sports ground by a responsible adult who should supervise them when crossing roads. Parents are encouraged to use public transport or car-share whenever possible to minimise the impact of parked cars on roads in the vicinity. Whilst residents are encouraged to make use of their off-road parking facilities, many residents find the level of on-street parking obstructs their driveways, and this is one of the reasons for the proposed restriction. Blue Badge holders are able to park on single or double yellow lines for up to three hours at a time provided they do not cause an obstruction.

Whilst many of the objectors' concerns are understandable, on balance it is felt that the restrictions should be implemented to reduce congestion at weekends and improve access for the residents, since the primary purpose of the highway network is for moving traffic, which must take priority over parking.

The objections and officers' responses can be found in the appendix to this report, along with a plan of the area showing the proposed restrictions. Two letters in support of the proposals were received too late to be included in the body of the report; however, these letters can be found in the appendix.

6. **Bassett Heath Avenue and Saxholm Way** – there have been a number of safety concerns raised by residents over parking in the vicinity of junctions along the west side of Bassett Avenue. These concerns have highlighted that parking in many cases is by non-residents and usually long-stay commuter or university-related. Taking into account the higher speed of vehicles exiting Bassett Avenue (with a 40mph limit) Traffic Management proposed no waiting at any time restrictions for 20m on Saxholm Way and 25m on Bassett Heath Avenue (see Maps at Appendix 2 and 3) from the junction with Bassett Avenue.

7. The following points were however raised by the objector (see Appendix 6)
- Due to snow/ice period of winter Saxholm Way and adjoining roads are very treacherous due to the lie of the land and lack of traffic. To overcome this residents park their vehicles on the flat upper section approaching Bassett Avenue.
 - Extending the no waiting at any time parking restrictions would prevent 2/3 vehicles on both sides from parking and that the Council should consider these exceptional circumstances and leave the current parking restrictions unchanged.
8. The following additional points related to the proposals were raised in sustaining the objection (see Appendix 6):-
- The proposed restrictions will not improve visibility due to the presence of hedges, the telephone junction box, pedestrians and cyclists.
 - That the vehicle parking is caused by extortionate City parking charges.
 - That there are no problems for pedestrians or cyclists with the current arrangements.
 - That enforcement officers would issue penalty notices irrespective of the weather conditions
 - The community and authorities are adequately served by the existing arrangements which satisfy safety with no parking immediately upon the important junctions, pedestrian and cyclist access and by virtue of a natural break, immediate space on the flat to avoid congestion or collision in the event of skidding.
9. **Officers Views**
- The available injury accident data in recent years highlights two incidents on the junction of Saxholm Way involving a vehicle turning right into Saxholm Way and a pedestrian crossing the road. There were no recorded incidents in Bassett Heath Avenue. Whilst this highlights the point that most incidents arise through conflicting vehicle and pedestrian movements at junctions, there is no evidence that vehicle parking contributed to these incidents from the accident reports.
10. Whilst the arrangements highlighted by the objector to cater for winter conditions are understandable, in icy conditions there is an increased need to keep junctions clear of vehicles to assist vehicles turning with potentially limited traction. Therefore it is difficult to accept this as the main point of objection.
11. Otherwise taking into account the views raised by the objector, the key point remains of the risk of incidents arising from the higher speed of vehicles entering these junctions and any reduced road width due to vehicle parking. On balance the Traffic Management team remain of the view that primary purpose of the road is for access and that this should take priority of vehicle parking. The report recommendation is therefore to approve these proposals.

RESOURCE IMPLICATIONS

Capital/Revenue

12. For Wynter Road the cost of the TRO, consultation and road signing/lining is estimated to be £4,000, which can be met from the Environment portfolio.
13. For Bassett Heath Avenue and Saxholm Way the cost of the TRO, consultation and lining is estimated to be £2,000, which can be met from the Environment portfolio

Property/Other

14. Not applicable.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

15. The Road Traffic Regulation Act 1984 permits the introduction of the parking restrictions as set out in this report in accordance with a statutory consultation procedure set down in the Act and associated secondary legislation

Other Legal Implications:

16. In preparing and determining the proposals set out in this report the Council is required to have regard to the provisions of Equalities legislation, the Human Rights Act 1988 and s.17 Crime and Disorder Act 1998 (the duty to have regard to the need to remove or reduce crime and disorder in the area). It is considered that the proposals set out in this report are proportionate having regard to the wider needs of the area

POLICY FRAMEWORK IMPLICATIONS

17. Not applicable.

AUTHOR:	Name:	Barbara Thomas	Tel:	023 80388038
	E-mail:	barbara.thomas@bbisl.gov.uk		

KEY DECISION? Yes/No No

WARDS/COMMUNITIES AFFECTED:	Bassett / Harefield
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Map shows the proposals for waiting restrictions in Wynter Road,
2	Map shows the proposals for waiting restrictions in Bassett Heath Avenue
3	Map shows the proposals for waiting restrictions in Saxholm Way
4.	Sustained objections to the proposed restrictions in Wynter Road
5.	Other correspondence received outside of the Public Notice period related to the proposed restrictions in Wynter Road.
6.	Sustained objection to the proposed restrictions in Bassett Heath Avenue and Saxholm Way

Documents In Members' Rooms

1.	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	Yes/No
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at: N/A

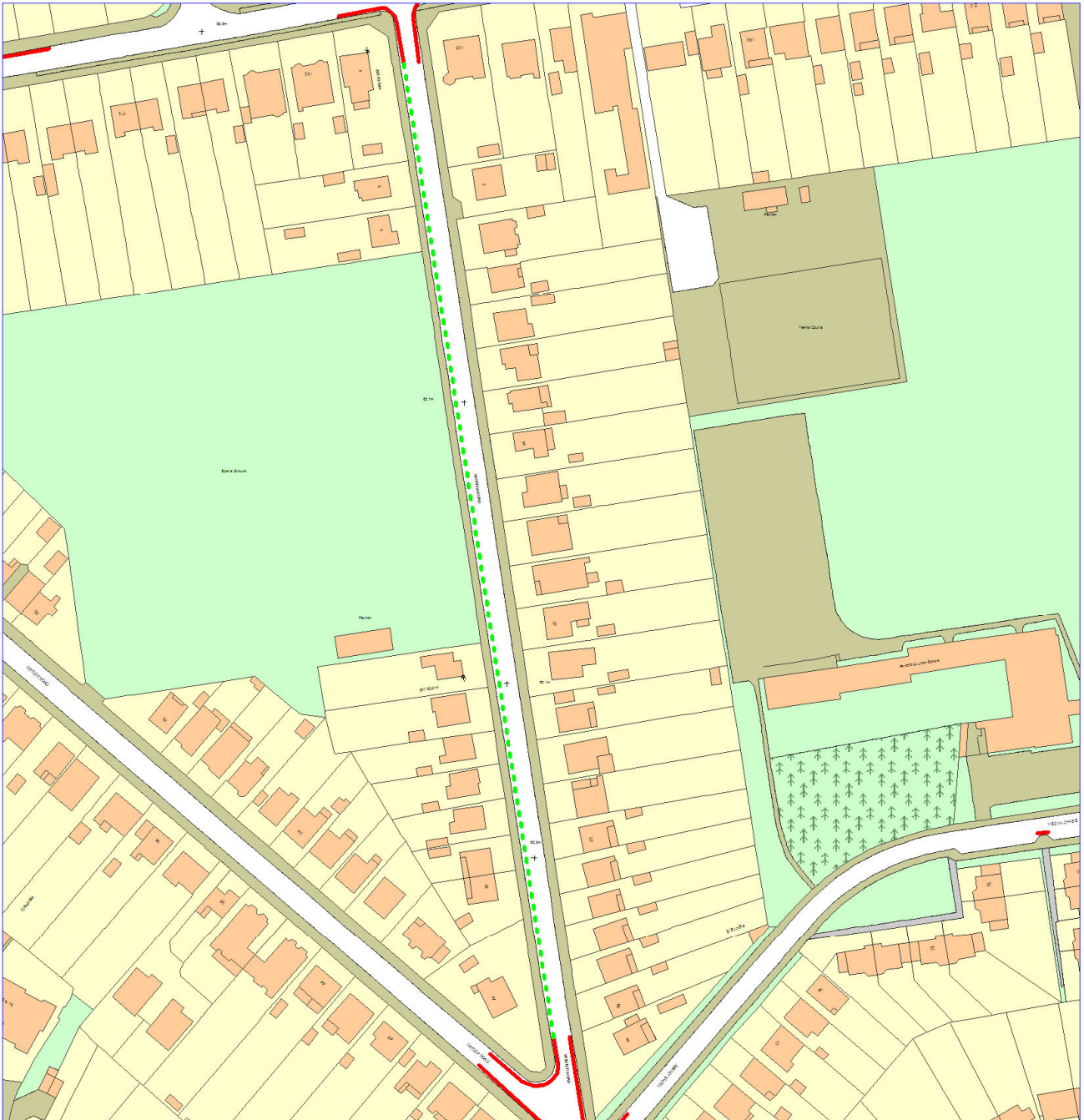
Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None	
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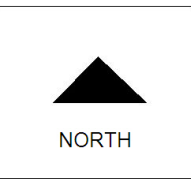
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Map showing proposed parking restrictions in Wynter Road



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Key	 proposed No Waiting 10am - 6pm Saturday to Sunday parking restriction
	 existing No Waiting at Any Time parking restriction



Mick Bishop
 Head of Highways and Parking
 45 Castle Way
 Southampton
 SO14 2PD

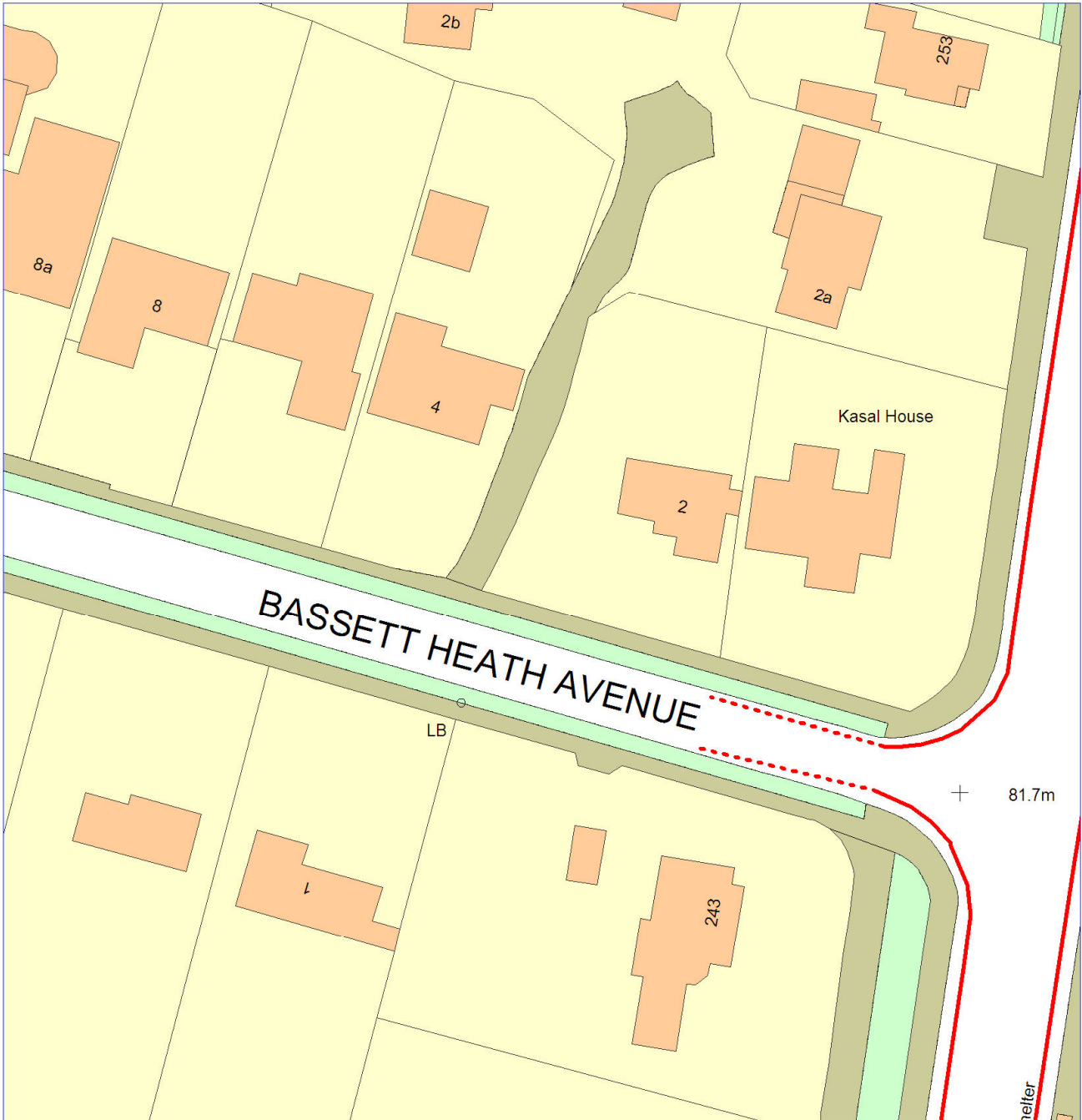
Date: 21.04.10

Drawing Title
 Map showing proposed and existing parking restrictions
 in Wynter Road




Scale: 1:1500

Plan No: NDHWR1

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Key	 Proposed No Waiting at Any Time parking restrictions	 NORTH
	 Existing No Waiting at Any Time parking restrictions	



Mick Bishop
 Head of Highways and Parking
 45 Castle Way
 Southampton
 SO14 2PD

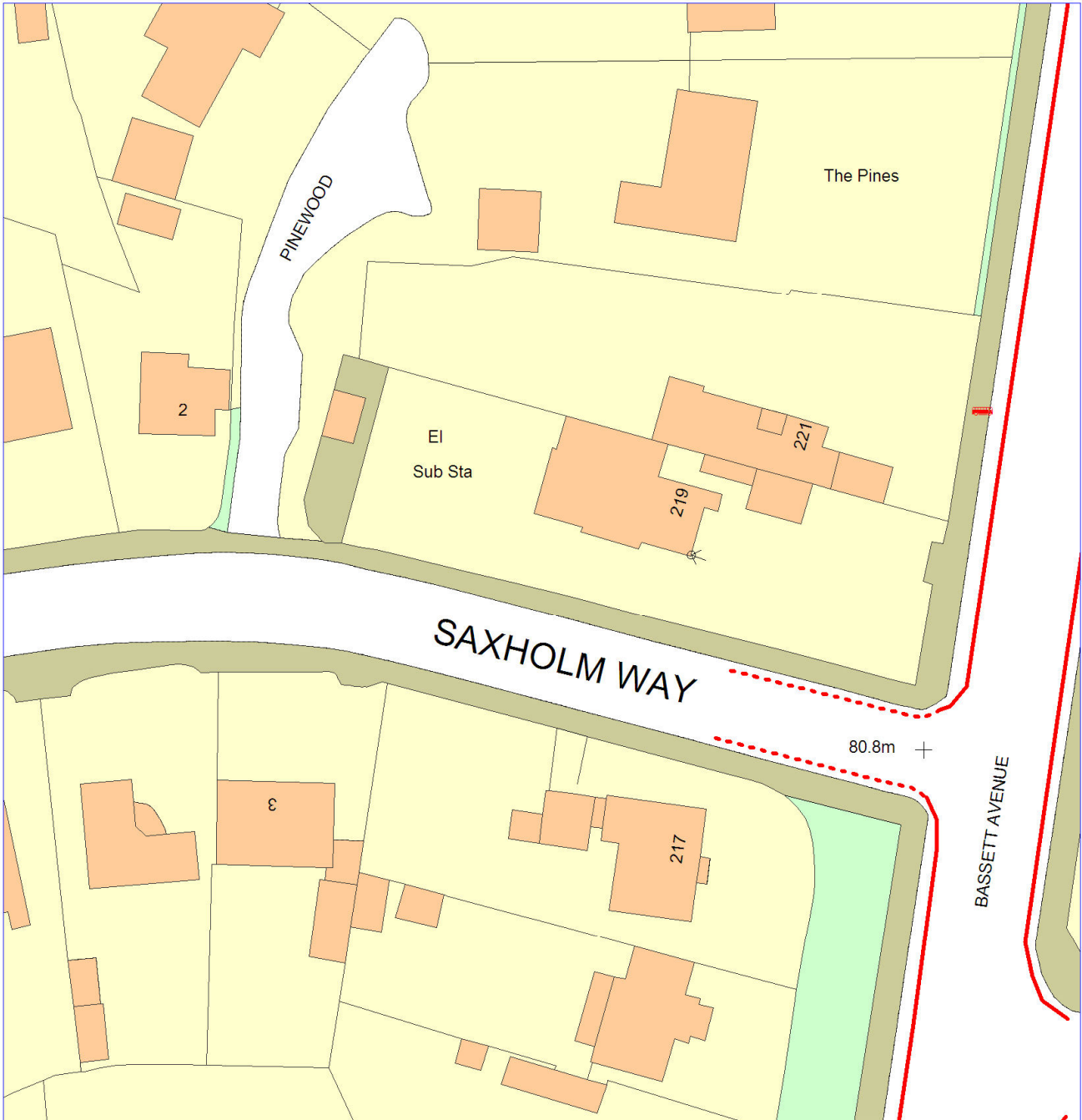
Date: 17.06.10

Drawing Title
 Map showing proposed and existing parking restrictions
 in Bassett Heath Avenue




Scale: 1:500

Plan No: NDBBHA1

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Key	 Proposed No Waiting at Any Time parking restrictions	 NORTH
	 Existing No Waiting at Any Time parking restrictions	



Mick Bishop
 Head of Highways and Parking
 45 Castle Way
 Southampton
 SO14 2PD

Date: 17.06.10

Drawing Title
 Map showing proposed and existing parking restrictions
 in Saxholm Way

Scale: 1:500

Plan No: NDBSA1

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SUSTAINED OBJECTIONS

1. Mrs Crocker via email

Thank you for your letter dated 26th November 2010.

I find the decision to be unacceptable and ask that you forward my reasons as set out below in order that it be placed before the Council's Cabinet for consideration.

Your letter states that The Network Manager has concluded that the original reasons for introducing these restrictions are still valid.

The reasons you have given are that the residents of Wynter Road have problems with parking and are unable to access driveways caused by users of the football ground. No other reasons have been given.

I personally have experienced the same problems on a daily basis for many years so fully appreciate the frustration felt by these residents, however these problem only occur in Wynter Road on a Sunday for the duration of the football season, the residents purchased these homes knowing that the football ground was there. You do not buy a property underneath a flight path and then complain about the aircraft noise.

The Council have clearly identified to me the procedure to follow in circumstance such as those endured by Wynter Road (correspondence email from SCC available on request) Yet it would appear that Wynter Road have either failed to follow the procedure and bypassed straight to a higher level or that indeed the problem is clearly not as excessive as one is being led to believe?

I have requested information from both The Police and The City Council in relation to the level of parking Issues experienced and can confirm that:

The Council responded :
Debbie Hawke - Wareham
Senior Administration Assistant

For The period 01 December 2008- 01 December 2010

Hatley Road 35 penalty charge notices issued

Yeovil Chase from No penalty charges issued

Wynter Road 1 penalty charge issued.

The Police responded:

Sgt Vanessa Ford
Safer Neighbourhood Team
Townhill, Harefield and Bitterne Park
Tel 0845 045 45 45 ext 724 430

In the past few years there have only been:

3 reports from Yeovil Chase concerning parking

For Wynter Road there are even less calls.

In Hatley Road there have been about 12 reports.

These statistics clearly shows where the problem lies and it is not in Wynter Road.

I have tried to contact Councillor Royston Smith to discuss this problem but as yet have failed to receive a return call.

Sustained objections to the proposed restrictions in Wynter Road

By allowing this proposal to go ahead you are clearly allowing what little problem Wynter Road is experiencing to be forced onto Hatley Road which clearly suffers too many problems already.

The resident of Hatley Road have been requesting assistance for many years to help them alleviate the problem caused by the mass build of 76 Flats. We were advised when the speed humps were installed that they also had to be installed in Wynter Road otherwise drivers would just re-route and use Wynter road to avoid the humps, I can see the logic to this, but I fail to see how implementing these restrictions will prevent visitors using nearby Hatley road which is already at capacity.

Aside from the fact that Council should be seen to be spending money wisely in these uncertain times, it also has a duty to protect all residents not just a select few, I would urge you to reconsider and look at the bigger picture. Residents of Hatley road have for a long time requested the option of one way with Wynter Road, back in 2005/2006 a traffic study was carried out and the volume of traffic using Hatley road was considerably higher than Wynter Road, Wynter Road declined this option as they didn't want the influx

The parking issues in Hatley Road are clearly evident from the statistics provided by Hampshire Police and Parking Services, The situation is ongoing and a long term remedied needs to be found.

Copies of original information supplied by SCC and Hampshire Police available on request.

I ask that you notify me of the date of The Cabinet Meeting in order that I may attend.

I would also ask that as it would appear not all persons who objected have received a reply to their original letter added to the fact that it is the Christmas Period the date for pursuing objections should be extended until after The New Year.

Yours sincerely

Mrs Crocker
19 Hatley Road
Bitterne
Southampton
SO18 6NW

2. Mr Goodman via email

From: Shaun Goodman [<mailto:shaun.bitterneyth@btinternet.com>]
Sent: 18 December 2010 22:10
To: Donawa, Naomi
Cc: 'russell hartnell-parker'; councillor.r.smith@southampton.gov.uk; john@johndenham.org.uk
Subject: Parking restrictions - Wynter Road

Dear Naomi,

I thank you for your letter dated 26th November 2010 and I am disappointed to note that you are unable to uphold my objection.

I am sure that all members of Bitterne Youth Football Club, the parents and other family members and friends who support the children who play for the club and undoubtedly the many local residents of the roads surrounding Wynter Road will share my disappointment and will be dismayed that neither Councillor Royston Smith or Mr John Denham MP on behalf of some residents of Wynter Road have not sought to find a solution to the parking problem that is equitable to all users of Wynter Road, but have decided that the answer to the problem is to simply move it elsewhere!

The problems caused by users of the football ground with regard to residents parking and access to their driveways is not in doubt however I feel that it is incumbent upon us to find a solution that is not beneficial solely for the affected residents of Wynter Road but also addresses the parking needs of the wider number of people that use Wynter Road for recreational purposes.

Sustained objections to the proposed restrictions in Wynter Road

My letter to Mr Mark Heath dated 9th September 2010 offer some possible solutions to the problem as an alternative to the proposed restrictions and I would ask that your Network Manager looks at the consequences of simply moving the problem to adjoining roads and reconsiders his decision.

I look forward to hearing further from you on this matter.

Kind regards
Shaun Goodman

3. Mr Spanner via email

From: stephen spanner [<mailto:stephen.spanner3@ntlworld.com>]
Sent: 26 November 2010 19:11
To: Donawa, Naomi
Cc: russell hartnell-parker
Subject: Re: Cars parking in Wynter RD on a Saturday & Sunday

Dear Naomi

I do not agree to this restriction. It has been done purely for Political reasons. Surely the safety of children is far more important than for the reasons that this idea was brought forward in the 1st place. I hope that all persons that gave this the go ahead suffer the guilt when the 1st child is killed crossing the road to get to the park. I also believe that there is an alternate reason behind this. Once the Football clubs are forced to move away form here then greedy developers will be eying this land up for development with the Councils help. Call me an old cynic but i have seen this many times in the pasted. I would also like to know the name and contact details of the Network Manager and his report giving his findings.

regards
Mr S R Spanner

4. Mr & Mrs Ford via email

Thank you for your letter.

From it's contents it is clear that you have not taken into account any of the valid reasons why we objected to this proposal. We repeat that Wynter Road is an extremely wide,quiet road with on any given day,very few cars parked on it's length,by contrast Hatley Road is narrow,very busy with traffic and always has many parked cars. Your actions in agreeing to this proposal is just moving the problem to adjacent roads.

Questions we raised in our letter have still not been answered,why when games are played on Sundays does the restriction include Saturdays?
Will this restriction be in place for 52 weeks a year or just for the football season?

Please reconsider.

Sincerely Mr and Mrs G Ford

5.

RECEIVED

23 DEC 2010

1 Hatley Road
Bitterne
Southampton
SO18 6NW

Dear Sir/Madam.

21/12/10.

Re: Parking Restrictions : Wynter Road Bitterne.

I wish to object further to the proposal for the Parking restrictions in Wynter Road 10am - 6pm Saturday to Sunday.

I hope that you have checked with your own Parking Services Department and the Police to obtain information and statistics before deciding that you intend to proceed with these restrictions.

On checking personally, I have been told (under a freedom of Info request) the following:-

The City Council have issued 35 parking tickets already in Hatley Rd for illegal parking in the last 12-24 months compared with 1 in year 10 case + 1 in Wynter Rd, both of which appealed successfully!

The Police confirm 12 reports to them of illegal parking in Hatley Rd, 3 in year 10 case + "even less in Wynter Rd" were their exact words!

This proves Hatley Rd has huge parking problems already & cannot accept more parking at all on our road.

When residents of Hatley Rd finally won their request for speed humps + 20 mph limit (which took 2 years) we were told clearly by Cllr. Royston Smith that we could not have this, without Wynter Rd being considered, as he had to look

at the "Bigger Picture" speed humps
in our road would impact on Ham. We
wanted a "one-way" system - Wynter Rd
said 'no' that was it. They got speed humps!
I want you to apply the same "bigger picture"
consideration to this issue now & I oppose
the request by Wynter Rd residents to be
given this restriction as it will impact on Hatley Rd.
The weekends are the times when most people
are at home, parked & with visitors, so
there are very few parking spaces available
from where I live right to the top of Hatley
Rd, & Wynter Rd residents & Royston Smith
know this (Royston has been here plenty of
times & John Derham!)

I therefore, still object to the "No Waiting"
proposal in Wynter Road for these reasons and
thank you for your consideration of my objection.
Yours faithfully

E.A. Taylor

Mrs. E.A. Taylor
1 Hatley Road

Sustained objections to the proposed restrictions in Wynter Road

Terry and Christine Bundy

53 Hatley Road

Bitterne

Southampton

SO18 6NW

E-mail Terence.bundy@sky.com

RECEIVED

14 DEC 2010

Traffic Management

Southampton City Council

45 Castle Way

Southampton

SO14 2PD

Dear Naomi

Ref parking restrictions: Wynter Road

My Wife and I find the decision to go ahead with the parking restrictions unacceptable. The problems Wynter Road has on a week end only, Hatley Road has on daily bases. Since the flats at the bottom of Hatley Road has been built there has been double parking consistently causing many problems, emergency vehicles in particular would have problems passing. Much discussion with MP's and Councillors has taken place to rectify the situation to no avail.

Knowing the problems these restrictions will cause in the surrounding area especially Hatley Road would Councillor Smith and Mr John Denham MP come up with something to help us like permit parking only, No Entry from Taunton Drive end. Or any other suggestions

Yours Sincerely

Terry and Christine Bundy

Other correspondence received outside of the Public Notice period related to
the proposed restrictions in Wynter Road.

Appendix 5

To Mick Bishop
Head of Highways &
Parking

42, Wynter Road
Bitterne
Southampton
SO18 6NY
23.1.11.

Dear Sir,

We wish to fully support the proposal to implement "No Waiting 10am-6pm" in Wynter Road. We have a lot of difficulty getting in and out of our Drive, especially Sundays, due to the Football matches and the large number of cars parked.

Yours sincerely,
Eileen & Ken Marsh

Other correspondence received outside of the Public Notice period related to the proposed restrictions in Wynter Road.

Wynter Road restricting Parking proposal.

Mr K Prince
Sherwood lodge
20 Wynter Road
Bitterne
Southampton
02380 436439

Mr Bishop

I would like to say that we all in wynter road are in favour of this proposal as Chairman and key holder of the sports ground. I believe that restricting the parking on match days along wynter road would benefit the children and parents as more cars would be able to drop off and collect their children in a much safer way, I have seen for myself children running out between parked cars and there have been some near misses. Also we have a lot of elderly residence in wynter road and the emergency services would never be able to gain access to road on match days. The objections you have are not from this road and they do not understand the situation on match days they believe cars will park in adjoining roads. This would not be the case from the feedback I have had at our committee meetings the parents would be willing to come in pairs and share vehicles if this proposal goes ahead this would make the ground allot safer for all that are playing this is a very popular field and we keep it to a high standard not only for the football matches and for the local residence and children. I feel the proposal would improve the ground for all that use it, and be safer with easier access on match days.

Kevin Prince



Chairman /resident

13 DEC 2010

11 Saxholm Dale
Bassett
Southampton
SO16 7GZ

10 December 2010

Miss N Donawa
Traffic Technician, Traffic Management
Network Management
Southampton City Council
45 Castle Way
Southampton
SO14 2PD

Dear Miss Donawa

Firstly thank you for your recent visit to Bassett Heath Avenue and Saxholm Way. I trust that you managed to beat the modern phenomenon traffic from the school run.

As you mentioned Councillor Samuels in conversation I am copying this letter to him. He will, I assume, remember supporting the community, as he always has done regardless of political differences, with the change of the entrance for the Sir Richard Newitt Hall development from onto Saxholm Way to off The Avenue. The main issue regarding Saxholm Way was the "brow" on the hill and the weather in winter and I venture to suggest that any argument accepted by the authorities in the past remains valid. I must also mention that visibility exiting onto the Avenue from the development is considerably easier than either Saxholm Way or Bassett Heath Avenue because of the hedges, the telephone junction box, pedestrians and cyclists. Changing the yellow lines will not affect this situation either way.

Obviously I cannot comment on other roads but in conversation with others your comments regarding parking to avoid the extortionate City parking charges in other roads off The Avenue were confirmed by neighbours. Indeed although it has been many years since I worked in the City centre I used public transport purely because of the cost of parking one of the penalties of commuting.

I would also like to stress that this is not a NIMBY situation. The present yellow lines have been in existence for many years and the present set up works particularly as both Saxholm Way and Bassett Heath Avenue have a natural access aid with the side road (and hedge) running alongside The Avenue restricting immediate parking on the inward side. Pedestrians and cyclists can use this part of the road to cross with ease and with natural kerb breaks for house access I venture to suggest that there are no problems for pedestrian in the existing arrangements.

The Council posted the notices of change several weeks ago and most residents, who travel by car, were totally unaware of the proposed changes. When the topic came up at a social gathering I volunteered to write on behalf of the community to the council as I did some considerable time ago about potholes.

Sustained objection to the proposals for parking restrictions in Bassett Heath Avenue and Saxholm Way.

As a result the Head of Road Maintenance visited me, with Sean McGrath, and the backlog has been cleared. Subsequently this work has been undertaken by the private sector and the productivity and effective working use of resources is clearly visible. On a personal note I applaud further privatisation and amalgamation with other authorities of core functions which not only yields a totally different culture, value for council tax funds but hopefully a considerable reduction in the obscene salaries paid and numbers involved in the top heavy management structure for the council.

The past couple of weeks have totally endorsed the social facility of parking on the flat in both Saxholm Way and Bassett Heath Avenue. Whilst I am now retired I am pleased to learn that the practise of moving cars to the top of both these 2 roads continues in the light of the weather forecast. I must add that for many of us last winter we did not use our cars for 3 weeks because of residual ice on the local roads.

The proposed suggestion reduces the availability of say 2 car spaces which moves vehicles further down each road onto the slopping area. As with many areas of the country, not just the City, we are a "no see" Police area so the proposed cuts in staffing will not make one iota of difference. We are however a burglary risk area and the annual service charge for my burglar alarm system has just arrived technically increasing the cost of the council tax for the increasingly failing Police service that last word being somewhat inappropriate. Therefore with respect their contribution of yellow lines for yellow lines sake falls short of the public's needs given that "if it aint broke don't mend it".

However, Murphy's law always applies, and it would be inevitable that if residents continue to park under the existing arrangements lines would be covered in snow and an enforcement officer, regardless of origin, as they are universally jobsworths could issue tickets which I suggest is an anti social act.

We now come to the core of any argument rules and regulations are merely guidance the art of management is their interpretation. Sadly we have evolved into the Brussels concept of drowning in blind obedience to rules for rules sake and therefore I commend the old logo for the council "working for you".

This concept is my (in conjunction with other local residents particularly those who use cars to travel to work) interpretation of the individual case for Saxholm Way and Bassett Heath Avenue. The community and authorities are adequately served by the existing arrangements which satisfy safety with no parking immediately upon important junctions, pedestrian and cyclist access and by virtue of a natural break immediate space on the flat to avoid congestion or collision in the event of skidding.

I trust that common sense, and in particular practicability, will prevail and the existing arrangements will continue and those making any decisions will be able to support the community rather than issue blanket arrangements based on text book thinking.

Yours sincerely



R A Westcott

Agenda Item 5

EXECUTIVE DECISION MAKING

RECORD OF THE DECISION MAKING HELD ON 7 FEBRUARY 2011

Present:

Councillor Smith	-	Leader of the Council
Councillor Moulton	-	Cabinet Member for Resources and Workforce Planning
Councillor Baillie	-	Cabinet Member for Housing
Councillor Dean	-	Cabinet Member for Environment and Transport
Councillor Hannides	-	Cabinet Member for Leisure, Culture and Heritage
Councillor Holmes	-	Cabinet Member for Children's Services and Learning
Councillor White	-	Cabinet Member for Adult Social Care and Health
Councillor P Williams	-	Cabinet Member for Local Services and Community Safety

73. HOUSING REVENUE ACCOUNT BUDGET REPORT

DECISION MADE: (Ref: CAB 10/11 4887)

On consideration of the report of the Cabinet Member for Housing Cabinet agreed the following:

- (i) To approve the following recommendations to Council at the meeting on 16 February 2011.

Council Recommendations:

- (i) To thank Tenant Association Representatives for their input to the capital and revenue budget setting process and to note their views as set out in this report.
- (ii) To agree that, with effect from the 4th April 2011, the current average weekly dwelling rent figure of £65.15 should increase by 6.99%, which equates to an average increase of £4.55 per week, and to approve the following to calculate this increase:
 - That the percentage increase applied to all dwelling rents should be 5.1%, equivalent to an increase of £3.32 per week; and
 - That the revised phased introduction of the Government's Rent Restructuring regime should be followed, giving an increase in average rent levels of 1.89% (£1.23 per week) and to note that:
 - The total percentage increase in individual rents will vary according to the restructured rent of their property in 2015/16.
- (iii) To agree that the charges for garages and parking spaces for 2011/12 should be increased by 6.99% in line with the increase in average rents.

- (iv) To approve the Housing Revenue Account Revenue Estimates as set out in the attached Appendix 1.
- (v) To approve the revised Housing Revenue Account Capital Programme set out in Appendix 2 which includes total spending of £55.028M on work that meets the definition of “affordable housing”.
- (vi) To approve the use of resources to fund the HRA Capital Programme as shown in Appendix 3, including the following use of unsupported (prudential) borrowing:
 - £2.150M to support the overall programme (unchanged from the report in September 2010);
 - £3.356M to fund the new build programme that is not funded from HCA grant,
 - £2.230M to fund the digital TV proposals,
 - £0.870M to fund the estate regeneration programme pending the receipt of capital receipts from sale of the sites and
 - £3.100M of short term borrowing to sustain the programme in 2010/11, which can be repaid by the end of 2012/13.
- (vii) To amend that parking charges at Wyndham Court as set out in Appendix 5.
- (viii) To adopt the rent setting policy for new build, acquired and converted dwellings set out in Appendix 6.
- (ix) To note that rental income and service charge payments will be paid by tenants over a 48 week period.
- (x) To note that the overall shortfall in resources of £3.079M to fund the capital programme is within the tolerances set by the Executive Director for Resources in the approved Medium Term Financial Strategy and that plans are in place to close this gap as set out in paragraph 35.

74. GENERAL FUND CAPITAL PROGRAMME - 2010/12 TO 2013/14

DECISION MADE: (Ref: 10/11 4930)

On consideration of the report of the Cabinet Member for Resources and Workforce Planning Cabinet agreed the following:

Recommends that Full Council:

- (i) Approve the revised General Fund Capital Programme (which totals £219.5M as detailed in paragraph 4) and use of resources.
- (ii) Approve the over programming of £9.2M as detailed in paragraph 11 which is within the previously approved tolerances.
- (iii) Add £1.4M to the Leader’s capital programme in 2011/12 for the following schemes to be funded by revenue:

- Major Site Development Posts - £150,000
 - Watermark West Quay - £346,000
 - West Quay Site B Phase 2 - £37,000
 - Royal Pier - £445,000
 - Town Depot - £381,000
 - Former Tyrrell & Green Site - £60,000
 - Fruit & Vegetable Market - £25,000
- (iv) Add £3.8M to the Environment & Transport capital programme in 2011/12 for the following works to be funded by government grants (LTP Settlement):
- Roads & Other Highways - £1,923,000
 - Integrated Transport - £1,900,000
- (v) Add £2,649,000 to the Environment & Transport capital programme in 2011/12 for roads to be funded by revenue.
- (vi) Add £2,054,000 to the Environment & Transport capital programme in 2011/12 for Roads to be funded by Council Resources (Highways Borrowing).
- (vii) Add £1.0M to the Environment & Transport capital programme for the Itchen Bridge Toll Automation - £150,000 in 2010/11 and £850,000 in 2011/12, to be funded by council resources (unsupported borrowing) £510,000 and contributions £490,000.
- (viii) Add £920,000 to the Environment & Transport capital programme for the following schemes to be funded by revenue:
- Congestion Relief - £100,000 in 2011/12
 - Pavement Works - £200,000 in 2010/11 and £550,000 in 2011/12
 - St Denys Footway & Lighting - £70,000 in 2010/11
- (ix) Add £800,000 to the Environment & Transport capital programme in 2011/12 for the following schemes to be funded by contributions:
- Civic Centre Place - £625,000
 - Legible Cities - £175,000
- (x) Add £310,000 to the Adult Social Care & Health capital programme in 2011/12 for the following schemes to be funded by revenue:
- Care Standards and Health & Safety £260,000
 - Essential Appliances and Equipment £50,000

- (xi) Add an additional £50,000 to the Local Services & Community Safety capital programme for the Daisy Dip scheme to be funded by council resources (Aster House capital receipt).
- (xii) Note that the revised General Fund Capital Programme takes into account the Comprehensive Spending Review (CSR) for 2011/12 and future years.

75. GENERAL FUND REVENUE BUDGET - 2011/12 TO 2013/14

DECISION MADE: (Ref: CAB 10/11 4929)

On consideration of the report of the Cabinet Member for Resources and Workforce Planning, having received representations from the Pensioners Forum and Members of the Council, Cabinet agreed the following:

- (a) To note the position on the estimated outturn and revised budget for 2010/11 as set out in paragraphs 5 to 11.
- (b) To approve that the Executive Director for Health & Adult Social Care enter into an agreement with NHS Southampton City (NHSSC) under section 256 of the National Health Act 2006 for a period of two years and three months. Under the agreement NHSSC will transfer budget to the Council to spend on services that benefit health as directed within the Local Government Finance Settlement announced on 13th December 2010 and notification from Department of Health on 4th January in respect of 2010/11. The sums to be transferred by NHSSC and for inclusion within the Council's budget are £776,200, £3.1M and £3.0M in 2010/11, 2011/12 and 2012/13 respectively.
- (c) To note the position on the forecast roll forward budget for 2011/12 as set out in paragraphs 13 to 23.
- (d) To note and approve the arrangements made by the Leader, in accordance with the Local Government Act 2000, for the Cabinet Member for Resources and Workforce Planning to have responsibility for financial management and budgetary policies and strategies, and that the Cabinet Member for Resources and Workforce Planning will, in accordance with the Budget & Policy Framework Rules as set out in the Council's Constitution, be authorised accordingly to finalise the Executive's proposals in respect of the Budget for 2011/12, in consultation with the Leader, for submission to Full Council on 16th February 2011.
- (e) Recommends that Full Council:
 - (i) Notes the Consultation process that was followed as outlined in Appendix 1.
 - (ii) Approves the revised estimate for 2010/11 as set out in Appendix 2.
 - (iii) Approves the use of £0.5M of in year under spends to increase the Organisational Development Reserve in 2010/11 to ensure that adequate provision is made for the costs associated with the implementation of staff related savings.
 - (iv) Notes the position on the forecast roll forward budget for 2011/12 as set out in paragraphs 13 to 23.
 - (v) Approves an additional draw from General Fund Balances of up to £0.5M in 2011/12 if required during the year.
 - (vi) Approves the Invest to Save Bids set out in Appendix 3.

- (vii) Approves the revenue pressures and revenue developments as set out in Appendices 4 and 5.
- (viii) Approves the efficiencies, income and service reductions as set out in Appendix 6.
- (ix) Approves the changes to staff terms and conditions set out in Appendix 7.
- (x) Approves the dismissal and re-engagement of staff in order to implement the changes to terms and conditions in the event that a collective agreement cannot be reached with the Unions.
- (xi) Delegates authority to the Chief Executive as Head of Paid Service in consultation with the Chief Financial Officer (CFO) and the Solicitor to the Council to take any steps in connection with amendments to the Terms and Conditions changes, the negotiation of any potential changes with the Unions and any process associated with the implementation of these changes.
- (xii) Delegates authority to the CFO in consultation with the Solicitor to the Council to make changes to the budget for 2011/12 to reflect negotiated changes to the proposals or if a collective agreement cannot be reached with the Unions.
- (xiii) Notes that the Independent Remuneration Panel are currently being convened so that they may review and make recommendations on Members' Allowances to Standards and Governance Committee and thereafter Full Council before September 2011 as required by the law.
- (xiv) Approves the General Fund Revenue Budget as set out in Appendix 8, which assumes a council tax freeze.
- (xv) Delegates authority to the CFO to action all budget changes arising from the approved pressures, bids, efficiencies, income and service reductions and incorporate any other approved amendments into the General Fund estimates.
- (xvi) Notes that after taking these items into account, there is an estimated General Fund balance of £5.1M at the end of 2013/14 as detailed in paragraph 54.
- (xvii) Delegates authority to the CFO, in consultation with the Solicitor to the Council, to do anything necessary to give effect to the recommendations in this report.
- (xviii) Sets the Budget Requirement for 2011/12 at £190,688,500.
- (xix) Notes the estimates of precepts on the Council Tax. collection fund for 2011/12 as set out in Appendix 10.
- (xx) Notes the Medium Term Forecast as set out in Appendix 11.
- (xxi) Authorises the Chief Executive and Chief Officers to pursue the development of the options for efficiencies, income and service reductions as set out in Appendix 6 for the financial years 2012/13 and 2013/14 and continue to develop options to close the remaining projected gaps in those years.

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EXECUTIVE DECISION MAKING

RECORD OF THE DECISION MAKING HELD ON 14 FEBRUARY 2011

Present:

Councillor Smith	-	Leader of the Council
Councillor Moulton	-	Cabinet Member for Resources and Workforce Planning
Councillor Baillie	-	Cabinet Member for Housing
Councillor Hannides	-	Cabinet Member for Leisure, Culture and Heritage
Councillor White	-	Cabinet Member for Adult Social Care and Health
Councillor P Williams	-	Cabinet Member for Local Services and Community Safety

Apologies: Councillors Dean and Holmes

76. RECORD OF THE PREVIOUS DECISION MAKING

The record of the Executive decision making held on 17 January 2011 were received and noted as a correct record.

77. PROVISION OF STREET HOMELESSNESS PREVENTION

DECISION MADE: (Ref: CAB 10/11 5260)

On consideration of the report of the Cabinet Member for Housing and having received representations from the Chief Executive of Southampton Voluntary Services and Members of the Council Cabinet agreed the following modified recommendation:

- (i) That further urgent discussions be entered into by officers with the current provider, Southampton Voluntary Services; and
- (ii) That the decision on how to provide a service to prevent street homelessness contained in recommendations (i) to (iv) of the Cabinet report dated 14th February 2011 be delegated to the Executive Director of Neighbourhoods following consultation with the Cabinet Member for Housing.

78. TO DEVELOP A SHARED FINANCIAL ARRANGEMENT AND INTEGRATED COMMISSIONING OF LEARNING DISABILITY SERVICES WITH NHS SOUTHAMPTON CITY OR A RELEVANT NHS SUCCESSOR BODY

DECISION MADE: (Ref: CAB 10/11 4180)

On consideration of the report of the Executive Director for Health and Adult Care the Cabinet Member for Adult Social Care and Health agreed the following:

- (i) To enter into a partnership agreement between the Council and NHSSC or relevant successor body for a period of ten (10) years from 1st April 2011 upon such terms as the Solicitor to the Council considers reasonable under Section 75 National Health Services Act 2006 and enable the Council to act as lead partner for the Integrated Commissioning of Learning Disability Services and relevant financial arrangements;
- (ii) To delegate authority to the Executive Director of Health and Adult Social Care to enter into this partnership arrangement and approve future variations to the agreement; and
- (iii) To delegate authority to the Executive Director of Health and Adult Social Care to establish a Partnership Board to manage the partnership Arrangements and to agree the constitution and terms of reference for the Partnership Board.

79. CONCESSIONARY FARES 2011/12

DECISION MADE: (Ref: CAB 10/11 5693)

On consideration of the report of the Head of Planning and Sustainability Cabinet agreed the following having complied with paragraph 15 of the Council's Access to Information Procedure Rules:

- (i) To reimburse operators at a rate of 47.6p in the £, plus 7.5p per generated journey, in accordance with the guidance given by the Department for Transport (DfT);
- (ii) To revise the ticket types used in the calculation of the average fare to include day tickets and carnet (multi-trip tickets) in addition to single and returns, as per the guidance issued by the DfT;
- (iii) To delegate authority to the Head of Planning and Sustainability, in consultation with the Chief Financial Officer, to reimburse smaller operators at a fixed rate by agreement between the parties;
- (iv) To delegate authority to the Head of Planning and Sustainability in consultation with the Solicitor to the Council and the Chief Financial Officer, following consultation with the Cabinet Members for Environment and Transport and Resources and Workforce Planning to make any necessary variations or changes to the 2011/12 scheme arising from any outstanding appeals to take any action necessary to give effect to the recommendations including but not limited to the service of statutory Notices (including Variation and Participation Notices) and participation in and determination of any appeal against the proposed Concessionary Fares Scheme or reimbursement arrangements for 2011/12; and
- (v) To delegate authority to Head of Planning and Sustainability, in consultation with the Solicitor to the Council and the Chief Financial Officer, following consultation with the Cabinet Members for Environment and Transport and Resources and Workforce Planning, to determine and approve payment of any substantiated operator claims for additional capacity and capital costs, in accordance with Financial Procedure Rules.

DECISION-MAKER:	CABINET
SUBJECT:	KNOWLEDGE ECONOMY SCRUTINY INQUIRY
DATE OF DECISION:	14 MARCH 2011
REPORT OF:	CHAIR OF SCRUTINY PANEL C
STATEMENT OF CONFIDENTIALITY	
N/A	

BRIEF SUMMARY

From July 2010 to January 2011 Scrutiny Panel C undertook an Inquiry into the Knowledge Economy. The Overview and Scrutiny Management Committee (OSMC) considered the final draft of the Inquiry report on 17th February 2011 and approved it for submission to the Executive. The Scrutiny Inquiry report contains 6 recommendations which have been highlighted in Appendix 1. The Cabinet needs to formally respond to these recommendations within two months to meet the requirements in the Council's constitution.

RECOMMENDATIONS:

- (i) To receive the attached Inquiry report on the Knowledge Economy;
- (ii) To develop a formal response to the recommendations contained within it, including an action plan detailing how the Executive proposes to take forward any of the recommendations contained in the report.

REASONS FOR REPORT RECOMMENDATIONS

1. The overview and scrutiny procedure rules in part 4 of the Council's Constitution requires the Executive to consider all inquiry reports that have been endorsed by the Overview and Scrutiny Management Committee and to submit a formal response to the recommendations contained within them within two months of their receipt.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. None.

DETAIL (Including consultation carried out)

3. The Panel undertook the Inquiry over 4 meetings between July and October 2010 and agreed, at a meeting on 27th January 2011, the 6 recommendations contained within the Inquiry report attached at Appendix 2.
4. Scrutiny Panel C received evidence from a variety of organisations, individuals and officers from Southampton City Council. A list of witnesses who provided evidence to the Inquiry is shown within Appendix 2.
5. Evidence gathered throughout the Inquiry led the Scrutiny Panel to conclude that many of the key elements required for a thriving knowledge economy are in place but need joining up, and that a number of projects which would improve the City's offer are already in development. These include:-
 - Delivery of schemes such as the Cultural Quarter, West Quay 3 and the Royal Pier Waterfront; all 3 of which would enhance the perception of the City;

- The Local Development Framework (including Core Strategy, City Centre Action Plan).
6. The evidence presented to the Scrutiny Panel identified a number of areas where improvements are required to support the development of the knowledge economy. The areas identified by the Scrutiny Panel matched closely with the key priorities for the Solent Local Enterprise Partnership (LEP) that emerged at the end of the Scrutiny Inquiry.
 7. The 6 recommendations agreed by Scrutiny Panel C reflect the key strategic role the Solent LEP will have in driving economic development in Southampton and the need to avoid duplication. If implemented the Scrutiny Panel believe that the recommendations will boost the development of Southampton's knowledge economy thereby strengthening and diversifying the economy of the City.
 8. The Executive needs to consider the Scrutiny Panel's recommendations and to formally respond within two months of the date of receiving this report in order to meet the requirements set out in the Council's constitution.

RESOURCE IMPLICATIONS

Capital/Revenue

9. The Scrutiny Panel are of the belief that the recommendations contained within the appended report could be progressed by re-focussing council officer and partner's time and existing work programmes.

Property/Other

10. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

11. The duty to undertake overview and scrutiny is set out in Section 21 of the Local Government Act 2000 and the Local Government and Public Involvement in Health Act 2007.

Other Legal Implications:

12. None.

POLICY FRAMEWORK IMPLICATIONS

13. The proposals contained within the appended report are in accordance with the Council's Policy Framework.

AUTHOR:	Name:	Mark Pirnie	Tel:	023 8083 3886
	E-mail:	mark.pirnie@southampton.gov.uk		

KEY DECISION? Yes/No No

WARDS/COMMUNITIES AFFECTED:	N/A
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Knowledge Economy Inquiry - Summary of Recommendations
2.	Knowledge Economy Inquiry - Final report of Scrutiny Panel C

Documents In Members' Rooms

	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	No
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

	None	
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Knowledge Economy Inquiry – Summary of Recommendations

Recommendation	Accepted by Executive (Y/N)	How will the recommendation be achieved? (Key actions)	Responsible Officer	Target Date for Completion
<p>1) Solent Local Enterprise Partnership</p> <p>Southampton City Council and local partners work to ensure that the needs of Southampton, in respect of the knowledge economy, are given appropriate consideration and influence as the Solent Local Enterprise Partnership commences its role to provide a clear vision and strategic leadership to drive sustainable private sector-led growth and job creation in the Solent area.</p>				
<p>2) Improving Southampton Quality of Life and Infrastructure</p> <p>Recognising that a focus for the Solent LEP over the next 18 months will be on infrastructure priorities, including key land assets, transport and housing, flood risk mitigation and reliable high speed broadband it is recommended that, in the context of Southampton, Southampton City Council explores opportunities wherever possible to improve broadband speed and connectivity in the City, and continues to work with partners to deliver city centre transformational development schemes and improve the quality of the housing stock.</p>				

Recommendation	Accepted by Executive (Y/N)	How will the recommendation be achieved? (Key actions)	Responsible Officer	Target Date for Completion
<p>3) Sector Planning</p> <p>Southampton City Council works with partners to bring forward high quality employment sites that meet the needs of target clusters identified by the Solent LEP, particularly marine and advanced manufacturing . This should include:</p> <ul style="list-style-type: none"> • The provision of suitable office accommodation particularly a new office quarter for the city centre • Manufacturing space for advanced manufacturing, environmental technologies, marine and aerospace • Waterfront facilities for marine and environmental technologies • Studio and workshop space for creative industries • Labs and test facilities associated with advanced manufacturing, environmental technologies, marine and aerospace. 				
<p>4) Branding, Marketing and Promotion</p> <p>To support the aim of the Solent LEP to establish a single inward investment and place marketing function building on the streamlining of services that has already taken place, Southampton City Council works with</p>				

Recommendation	Accepted by Executive (Y/N)	How will the recommendation be achieved? (Key actions)	Responsible Officer	Target Date for Completion
<p>Marketing Southampton and the Solent LEP to develop a consistent and improved marketing and branding approach for Southampton to build on existing cluster strengths.</p> <p>The approach needs to consolidate, and maintain, base data that answers all the basic questions about the current economy. This should be in the form of a high profile, easily accessed information portal that acts as a foundation for marketing; presenting Southampton to inward investment and; carrying out gap analysis. The broad data headings that need to be covered are:-</p> <p style="padding-left: 20px;">Strategic</p> <ul style="list-style-type: none"> - R&D profile of the Universities - Profile of the current economy (companies and sectors) - Supply chain quality and availability - Business support services <p style="padding-left: 20px;">Staffing</p> <ul style="list-style-type: none"> - Workforce profile - Skills availability - Training support <p style="padding-left: 20px;">People</p> <ul style="list-style-type: none"> - Quality of Life - Culture and recreation 				

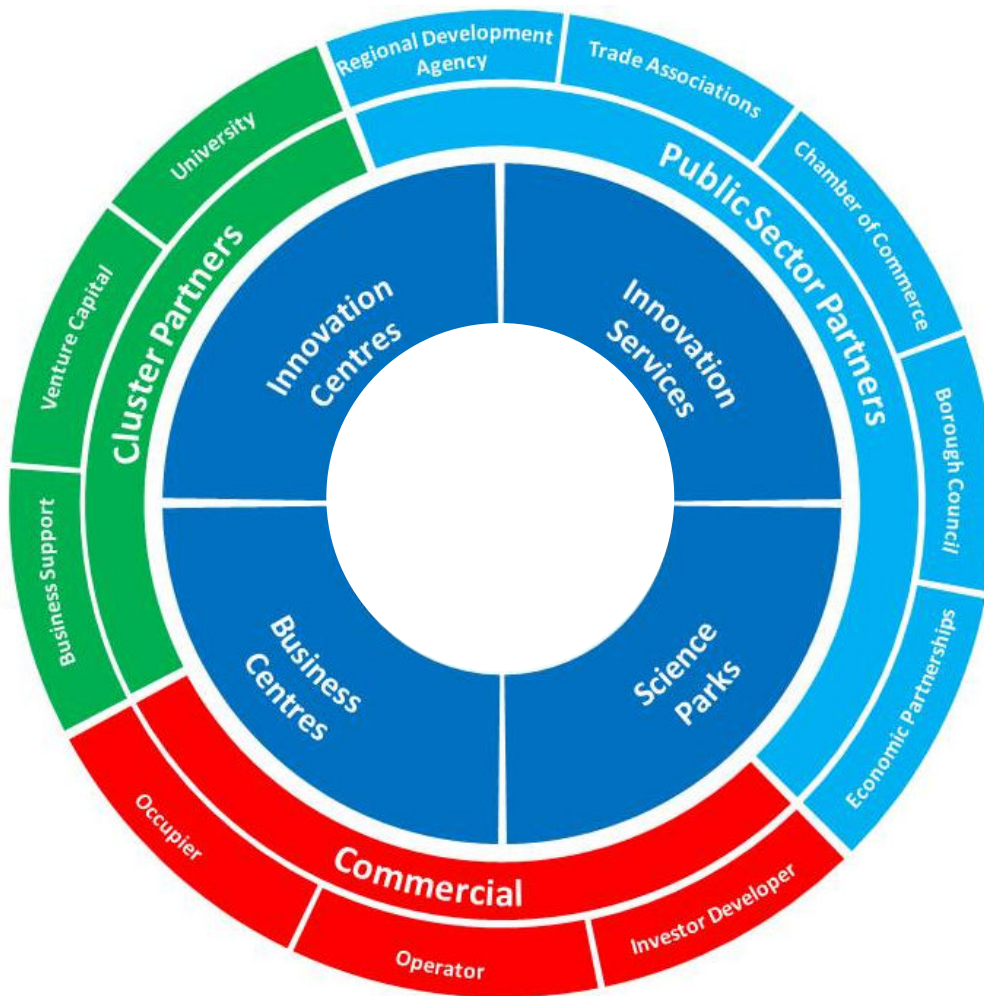
Recommendation	Accepted by Executive (Y/N)	How will the recommendation be achieved? (Key actions)	Responsible Officer	Target Date for Completion
<p>Location and access</p> <ul style="list-style-type: none"> - Commercial Property database (exists) - Transport infrastructure – travel times to key (international and UK) destinations) - Services infrastructure (utilities, broadband) - Forecast issues, opportunities <p>Regulation</p> <ul style="list-style-type: none"> - Ease of doing business 				
<p>5) Developing Partnerships and Networking</p> <p>To improve the City Council’s relationship with, and understanding of businesses within Southampton, it is recommended that, through working with Business Southampton and the Hampshire Chamber of Commerce, Southampton City Council develops a more business friendly approach in its interactions with local companies. This should include establishing informal networks to support emerging and developing sectors. This will require the Council to become less formal and more focused on the needs and preferences of business.</p>				

Recommendation	Accepted by Executive (Y/N)	How will the recommendation be achieved? (Key actions)	Responsible Officer	Target Date for Completion
<p>6) Developing Skills, Improving Business Support and Nurturing Businesses</p> <p>Working with the Solent LEP, higher education and agencies such as Solent Innovation Growth Network, Marine South East and Oxford Innovation develop a local implementation plan to complement the LEP's aims relating to business support (6). This should include:</p> <ul style="list-style-type: none"> • Improving support for graduate "Spin out" programmes • Developing and promoting packages for start up/smaller businesses to incubate them and help them to develop Finance and Entrepreneurial skills • Establishing an "Angel" investors network and get start up businesses in front of "Angel" investors to test their ideas and business plans • Encouraging and supporting the development of apprenticeship training and local work placements for students with the aim of increasing the number of students entering knowledge based employment and retaining talent in Southampton • Sector skill initiatives e.g marine development zone, office skills etc. 				

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KNOWLEDGE ECONOMY INQUIRY

JULY 2010 – JANUARY 2011



PANEL MEMBERSHIP

Councillor Ball (Chair)
Councillor Fitzhenry (Vice Chair)
Councillor Furnell
Councillor Jones
Councillor Odgers
Councillor Thomas
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Knowledge Economy Inquiry

Introduction

1. Since the end of the 20th century many regions and cities of the world have seen their future economic success being based upon the development of a 'knowledge economy'.
2. There is no single universally accepted definition of the knowledge economy or the industry sectors that it includes. One of the clearest is published by the Work Foundation, a leading independent authority on work and its future:
'The knowledge economy is a description of the transition from an economy reliant on physical capital and low cost labour for competitive advantage and organisational performance to an economy where advantage increasingly comes from investment in knowledge based intangibles: R&D, software, design, brand equity and human and organisational capital' (The Work Foundation 2010).
3. Policy at a national, regional and local level all expound a determination to pursue the creation and development of a knowledge based economy. Southampton and its adjoining areas have considerable assets upon which it could construct its future prosperity based upon the 'knowledge economy' – two universities, an expanding science park, a growing international airport, a number of private research institutions, effective local service and public sectors (including medical research facilities in SUHT) as well as a good quality of life.
4. Most commentators suggest that a successful knowledge economy is synonymous with a competitive economy. However, despite being part of one of the most competitive regions in the UK, Southampton currently underperforms in terms of its competitiveness. On the UK Competitiveness Index compiled by Roberts Huggins Associates Southampton is ranked 183rd out of 379 local authority areas, and Southampton is only ranked 160th on the number of knowledge based businesses.
5. Recognising the importance of developing the knowledge economy in Southampton the Overview and Scrutiny Management Committee (OSMC), at its meeting on 17th June 2010, requested that Scrutiny Panel C undertake an Inquiry into the knowledge economy and report back their findings to the OSMC.
6. The agreed purpose of the Inquiry was to determine what further action the City Council and its partners might take to promote the development of Southampton's knowledge economy to benefit local residents and businesses. The full terms of reference for the inquiry, agreed by the OSMC, are shown in Appendix 1.

Consultation

7. Scrutiny Panel C undertook the inquiry over 5 meetings and received evidence from a wide variety of organisations to meet the agreed objectives. A list of witnesses that provided evidence to the inquiry is detailed in Appendix 2. Members of the Scrutiny Panel would like to thank all those who have assisted with the development of this review.

Background

8. The term Knowledge Economy first came to attention in 1968 when it was coined by Peter Drucker in his book 'The Age of Discontinuity', but the concept only gained extensive popularity in the mid 1990s when taken up by academics and governments since when a very large body of research and policy has developed.
9. The knowledge economy is beset with a range of definitions and views as to what business sectors it includes. An outline of suggested knowledge economy business sectors is shown in Appendix 3.

Drivers of the Knowledge Economy

10. The economies of all the countries in the Organisation for Economic Co-operation and Development (OECD), for which comparable statistical information exists, have seen three big structural changes in the past thirty years: the rise of knowledge based services¹ as major generators of value added, exports, and new jobs²; the shift in business investment priorities from investment in physical assets to knowledge based intangible assets³; and the growth of an increasingly well-educated and qualified workforce⁴. The recession has further intensified this process: 84 per cent of all jobs lost between the second quarter of 2008 and the second quarter of 2009 were in manual, administrative and low skilled trades.⁵
11. In April 2010 The Work Foundation published Flat or Spiky: The Changing Location of the British Knowledge Economy. They identify three drivers behind the changes to a knowledge economy:
 - **Market demand** from consumers, business and government shifting towards higher value added goods and services associated with the knowledge economy – consumers are more demanding and much better informed than previous generations;
 - **New 'general purpose' ICT technologies** introduced in the early 1980s and boosted by the spread of the internet in the 1990s have made the knowledge economy possible. As well as their universal direct technological applications they have simultaneously expanded and diversified global markets and vastly increased the flow of ideas and best practice across national borders;
 - **Globalisation** acting as an accelerator on both demand and supply sides: increased trade, information, knowledge, capital and human flows across borders have accelerated the pace of change on both the demand and supply sides.

¹ As defined by the OECD. KE services include business, financial, communication and high tech services and education and health services. KE industries also include high to medium high tech manufacturing and in 2008 these industries accounted for about 50 per cent of UK manufacturing employment

² Across the OECD, employment in knowledge and technology based industries went up from 80 million to 186 million between 1970 and 2005, accounting for 44 per cent of total OECD employment in 2005 (The Work Foundation estimate from KLEMS database)

³ Business investment in intangibles now matches or exceeds investment in physical assets in the UK and the US, and accounts for between 7.5 and 10 per cent of GDP in those OECD economies for which we have comparable figures

⁴ In 1970 over 60 per cent of the UK workforce had little or no qualifications, compared with just over 10 per cent today (The Work Foundation estimates from KLEMS database)

⁵ Brinkley, I. (2009) From Recession to Recovery. The Work Foundation: London

Knowledge Economy - Southampton and South Hampshire

12. The following key reports have been prepared within the last 5 years that relate to South Hampshire and Southampton;

- Knowledge Economy Audit for South Hampshire; The Local Futures Group; March 2005
- Building a Knowledge Economy: Research and Action Planning for the South East Diamonds for Investment and Growth; CLES Consulting; December 2009
- South Hampshire Economic Drivers and Growth; DTZ; January 2007
- Business in Growth Sectors in South Hampshire; TBR; March 2008
- South Hampshire Economic Development Strategy; PUSH (currently being refreshed)
- Charting the Course: Growing South Hampshire's Economy; Centre for Cities; March 2010
- Southampton Economic Development Action Plan; April 2009

13. The December 2009 report – 'Building a Knowledge Economy: Research and Action Planning for the South East Diamonds for Investment and Growth', provides a summary of the perceived areas of strength and weakness for South Hampshire in relation to the knowledge economy:-

Sector strengths and opportunities

- Significant presence of maritime, marine, aerospace sectors
- Advanced manufacturing/engineering (marine activities, building/repairing of ships/boats with strong local supply chain, defence and homeland security, aviation related manufacturing, manufacture of optical instruments and photographic equipment)
- Perceived major potential for low carbon technologies.

Drivers

- Key knowledge assets – significant university presence, improved HEI-business links and joint working with public sector
- Developing strong Public/Private relationships - including e.g. University Centre in Basingstoke co-located with innovation/incubation facilities
- Strong local partnerships across Urban South Hampshire
- Housing quality and supply issues not as acute as in other areas of the South East
- Huge potential labour pool
- Major urban agglomerations fostering knowledge flow
- Southampton Port is a major global gateway.

Blockers

- Over reliance on manufacturing where employment numbers have declined

- Concentrations of low resident skills levels
 - Availability of business to business support services
 - Image and branding of the area
 - Some infrastructure issues – transport links (although not at the scale of some other Diamonds)
 - Broadband infrastructure not sufficient.
14. The summary above identifies that South Hampshire has a number of assets that form the foundations of a knowledge economy. These include two universities, private research institutions, an international airport, and a good quality of life offer. However, if it is accepted that a knowledge economy is synonymous with a competitive economy, and most commentators suggest that it is, then the UK Competitiveness Index produced by the Centre for International Competitiveness allows us to assess Southampton's position. The 2010 index (which contains 13 datasets from 2008) puts Southampton at number 183 out of 379 local authorities in the UK. Of the top 40 positions in the Index only 7 are outside London and the South East.
 15. Southampton scores more highly on the number of knowledge based businesses (160th), Productivity (135th), full-time weekly median pay (100th) but does less well in respect of the number of businesses per 1000 inhabitants (342nd), Economic Activity Rate (293rd), Business Registration per 1000 inhabitants (274th) and Working Age Employment Rate (273rd). In their publication – City Matters: Competitiveness, Cohesion and Urban Governance, Professor Martin Boddy and Professor Michael Parkinson argue that business density (upon which Southampton performs less well) is the critical factor driving competitiveness.
 16. Of the South Hampshire local authorities the highest position on the UK Competitiveness Index is held by Winchester (29th). Test Valley (56th), East Hampshire (81st), and Eastleigh (79th) all appear in the top 100 of the Index. Portsmouth is at 188th position.
 17. Research currently being undertaken indicates that our existing industrial estates, whilst performing a function in relation to smaller scale localised business, do not offer the quality of accommodation that knowledge economy businesses might require and although there are potential office sites with planning permission these have in the main stalled.

PUSH

18. PUSH (Partnership for Urban South Hampshire) is approaching this matter on a sub-regional basis and has both commissioned work and has a Task Group – Enterprise, Innovation and Business Support aimed at addressing these matters. The Task Group has a number of the key players at sub-regional level participating including Solent Innovation and Growth Team, Solent Synergy, Higher Education, Business Link, Manufacturing Advisory Service, SEEDA and local authorities.

Universities

19. Universities have a key role to play in the development of the knowledge economy. Their contribution can be categorised as follows:
 - The creation of a more highly skilled workforce through the formal

education process

- Acting as a source of new business and contributing to business growth through the creation of spin out companies, licensing and royalty arrangements
- Knowledge transfer from the academic body to businesses via initiatives such as Knowledge Transfer Partnerships, consultancy and research projects
- Acting as a catalyst for inward investment.

Findings and Conclusions

20. A summary of the key evidence presented at each of the Knowledge Economy Inquiry meetings is attached as Appendix 4. Conclusions were drawn from each meeting and discussed by the Panel at meeting 4 of the Inquiry.
21. The Scrutiny Panel recognise that many of the key elements required for a thriving knowledge economy are in place but need joining up, and that a number of projects which would improve the City's offer are already in development. These include:-
 - Delivery of schemes such as the Cultural Quarter, West Quay 3 and the Royal Pier Waterfront; all 3 of which would enhance the perception of the City
 - The Local Development Framework (including Core Strategy, City Centre Action Plan)
22. The recent developments such as the Ocean Village Innovation Centre, the partnership between BAE Systems and the University of Southampton to develop the warship engineers of the future, and Lloyd's Register decision to relocate its research experts to a new site in Southampton demonstrates that the City has a lot to offer the knowledge economy sector.
23. From the evidence presented to the Panel the following areas for improvement were identified as being key to enhancing the development of the knowledge economy in Southampton:

Improving Quality Of Life and Infrastructure in the City

- Creating a more attractive City in terms of quality of life, lifestyle and infrastructure to attract and retain talented people
- Need to build a better connected city – Improve broadband and digital hub

Sector Planning

- Focus on developing specific sector clusters including attracting businesses that are within those clusters
- Focus on high value sectors and other business sectors that will support these

Branding, Marketing and Promotion

- Promote Southampton as a location for the knowledge economy
- Develop an improved marketing and branding strategy aimed at businesses in the knowledge economy
- Use "Low Carbon" and "Digital/Connected City" themes to underpin the marketing and branding strategy
- Exploit new ways of connecting such as social networking

Developing Partnerships and Networking

- Share information more freely and create an environment where partners are on an equal footing and input into emerging strategies for the City
- Improve ways in which the City Council interacts with business

Developing Skills

- Increase local skills base to attract business investment

Improving Business Support and Nurturing Businesses

- Improve support for graduate “Spin out” programmes
- Develop and promote better, simpler packages for start up/smaller businesses to incubate them-help them to develop finance and entrepreneurial skills
- Get start up businesses in front of “Angel” investors (An angel investor is an affluent individual who provides capital for a business start-up, usually in exchange for convertible debt or ownership equity to test their ideas and business plans)

Getting Entrepreneurialism on The Curriculum

- Find ways to give students chances to have local work placements with aim of retaining talent in Southampton for the future

Solent Local Enterprise Partnership (LEP)

24. During the development of the Knowledge Economy Inquiry the Government announced that the business-led proposal for a LEP in the Solent area had been successful. The LEP's are replacing the Regional Development Agencies and are tasked with providing strategic leadership in their local areas and creating the right environment for business success and economic growth.
25. The vision of the Solent LEP, incorporating Southampton, Portsmouth, the Isle of Wight, and parts of South Hampshire, is to create an environment that will better facilitate economic growth and private sector investment in the Solent area, allow businesses to grow, become more profitable, greener and enable new businesses to form and prosper.
26. The Solent LEP will focus on: rebalancing the local economy in favour of the private sector; reindustrialising the economic base, supporting the development of knowledge based industries and high value added manufacturing; and providing a catalyst for regeneration.
27. The Solent LEP submission identified that in the first 18 months of the LEP eight key areas of work, building on what has already been achieved in the area, will be taken forward:
 - (1) Develop a growth hub and strategic based clusters which can deliver export led growth in high value employment, capitalising on the sectoral strengths of the area and as a leading location and growth hub for advanced manufacturing and engineering, transport and logistics.

- (2) Strengthen the visitor economy reflecting the increasing importance of the sector to the Solent economy, capitalising on our reputation as an international gateway for business visitors and tourists as well as our natural assets, accommodation, heritage and retail experience.
 - (3) Invest in skills to enable higher levels of employment and deliver a more balanced and sustainable pattern of growth to ensure that local residents are equipped to take up the jobs that are created.
 - (4) Realise the potential of our cities and supporting areas that are economically vulnerable in order to substantially reduce the high levels of welfare and dependency and secure an additional 10,000 job opportunities for those not in work.
 - (5) Focus on infrastructure priorities including key land assets, transport and housing, flood risk mitigation and reliable high speed broadband.
 - (6) Support enterprise, new business starts and business survival through the further development of the Solent Synergy model, recognising that restrictions on public funding will limit the level of direct Government assistance available for enterprise development and business support.
 - (7) Establish a single inward investment and place marketing function building on the streamlining of services that has already taken place.
 - (8) Continue to implement innovation in delivery and funding in order to secure a financially sustainable future and commit to a continued programme of public sector rationalisation and co-location of services across the Local Authorities and with key partners such as Job Centre Plus and the Environment Agency.
28. There is evidently a significant match between the areas for improvement identified by the Scrutiny Panel as being key to enhancing the development of the knowledge economy in Southampton, and the eight key areas of work the Solent LEP will be prioritising from January 2011.

Recommendations

29. To avoid duplication, and to reflect the key strategic role the Solent LEP will have in driving economic development, and the development of the knowledge economy, in Southampton, the Scrutiny Panel have identified a number of recommendations that the Panel believe would, if implemented, boost the development of Southampton's knowledge economy thereby strengthening and diversifying the economy of the City.
30. The Scrutiny Panel has identified a small number of key recommendations that, in times of financial constraint, the City Council and partners can prioritise.

31. Solent Local Enterprise Partnership

Recommendation 1

Southampton City Council and local partners work to ensure that the needs of Southampton, in respect of the knowledge economy, are given appropriate consideration and influence as the Solent Local Enterprise Partnership commences its role to provide a clear vision and strategic leadership to drive sustainable private sector-led growth and job creation in the Solent area.

32. Improving Southampton Quality of Life and Infrastructure

Recommendation 2

Recognising that a focus for the Solent LEP over the next 18 months will be on infrastructure priorities, including key land assets, transport and housing, flood risk mitigation and reliable high speed broadband it is recommended that, in the context of Southampton, Southampton City Council explores opportunities wherever possible to improve broadband speed and connectivity in the City, and continues to work with partners to deliver city centre transformational development schemes and improve the quality of the housing stock.

33. Sector Planning

Recommendation 3

Southampton City Council works with partners to bring forward high quality employment sites that meet the needs of target clusters identified by the Solent LEP, particularly marine and advanced manufacturing . This should include:

- The provision of suitable office accommodation particularly a new office quarter for the city centre
- Manufacturing space for advanced manufacturing, environmental technologies, marine and aerospace
- Waterfront facilities for marine and environmental technologies
- Studio and workshop space for creative industries
- Labs and test facilities associated with advanced manufacturing, environmental technologies, marine and aerospace.

34. Branding, Marketing and Promotion

Recommendation 4

To support the aim of the Solent LEP to establish a single inward investment and place marketing function building on the streamlining of services that has already taken place, Southampton City Council works with Marketing Southampton and the Solent LEP to develop a consistent and improved marketing and branding approach for Southampton to build on existing cluster strengths.

The approach needs to consolidate, and maintain, base data that answers all the basic questions about the current economy. This should be in the form of a high profile, easily accessed information portal that acts as a foundation for marketing; presenting Southampton to inward investment and; carrying out gap analysis. The broad data headings that need to be covered are:-

Strategic

- R&D profile of the Universities
- Profile of the current economy (companies and sectors)
- Supply chain quality and availability
- Business support services

Staffing

- Workforce profile
- Skills availability
- Training support

People

- Quality of Life
- Culture and recreation

Location and access

- Commercial Property data-base (exists)
- Transport infrastructure – travel times to key (international and UK) destinations)
- Services infrastructure (utilities, broadband)
- Forecast issues, opportunities

Regulation

- Ease of doing business

35. Developing Partnerships and Networking

Recommendation 5

To improve the City Council's relationship with, and understanding of businesses within Southampton, it is recommended that, through working with Business Southampton and the Hampshire Chamber of Commerce, Southampton City Council develops a more business friendly approach in its interactions with local companies. This should include establishing informal networks to support emerging and developing sectors. This will require the Council to become less formal and more focused on the needs and preferences of business.

36. **Developing Skills, Improving Business Support and Nurturing Businesses**

Recommendation 6

Working with the Solent LEP, higher education and agencies such as Solent Innovation Growth Network, Marine South East and Oxford Innovation develop a local implementation plan to complement the LEP's aims relating to business support (6). This should include:

- Improving support for graduate "Spin out" programmes
- Developing and promoting packages for start up/smaller businesses to incubate them and help them to develop Finance and Entrepreneurial skills
- Establishing an "Angel" investors network and get start up businesses in front of "Angel" investors to test their ideas and business plans
- Encouraging and supporting the development of apprenticeship training and local work placements for students with the aim of increasing the number of students entering knowledge based employment and retaining talent in Southampton
- Sector skill initiatives e.g marine development zone, office skills etc.

Appendices

Appendix 1 - Knowledge Economy Inquiry Terms of Reference

Appendix 2 – Project Plan

Appendix 3 – Knowledge Economy Business Sectors

Appendix 4 – Summary of Key Evidence

Appendix 1 – Knowledge Economy Inquiry Terms of Reference

1. **Scrutiny Inquiry Panel:** Scrutiny Panel C

Membership:

Councillor Ball (Chair)
Councillor Fitzhenry (Vice Chair)
Councillor Furnell
Councillor Jones
Councillor Odgers
Councillor Thomas
Councillor Letts

2. **Purpose:** To determine what further action the City Council and its partners might take to promote the development of Southampton's knowledge economy to benefit local residents and businesses.

3. **Background:**

Since the end of the 20th century many regions and cities of the world have seen their future economic success being based upon the development of a 'knowledge economy'.

There is no single universally accepted definition of the knowledge economy or the industry sectors that it includes. As a result, the terms "knowledge economy" and "knowledge worker" are often taken as self-evident and in some cases are not tested against hard data (The Work Foundation). Neither is their universal agreement as to which industry sectors fall within the knowledge economy. Definitions based upon knowledge intensive industries and services, occupations, and the number of innovating businesses all exist.

Nevertheless, Policy at national, regional and local level all expound the determination to pursue the creation of a knowledge economy. The Partnership for Urban South Hampshire has defined specific sectors within the knowledge economy upon which it believes future action should be concentrated in order to close the current gap between the economic performance of South Hampshire and the South East region. These include aerospace and defence, advanced manufacturing (including marine), environmental technologies (including low carbon), finance and business services and creative and media.

Southampton and its adjoining areas have considerable assets upon which it could construct its future prosperity based upon a 'knowledge economy' – two universities, an expanding science park, a growing international airport, a number of private research institutions such as Roke Manor and IBM Hursley, and a good quality of life.

However, despite being part of one of the most competitive regions in the UK, (the South East) Southampton's underperforms in terms of its competitiveness. On the UK Competitiveness Index compiled by Roberts Huggins Associates Southampton is ranked 183rd out of 379 local authority areas.

4. Objectives

- a. To understand the key components of a Knowledge Economy, Southampton's current performance and potential.
- b. To examine the key issues that face the city in developing a prosperous local economy based upon the creation of a Knowledge based Economy as well as the benefits that might flow to local residents and businesses as a result
- c. To identify the roles of the City Council, its partners, and others in the city in developing the knowledge economy and the scope for and appropriateness of local intervention to stimulate development and remove barriers to growth.
- d. To draw up a set of proposals that will provide the basis for implementing action that will turn Southampton's aspirations into reality.

5. Methodology and Consultation:

- a. Review of existing literature and its application to Southampton
- b. Identify best practice
- c. Seek stakeholder views

6. Proposed Timetable:

The Inquiry will be undertaken by Scrutiny Panel A between July and November 2010 as follows:-

- Meeting 1 - Thursday 1st July
- Meeting 2 - Thursday 29th July
- Meeting 3 - Thursday 30th Sept
- Meeting 4 - Thursday 28th October
- Meeting 5 - Thursday 25th November

All meetings will start at 6pm (tbc) and are scheduled to be approximately 2hrs.

Appendix 2 – Project Plan

DATE	MEETING THEME	TOPIC DETAIL	EVIDENCE PROVIDED BY
1/07/10	Introduction to inquiry	Set the context and where Southampton now is in terms of - Assets - Performance - Policy Direction and Research	<ul style="list-style-type: none"> • Kishor Tailor, Economic Development Director, Partnership for Urban South Hampshire (PUSH) • Jeff Walters, Economic Development manager, Southampton City Council
29/07/10	Education	How do the Universities see themselves as contributing to the local knowledge economy? What plans for development do they have? How can we work better together? How can we promote innovation, skills and enterprise through adult education and the 14-19 Consortium?	<ul style="list-style-type: none"> • Dr Keith Johnson, Pro Vice-Chancellor, (External Development), Southampton Solent University • Dr Tony Raven, Director of Research and Innovation Services, University of Southampton • Professor Philip Nelson, Deputy Vice Chancellor, University of Southampton • Denise Edghill, Service Manager, Learning and Skills, Southampton City Council • Angela Wright, Chief Executive of Solent Education Business Partnership
30/09/10	The Business View	Examples of best practice What is the potential for the knowledge economy for the city? What experiences do companies and organisations have of setting up and doing business within Southampton?	<ul style="list-style-type: none"> • David Pollard, Portfolio Director, Solent Innovation and Growth Network • Chris Allington, Managing Director, Oxford Innovation • Sally Lynskey, Chief Executive of Business Southampton • Kristine Salomon Olsen, Hampshire Chamber of Commerce • Representatives from local businesses

DATE	MEETING THEME	TOPIC DETAIL	EVIDENCE PROVIDED BY
28/10/10	Considering Evidence	Summary of evidence received	<ul style="list-style-type: none"> • Tim Levenson, Head of City Development, Southampton City Council
27/01/11	Agree final report	Approve report for submission to Overview and Scrutiny Management Committee	

Appendix 3 – Knowledge Economy Business Sectors

High technology Manufacture of:

- pharmaceuticals, medicinal chemicals and botanical products
- office machinery and computers
- radio, television and communication equipment and apparatus
- medical, precision and optical instruments, watches and clocks
- aircraft and spacecraft.

Medium technology Manufacture of:

- chemicals and chemical products (excluding pharmaceuticals, medicinal chemicals and botanical products)
- machinery and equipment
- electrical machinery and apparatus
- motor vehicles, trailers and semi trailers
- other transport equipment (excluding building and repairing of ships and boats, and manufacture of aircraft and spacecraft).

Knowledge-intensive services

- Financial intermediation
- Real estate, renting and business activities
- Education
- Health and social work
- Recreational, cultural and sporting activities
- Water transport
- Air transport
- Post and telecommunications.

High-technology knowledge- intensive services

- Computer and related activities
- Research and development
- Post and telecommunications.

Market services (excluding finance and high-tech services)

- Real estate activities
- Renting of machinery and equipment without operator, and of personal and household
- Water transport
- Air transport
- Other business activities.

Financial knowledge intensive services

- Financial intermediation.

Appendix 4 – Summary of Key Evidence

Evidence	Source	Early Ideas Toward Possible Recommendations
Meeting One - Context and Setting the Scene		
Meeting 3 should get a number of local businesses to give their views on what are the problems businesses face locally and how SCCC/partners could help	Panel Member's Views	For discussion at meeting 3
Need to decide and focus on a number of key growth areas	Jeff Walters Evidence	Further discussion and decision on what sectors to focus on
Need to understand more about what Southampton has that differentiates us from other destinations	Jeff Walters Evidence	Marketing exercise to better understand and promote Southampton Unique Selling Points (USPs)
Reading, Milton Keynes and Brighton doing well in this area	Jeff Walters Evidence	Possible venues for meeting 4
South Hampshire region gives us the scale we need to be a major player	Jeff Walters Evidence	Continuation and acceleration of PUSH work
Assets needed to become a 'knowledge city': <ul style="list-style-type: none"> • Higher Education and Private Sector Research bodies • Quality Transport Infrastructure • Large and Well Educated workforce • High Business Density • Knowledge Intensive Businesses • Distinctive Identity/Diverse Specialisations • Critical Mass • Accommodation • Support Mechanisms – for business/for people 	Jeff Walters Evidence	Any new strategy to focus on developing these
Key challenges we face in becoming a Knowledge City <ul style="list-style-type: none"> • Business Density • Knowledge intensive businesses • Skills inc Ability to Attract and Retain • Accommodation • Image and Identity • Location Factors 	Jeff Walters Evidence	Any new strategy to focus on developing these
Southampton fares badly compared to other areas on the UK Competitiveness Indexes (2010) for the development of its knowledge economy or	Jeff Walters Evidence	Develop understanding through meeting 4 of what others are doing better

<p>“Knowledge Economy Business Hotspots” outside London in which we came 180th</p>		
<p>Top competitive areas to look at in “hotspot” list:</p> <ul style="list-style-type: none"> • Wokingham (4) • Hart (5) • Elmbridge (6) • St Albans (8) • Woking (10) <p>(Southampton 180)</p>	<p>Jeff Walters Evidence</p>	<p>Possible venues for meeting 4</p>
<p>Key targets</p> <ul style="list-style-type: none"> • Increasing business density • Increasing proportion of skilled workers • Master plan crucial to future success • Extending and Improving Accommodation offer • Communicating our Identity • Working with Others 	<p>Jeff Walters Evidence</p>	<p>For overall recommendations</p>
<p>Evidence showed that there were high-value activities / industry sectors with on-going growth potential that were receptive to intervention – these included: advanced manufacturing; marine and aerospace industries; Environmental Technologies and Transport and Logistics In turn the sectors below the high value sectors were considered essential to support those above - these included retail, leisure and tourism and the creative industries</p>	<p>Kishor Tailor Evidence</p>	<p>For recommendations on possible sectors to target</p>
<p>Centre for Cities research-key messages</p> <ul style="list-style-type: none"> • Potential to specialise in High-Value activity • Improve Housing stock • Improvement in Skills and links with FE • Inward Investment co-ordination • City Brands 	<p>Kishor Tailor Evidence</p>	<p>Note points for possible new strategy</p>
<p>South East Diamonds for Investment and Growth</p> <p>Drivers</p> <ul style="list-style-type: none"> • Key knowledge assets – significant university presence, improved HEI-business links and joint working with public sector. 	<p>Kishor Tailor Evidence</p>	<p>Note points for possible new strategy</p>

<ul style="list-style-type: none"> • Developing strong Public/Private relationships - e.g. Science Parks - innovation/incubation facilities. • Strong local partnerships across Urban South Hampshire. • Huge potential labour pool. • Major urban agglomerations fostering knowledge flow. • Southampton Port is a major global gateway. <p>Blockers</p> <ul style="list-style-type: none"> • Over reliance on manufacturing where employment numbers have declined. • Concentrations of low resident skills levels. • Availability of business to business support services. • Image and branding of the area. • Some infrastructure issues – transport links (although not at the scale of some other Diamonds). • Broadband infrastructure not sufficient 		
<p>Need to develop and capitalise on overflow from business conglomerations from Cambridge to Basingstoke, Southampton well placed to be the next destination, trick is to get businesses past the Winchester “gap” toward Southampton</p>	<p>Kishor Tailor Evidence</p>	<p>Developing strategy to promote local area as the next big destination</p>
<p>Branding is vital but keeps changing and is not well funded-need consistency</p>	<p>Kishor Tailor Evidence</p>	<p>Develop a clear Marketing and Branding Strategy which is well resourced and solid-need to develop the proposition</p>
<p>Need clear strategy on what we want to become</p>	<p>Kishor Tailor Evidence</p>	<p>Develop a clear Marketing and Branding Strategy which is well resourced and solid-need to develop the proposition</p>
<p>We are competing globally not locally</p>	<p>Kishor Tailor Evidence</p>	<p>Develop a clear Marketing and Branding Strategy which is well resourced and solid-need to develop the proposition</p>
<p>There is a deficit in higher level skills</p>	<p>Kishor Tailor Evidence</p>	<p>Assess and plan for what skills are needed once we know which industries we wish to attract</p>
<p>Need to make the local environment more attractive in many ways to want to make people stay here after</p>	<p>Kishor Tailor Evidence</p>	<p>To better understand what factors would make people want to stay in Southampton</p>

University everything from street entertainment to architecture		
Local area does not do well at nurturing start up businesses that have high failure rate. Also moving up from being a 5 person or so business problematic	Kishor Tailor Evidence	Find new ways to nurture and incubate local small businesses
Environmental Technology, Marine and Aerospace good sectors to target	Kishor Tailor Evidence	Need to develop strategy to focus on a few key areas to create business clusters

Conclusions From Meeting One

- Southampton in a good position generally but needs to get more focus on key Knowledge Economy and related emerging sectors
- Need to find how to differentiate Southampton to compete in a Global marketplace
- Significant support for working as a region with PUSH
- Many challenges and assets to focus on in any new strategy
- Need for greatly improved branding and consistency
- Local deficit in higher level skills
- Need to make local environment and quality of life better

Meeting Two - Local Universities and Adult Education

Two major initiatives will help: Consortium for development of hybrid Marine and Maritime Innovation Centre at Woolston Centenary Quay as part of SEEDA/SCC designated Marine Employment Zone Extension of Southampton Skills Development Zone (SSDZ) into other private sector areas, in particular marine (Solent Marine Skills Development Zone – SMSDZ); construction and retail.	Dr Keith Johnson Evidence	SCC and partners need to help to ensure these initiatives are successful
Need to be actively encouraging and supporting under-graduate and graduate 'spin-out' – <i>SPEED</i> programme	Dr Keith Johnson Evidence	Assess validity and possible pursue programme

Need to keep raising aspirations and levels of achievement: instilling both motivation and opportunities for progression (14-19 Consortium and Education-Business partnership).	Dr Keith Johnson Evidence	Build links into any new strategies
Need to create vitality in “dead” heart of city-Cultural quarter really good idea	Dr Keith Johnson Evidence	Continue to develop cultural and environmental offer
SEEDA have been a “log jam” with private partners “champing at the bit”	Dr Keith Johnson Evidence	Investigation of how the barrier can be unblocked with the demise of SEEDA
Need to work more cleverly and openly together to build partnerships-there is no unified view of achieving it together e.g. environmental awareness, sustainability, efficiency, innovation. Partners need to be treated more equally and are not transparent	Dr Keith Johnson Evidence	Review of partnership arrangements and joint projects-creating a clearer joint vision. Need a joint “rule book”. Need to be better at sharing information and working as equal partners-less silo-ism. Better co-ordination on strategic side
Lack of engagement with private business	Dr Keith Johnson Evidence	Find ways of getting private sector more involved
With demise of SEEDA, more land will become available	Dr Keith Johnson Evidence	Identify and market these opportunities
Agencies including the Chamber of Commerce, SCC and Business Southampton need to become better at sharing information	Dr Keith Johnson Evidence	Review of multi agency working and creating shared vision and strategy
Other cities are doing better because they have better aspiration and achievement starting in schools	Dr Keith Johnson Evidence	Recognise the importance of raising aspirations and attainment in schools on this area
Areas to focus on could be Marine, ICT, Media and Creative industries, need for manufacturing to return. Need to support them as well as attract them	Dr Keith Johnson Evidence	For inclusion into new refocused vision and strategy
Need a better incubation “package”	Dr Keith Johnson Evidence	Identify what is done now and what would need to be in the “package”
Need to encourage and support graduate enterprise and retention through enterprise and entrepreneurialism within the curriculum, possibly guaranteed placements for	Dr Keith Johnson Evidence	Changes to curriculum

students-getting them into local companies and keeping them there. Also by actively encouraging and supporting under-graduate/graduate spin out e.g. through government funded Student Placements For Entrepreneurs In Education (SPEED)Scheme and focusing on developing business skills		
A move to focus on life long learning and accredited part time study would shift the emphasis from the youngest people	Dr Keith Johnson Evidence	More focus on life long learning
Noted that with two universities in the City the high level skills figure for the City population should be higher. This indicated a retention issue relating to a lack of suitable employment for graduates and that higher skills would thus need to come from outside the City	Through Panel Member question	Relates to other points on skills
Dealing with the Council and Public sector difficult due to discontinuity, different answers from different people and "silosism"	Through Panel Member question	Consideration of business/Economic Development One Stop Shop
A need was identified for the Council to provide a simple package for start up companies including premises, rates, planning and business advice	Through Panel Member question	Consideration of current arrangements and develop new ideas
The Panel felt there was scope to better exploit the gateway the City had to the cruise market – by building on the weekend away offer for example	Through Panel Member question	Follow up in Cruise Economy Inquiry
Need for better City Branding to make Southampton a more attractive place to stay post University	Through Panel Member question	Implications for future branding
Areas to focus on include Marine and Maritime including logistics, ICT/Media./Creative industries, Social Enterprise	Through Panel Member question	Develop hit list of industries for inclusion into new strategies/ Possibly set up time limited "blue sky" thinking group including Universities

and Healthcare		and SCC and other partners to look over the horizon and forecast the “next big thing”
Employment and skills issues presented problems that needed to be tackled - such as <ul style="list-style-type: none"> • low expectations and aspirations of the resident population • generations of non-workers • skills shortages bringing people into the area with resultant reduction in employment and housing prospects for the resident population 	Through Panel Member question	For inclusion into new refocused vision and strategy
Efforts in this whole area need to be joined up better	Dr. Phil Nelson/Professor Tony Raven Evidence	As earlier, improve partnerships and create more focused vision and strategy
It's not about looking at what industries and sectors are big now, it's about what will be big in 10 years time	Dr. Phil Nelson/Professor Tony Raven Evidence	Investigation within new strategy of what is likely to emerge-need joint think tank of what is likely to emerge
Need to create space for partners to consider the future in more detail-don't rush into selecting a couple of sectors	Dr. Phil Nelson/Professor Tony Raven Evidence	Create “blue sky” thinking space for equal partners well ahead of vision or strategy development
Social infrastructure, Leisure etc vital to make City attractive. Traffic issues a challenge	Through Panel Member question	Recognition of impact of these areas
Capitalise on clean/green/environmental successes of Southampton	Through Panel Member question	Southampton has an amazing good news story on this that needs better promotion-capture the imagination of students and businesses
Need a more coherent offering that Southampton is a great place to be and work-get businesses to cluster together like Bristol	Through Panel Member question	Implications for future strategy and branding
Skills gap-need more technicians	Through Panel Member question	Implications for future strategy
Need to get people earlier on in their University courses to consider what they may do when they leave and develop entrepreneurial and career skills as part of curriculum	Through Panel Member question	University to pursue and look at how to offer these new modules more seriously as part of the curriculum
Focus has been on NEETS and vulnerable groups not	Denise Edghill Evidence	Consider how to help those who are not so vulnerable or

moving people on who are possibly “higher up” the aspirational scale		in need to develop
Literacy and Numeracy key skills to focus on-getting schools to perform better on attainment critical	Denise Edghill Evidence	Make links to attainment strategies
Careers advice in schools seen as needing to refocus-have been changing priorities and lack of employer engagement	Through Panel member question	Re-focus careers service
Key Challenges for Knowledge Economy development <ul style="list-style-type: none"> • Loss of Post 16 Commissioning Function. • Increased market determination – opportunities for intervention • Availability of market intelligence. • Reduced funding for learning provision. • Low existing skills base and deprivation factors 	Denise Edghill Evidence	For inclusion into new refocused vision and strategy
Need to capitalise on Gateway/Cruise Industry aspects	Through Panel Member question	Mentioned previously-next Inquiry will follow up
Need to improve quality of life offer	Through Panel Member question	Again mentioned several times
More focus needed on training and other needs of smaller employers	Through Panel Member question	Consideration of how we develop and grow smaller businesses

Conclusions From Meeting Two

- More support needed for initiatives already in place such as Southampton Skills Development Zone (SSDZ)
- Need more support for graduate “spin out” programmes and smaller companies
- Create more vitality and focus in City Centre
- Better open and equal partnership working
- Improve engagement and interaction with business
- Raise aspiration and attainment in schools and above
- Need to focus on some key sectors

- Get entrepreneurialism on University curriculums
- Shortage of higher level skills and technicians
- Council can be inconsistent and confusing to work with
- Significant improvements in branding needed
- Whole area of work needs more joining up
- Create space for partners to work together and do some “blue sky” thinking
- Low carbon/Green sectors good ones to focus on
- Improve input from Careers Service

Meeting Three -The Business View

Definition of Knowledge Economy is “A large number of companies with people doing non-routine analytical work that cannot be automated”	David Pollard Evidence	
Key Issues for Southampton -No recognisable centre -Waterside potential not exploited -Universities underestimated -Not enough high-profile advanced companies -Poor support from Council on entrepreneurialism -Not focused on key sectors to support =Winchester seen as having more advantages Little support for more than 40 Marketing/Advertising companies	David Pollard Evidence	Infrastructure/Quality of Life improvements Need to focus on key sectors
Business Support= -Key issue for most start ups and businesses is money -low levels of understanding of Finance/Entrepreneurial skills especially in small businesses -Entrepreneurs do not see Universities as an asset they can tap into -Better Broadband needed	David Pollard Evidence	Develop entrepreneurial and finance/business skills Ensure easy to move between premises Focus on key sectors

<p>-Need better ability to switch premises from smaller to larger offices easily =Not all companies are office based-Millbrook Technology Campus is a good idea but has uncertain future -Get to people young-show benefits of staying in this City -Get clearer view of sectors to build on within wider initiative</p>		
<p>Actions- -Get better at keeping graduates here-understand more about what they think of Southampton at start and end of their course through Marketing Research -Run a high-profile start your own business programme -help people to foresee problems before they start-get businesses starting up to work and learn together -Encourage Universities to work with people on smaller projects and business start ups -Develop and support network for Knowledge Businesses -Celebrate success for local entrepreneurs-use local media -Get developing businesses to put their ideas before experts-boosts confidence</p>	<p>David Pollard Evidence</p>	<p>Marketing research about Southampton with students Build networking, guidance and support for businesses Improve promotion of local success stories Get developing businesses to put their ideas and plans before experts</p>
<p>Need to focus on key areas e.g. Green and Biotechnology/low carbon building on our success Ensure Universities involved in supporting such businesses</p>	<p>Through Panel Member question</p>	<p>Suggestions for a focus on key areas</p>
<p>There is no reason Southampton cannot deliver world class performance like Oxford</p>	<p>Chris Allington Evidence</p>	
<p>It's all about Branding and Destination-Branding not established-need to compete on world class level</p>	<p>Chris Allington Evidence</p>	<p>Focus on branding- budgets/funding required</p>

Southampton has most of the checklist of things companies would consider vital to an area to relocate/locate in already in place-it's about better presentation. Build Destination Southampton-caveat- it's not cheap to do	Chris Allington Evidence	Branding implications
Be realistic and aspirational about who we want to be	Chris Allington Evidence	Branding implications
Focus on some key sectors-Advanced Manufacturing and Green/Eco good but don't be too exclusive and narrow. Be smart about seeing what is coming next in terms of technology or sectors	Chris Allington Evidence	Focus on key sectors
Need more research in terms of perceptions of Southampton outside the City	Chris Allington Evidence	Research required
Create a retention package all about the brand	Chris Allington Evidence	Creation of retention package
Remove barriers and formality of people talking to each other-get smarter at using Business Networks and getting dialogue between community/public and private sector	Chris Allington Evidence	Better use of business networks
Do not need public sector innovation centres-leave to private sector	Chris Allington Evidence	Consider how we use these private centres
Need better targeted support for innovation especially from Council	Chris Allington Evidence	Better targeted support for innovators
Need better network to access businesses and for start ups etc to meet "Angel" investors-not a shortage of investors for good ideas	Chris Allington Evidence	Improved use of business networks
Develop programme to get angel investors to see Southampton	Chris Allington Evidence	Work with Oxford Innovation/others
Develop entrepreneurs business planning skills and put them in front of investors to test	Chris Allington Evidence	Improve business planning and entrepreneurial skills locally
We have accountants who will offer free advice to entrepreneurs-promote and capitalise on this as part of bigger package of support	Chris Allington Evidence	Develop improved package of support

Don't force SCC agenda on people-allow clusters to evolve	Chris Allington Evidence	Implications for future strategy
Work with businesses in far less formal ways-engage better with business to business networks on their territory	Chris Allington Evidence	More on improved business networks
Have "easy in easy out" accommodation and cluster support e.g. receptionists etc	Chris Allington Evidence	Improve ease of accommodation moves
Think about and develop supply chain infrastructure	Chris Allington Evidence	Implications for future strategy
What would ideal network look like? Business Southampton working with Angels network/business to business supply chain/Council/Universities	Through Panel Member Question	More on networking
How can SCC stop putting people off through our formality? Use private sector intermediaries to bridge the gap	Through Panel Member question	Make the way we do business more focused on innovative and business like methods-reduce formality
Significant expenditure will be needed for example Grow Cornwall spending £1 ½ m per year on this type of branding activity-Savings generated by property/accommodation	Through Panel Member question	Look at funding sources
Need about £1/2m funding from PUSH area to promote destination as attractive to knowledge businesses. Funding would have been from Regional Development Agencies	Through Panel Member question	Look at funding sources
Innovation and Growth Teams offering real Business Support needed	Through Panel Member question	New, improved package of support
Council needs to be more risk taking and entrepreneurial to enable it to operate in the business world	Through Panel Member question	Consider how SCC can be more entrepreneurial
Use more innovative and business like ways of working such as SKYPE, iPads Videoconferencing etc	Through Panel Member question	Make the way we do business more focused on innovative and business like methods-reduce formality
Need to position as a magnet-to get businesses working together but the glue	Sally Lynskey Evidence	Improve ways we work together

is missing		
The private sector are putting £400k per annum into Business Southampton	Sally Lynskey Evidence	
The Maritime Sector involves 750 sectors we need to enable them to have a collective voice to influence	Sally Lynskey Evidence	Look at tapping more into this market
Southampton has fabulous assets, need to get business to collaborate and gradually inspire those who are not productive	Sally Lynskey Evidence	
Branding should focus on “Connected City” and a digitally enabled cluster. Wendy Hall, Nigel Shadbolt and inventor of the internet Tim Berners-Lee are pioneers and have local connections which we should exploit and ask them to be ambassadors	Sally Lynskey Evidence	Branding implications
Need to enable local business voices to be better heard in this process. Suggested event or got to one of their board meetings involving speaker from this Inquiry, the business community including large, small and start up companies. Debate the knowledge economy and the Chamber of Commerce	Through Panel Member question	Better business networking
Comment were made and largely accepted about the style of the panel, its formality and how it scared people away. SCC should get members to attend more business network events	Through Panel Member question	Make scrutiny and overall approach to business less formal and threatening
Southampton has excellent environmental credentials but is not known for them-scope to improve promotion	Kristine Salomon-Olsen evidence	Improve promotion as carbon efficient City
Branding improvements needed	Kristine Salomon-Olsen evidence	General branding implications
Southampton is in perfect position to be key Maritime sector location	Adrian Watson evidence	Capitalise on waterfront/maritime elements
Marine sector is very large and innovative	Adrian Watson evidence	

Need for better support to Universities, dealing with them can be bureaucratic	Adrian Watson evidence	Look at how we work together
Need to be prepared for industries/ sectors that are coming across the horizon	Max Thompson evidence	For consideration of key sectors
Southampton needs to promote and develop itself as a “digital hub”	Max Thompson evidence	For future strategy/promotion
Waterfront innovation and opportunities especially for quality of life need more exploitation	Max Thompson evidence	Include in quality of life offer
Environmental technology/low carbon a very appropriate sector for the City	Through Panel Member question	For consideration as target sectors

Conclusions From Meeting Three

- Exploit maritime/waterside aspects more fully
- Ensure people know how good Universities are
- Better packages of support for new and developing entrepreneurs needed especially Knowledge industry ones
- Focus on a few key sectors
- Build retention packages to keep people here
- Celebrate local success more
- Get start up businesses to work with investor to test out their ideas
- Better branding and substantial budgets needed to compete globally
- Need more research on how the city is perceived outside Southampton
- Need less formal and more effective ways to work with business-networks etc
- Make it easy for people to move premises as needs change
- Develop and promote Southampton as a connected city/digital hub

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Agenda Item 9

DECISION-MAKER:	CABINET
SUBJECT:	DETERMINATION OF ADMISSION ARRANGEMENTS 2012-2013
DATE OF DECISION:	14 MARCH 2011
REPORT OF:	CABINET MEMBER FOR CHILDREN'S SERVICES
STATEMENT OF CONFIDENTIALITY	
None	

BRIEF SUMMARY

The Council is required to approve its admission policies and arrangements for the academic year starting September 2012 and arrangements for co-ordination of in year applications from 1 September 2011 (including PANs) by 15 April 2011 to meet the statutory requirement. Agreement by this date allows for the admissions process for September 2012 to begin for all schools in September 2011. This report therefore describes the legal and procedural background to the admissions arrangements, including:

- admissions policy for Infant, Junior, Primary, Secondary and Sixth Form pupils to community and voluntary controlled schools, see appendix 1;
- the outcomes of the annual consultation with school governing bodies and the relevant Church of England and Roman Catholic dioceses, see appendix 2;
- the co-ordinated scheme for year r entry to infant/primary schools see appendix 3;
- the co-ordinated schemes for entry to junior school, see appendix 4;
- the co-ordinated scheme for primary to secondary transfer, see appendix 5;
- published admission numbers (PANS) for community and voluntary controlled schools, see appendix 6;
- the coordinated scheme for in year transfers 2012/13, see appendix 7.

RECOMMENDATIONS: It is recommended that:

- (i) the responses from the consultation with Southampton Admissions Forum, schools, other relevant admission authorities, and the Church of England and Roman Catholic dioceses be noted;
- (ii) the admissions policies and the published admission numbers (PANs) for community and voluntary controlled schools, including Bitterne Park selection by aptitude and 6th form arrangements; the schemes for co-ordinating primary and secondary admissions for the academic year 2021-13; and the scheme for co-ordinating in year admissions from September 2011 as set out in Appendices 1- 7 be approved;
- (iii) the published admission numbers (PAN)s for the following seven schools, which the local authority is the admission authority, to Year R in September 2012 be increased:

Banister Infant School	from 45 to 60.
Fairisle Infant and Nursery School	from 90 to 120
Harefield Primary School	from 45 to 60
Tanners Brook Infant School	from 90 to 120
Valentine Infant School	from 90 to 120
Sholing Infant School	from 60 to 90
St Mark's C of E VC Primary School	from 60 to 90

These increases in Year R, 180, admission numbers will provide for the extra places needed to accommodate the increase in the number of children in the city needed school places.

No changes to the PANs of other community and voluntary controlled schools are recommended at this point.

- (iv) the published admission numbers (PAN)s for the following school – Mount Pleasant Junior School, which the local authority is the admission authority, to Year 3 in September 2012 be increased from 60 to 90. This will enable the school to accommodate the increase in PAN numbers at Maytree Infant School approved two years ago.
- (v) the Executive Director for Children's Services and Learning be authorised to take any action necessary to give effect to the above proposals.

REASONS FOR REPORT RECOMMENDATIONS.

1. The Local Authority has a statutory duty to determine the admission criteria on an annual basis and ensure all rising 5's have an allocated education place.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. The only alternative option considered was:
 - to not determine local admission arrangements. This has been rejected on the basis that it would result in the imposition of admissions arrangements upon local schools by the Secretary of State for Education.

DETAIL (Including consultation carried out)

3. It is a statutory requirement that school admissions authorities determine the admission policy each year to approve the allocation of school places to Southampton pupils and to pupils applying for a place in a Southampton school from outside the city. The city council is the admissions authority for all community and voluntary controlled schools within Southampton and is therefore responsible for determining the admission arrangements for these schools. Regulations require all admissions authorities, i.e. Local Authorities, governing bodies of voluntary aided and foundation schools, to determine their admission arrangements for the school year 2012-13 by 15 April 2011 and to have notified the fact to other admission authorities within 14 days of this date at the latest.

4. The principles of Southampton's admissions policies are well established. They seek to fulfil the requirement that they be 'clear, objective and fair' (School Admissions Code, 2009). The proposed policies seek to make this process as transparent as possible. In particular, they enable the local authority, schools, and parents:
 - (a) to protect the rights of vulnerable children;
 - (b) to meet significant medical and psychological needs of individual children;
 - (c) to develop, strengthen and support immediate family ties;
 - (d) to develop and strengthen links between designated feeder school(s); and
 - (e) to have access to clear, objective, and fair criteria that avoid ambiguity in the interpretation of the policy.
5. If the Local authority wants to make changes, consultation must take place. Consultation must be with schools, other admissions authorities, the local dioceses, the admissions forum and the public.

This year, the local authorities have consulted on making two changes to the admission criteria. The two changes are:

- To introduce a criteria that gives priority to children and young people who are subject to a child protection plan or who are deemed to be vulnerable by the senior officer with responsibility for safeguarding in Southampton City Council.
- To increase the PAN numbers of seven schools.

The rationale for these two changes are:

- To enable children and young people who need to change schools be offered priority places in schools that might be some distance from their home. This criterion will also apply to children and young people fleeing domestic violence or abuse.
- The PAN numbers have had to be increased because of the increase in rising fives in the city.

6. Consultations with schools and admission authorities (Catholic and Church of England Diocesan Education Authorities, Hampshire County Council, Portsmouth City Council and schools that are foundation, voluntary aided and Academies) started on 4 January 2011 and ends on 26 February 2011.
7. The Local Authority works with Southampton's Admissions Forum and as such the co-ordinated scheme, proposed changes to the admissions policies from the arrangements for 2011 were discussed at the Forum meeting in October 2010 and at the 15 February 2011 meeting.

RESOURCE IMPLICATIONS

Capital/Revenue

8. The capital required to expand schools as indicated in the proposals to increase PANs is the subject of a separate report to Cabinet titled Primary Review.
9. There are no additional revenue costs to the general fund arising directly from the approval of the admissions policies for the academic year 2012-2013.

Property/Other

Property Services have no comments on these proposals

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

10. Admissions Authorities are legally required to undertake a consultation on admissions policies for 2012-13 in order to determine their admission arrangements, including PANs, under the School Standards and Framework Act 1998 as amended by the Education Act 2002 and the Education and Inspections Act 2006 if there are changes from the previous years arrangements. They need only consult every 3 years thereafter unless they propose changes be made to them.
11. In accordance with the above, the deadline for determining admission arrangements is 15 April 2011. Following determination (the date of the relevant Cabinet meeting) the local authority has 14 days to notify all schools in writing of the outcome of its decision. Schools' governing bodies then have six weeks to object to their respective PANs (but no other aspect of the admissions policy).
12. Notice of the change must be published in a local newspaper setting out appeal arrangements.
13. Where the Council approves a PAN which is below the indicated admission number set by the net capacity assessment, it is required to publish an appropriate notice in a local newspaper. This notice must include an explanation of why a lower number has been set and that any parent affected by the setting of the PAN has a right of objection to the Schools Adjudicator.

Other Legal Implications:

14. The Education Acts, Regulations made pursuant to them and the School Admissions Code (February 2009) require local authorities to formulate co-ordinated admissions schemes for dealing with applications to infant, primary, junior and secondary schools at the relevant age of transfer. Such schemes should also include admissions to schools where the local authority is not the admission authority e.g. voluntary aided schools, Foundation School and Academies. The schemes must ensure that every parent receives an offer of one, and only one, school place on the same day. A national offer date of 1 March has been set for secondary admissions and local authorities are required to implement a single offer date for primary sector admissions as well. The Regulations specify closing dates for applications for entry into Year R and for entry into secondary school. These

dates are 15 January in the offer year for applications for year R and 31 October in the offer year for applications for secondary school.

15. In drawing up co-ordinated schemes, the local authority must consult with other relevant admission authorities, i.e. the governing bodies of voluntary aided schools, trust and foundation school, Academies, and Hampshire County Council. The schemes appended to this report provide the detail of the admission arrangements for September 2012 and coordination of in year applications from September 2011.
16. The Code also requires consultation with schools on their proposed Published Admission Numbers (PANs) which legally comprise part of the formal admissions policies. The PANs are calculated in accordance with the net capacity assessments for each school and adjusted, if required, to take account of forecast numbers and predicted school place requirements.
17. The annual consultation process must also include any proposals to change catchment areas and links between infant, junior and secondary schools. There are no such proposals being made this year as part of the admissions policy consultation.
18. All parents have the right to express a preference for the school that they wish their children to attend. There is a parallel duty placed on local authorities to meet that preference, subject to a further legal requirement not to 'prejudice efficient education or the efficient use of resources' and by statutory limits on infant class sizes.
19. In practice, this means that schools cannot refuse admission to any applicant up to the limit of its PAN (again, subject to a number of very limited legal exceptions). It also means that when the number of applications a school receives is greater than the number of places available there has to be a mechanism in place to enable the school to prioritise those applications. This, essentially, is the function of the admissions policy.
20. It is a statutory requirement that the local authority must have consulted on its proposed admission arrangements, and have made a determination on them, by 1 March and 15 April respectively in the year prior to the new admission arrangements coming into effect. Other admission authorities in Southampton's area, i.e. the governors of voluntary aided schools, foundation schools, trust schools and Academies must also have consulted on, and determined, their admission arrangements by the same dates.
21. It is also a statutory requirement that, within 14 days of the admission arrangements being determined, admission authorities notify consultees (i.e. other admission authorities and all community/controlled schools) of their determined admission arrangements.

POLICY FRAMEWORK IMPLICATIONS

22. The recommended admissions arrangements proposed in the report are consistent with the Children's and Young People's Plan.

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KEY DECISION? Yes/No Yes

WARDS/COMMUNITIES AFFECTED:	All
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Admission policy for Infant, Junior, Primary, Secondary and Sixth Form pupils to community and voluntary controlled schools 2012-13
2.	The outcomes of the annual consultation with school governing bodies and the relevant Church of England and Roman Catholic dioceses
3.	the co-ordinated scheme for year R entry to infant/primary schools 2012-13
4.	Co-ordinated admissions scheme for entry to Junior Schools 2012-13
5.	Co-ordinated admissions scheme for entry to Secondary Schools 2012-13
6.	Proposed published admissions numbers for all community and voluntary controlled schools 2012-13
7.	Co-ordinated admissions scheme for In Year Admissions 2011

Documents In Members' Rooms

1.	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	No
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Other Background Documents - NONE

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

DECISION-MAKER:	CABINET MEMBER FOR CHILDREN'S SERVICES AND LEARNING
SUBJECT:	CHANGES TO THE SCHOOLS FAIR FUNDING FORMULA 2011/12
DATE OF DECISION:	14 MARCH 2011
REPORT OF:	ASSISTANT DIRECTOR OF CHILDREN'S SERVICES AND LEARNING
STATEMENT OF CONFIDENTIALITY	
NONE	

BRIEF SUMMARY

The Department for Education has announced that a number of specific grants will be mainstreamed into the Dedicated Schools Grant from 2011/12. This report recommends the inclusion of a new factor in the Fair Funding Formula which is used to calculate the budget shares for individual schools.

RECOMMENDATIONS:

- (i) To approve an amendment to the Fair Funding Formula for 2011/12, as detailed in Appendix 1, which will allow Standards Fund Grants to be allocated to schools on the same basis as in 2010/11.

REASONS FOR REPORT RECOMMENDATIONS

1. The Department for Education has announced that a number of specific grants will be mainstreamed into the Dedicated Schools Grant from 2011/12. The recommendation to include a specific grant factor based on the amount that a school would have received if the specific grants had continued, will ensure minimal turbulence pending a full review of funding by need.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. Under Department for Education regulations the specific grants have to be allocated through schools' budget shares from 2011/12 as the grants will be mainstreamed into the Dedicated Schools Grant. The other allocation methods discussed with and rejected by the Schools Forum were:
 - Allocation on number of roll (100%)
 - Allocation on number on roll (71%), flat rate (11%), free school meals (5%), English as an additional language (3%), prior attainment (7%), numbers of advanced skills teachers (3%)

DETAIL (Including consultation carried out)

3. The Dedicated Schools Grant (DSG) funds the majority of education provision. In addition schools have also received a number of Standards Fund grants from the government to fund specific educational activities. The Department for Education (DfE) announced in the Local Government Settlement for 2011/12 that a number of Standards Fund grants will be merged into the Dedicated Schools Grant (DSG) from 2011/12. A full list of the grants is attached at Appendix 1.

4. The DSG funds the annual budget share for each school which is calculated using a formula called the Fair Funding Formula (FFF). This formula recognises the size and specific needs of each individual school. It allocates the majority of funding on a per pupil basis (or on a per place basis for special schools), according to the total number of pupils and the national curriculum year group in which they are taught. The remaining budget share is allocated on the basis of a range of other factors including a basic flat rate, floor area, deprivation and prior attainment.
5. Standard Fund Grants have generally had to be allocated to schools according to formulas set down by the Government. However a few grants have been allocated according to local discretion after agreement with the Schools Forum. The grants have been distributed according to a range of factors including number on roll, flat rate, free school meals and prior attainment,
6. As a result of the government's decision to merge all grants into the DSG schools will no longer receive separate grants along with their budget share. From 2011/12 all funding for schools will be allocated through the annual budget share which is notified to schools in March and received in schools in April. A working group of the Schools' Forum was set up to discuss and model how these grants could be mainstreamed into the Fair Funding Formula (FFF). The Schools Forum considered the proposals at their meeting of 26th January.
7. Members of the Schools Forum felt that turbulence in schools' funding should be kept to a minimum in 2011/12, and that decisions on funding should not be rushed, particularly as the Government has indicated that they may move to a national funding formula in the future. The DfE has also asked local authorities to take account of the previous level of grants in their budget settlements for schools to prevent turbulence.
8. After considering a range of scenarios, the Forum considered that a new grants factor should be included in the FFF for 2011/12. This factor will be specific to each school and will be based on the previous allocation methodology used to allocate the grants to schools in 2010/11. This will ensure that each school will receive a budget share in 2011/12 that includes additional funding broadly similar to the amount received in 2010/11 for other grants and calculated on the same basis. The basis for allocation of the individual grants within this new grants factor is detailed in Appendix 1
9. All governing bodies of schools in Southampton have been consulted on the recommendation. Six out of the 79 schools and academies responded to the consultation, a response rate of 7.6%. Five supported the recommendation as being a fair solution for schools generally which would result in minimal turbulence. One school felt the changes were not transparent and were concerned that the grant funding would be lost within the new formulae. This concern will be addressed as, with their budget share, each school will be given a full breakdown of the funding included for each of the grants that were previously allocated separately.

RESOURCE IMPLICATIONS

Capital/Revenue

10. School budget shares are funded from the Individual Schools Budget (ISB), which is entirely funded by the Dedicated Schools Grant.

Property/Other

None

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

11. The Financing of Maintained Schools (England) Regulations, made in accordance with the Schools Standards & Frameworks Act 1998 and the Education Act 2002, direct any changes made to the Fair Funding Formula used to determine school budget shares.

Other Legal Implications:

12. The funding of schools as set out in this report is subject to the Human Rights Act 1998 and Equalities legislation. These matters have been considered in determining the allocations set out in this report.

POLICY FRAMEWORK IMPLICATIONS

13. The proposals set out in the report are consistent with the strategies and policy objectives set out in the Children and Young People's Plan (CYPP).

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KEY DECISION? Yes/No Yes

WARDS/COMMUNITIES AFFECTED:	All
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Standards Fund Grants to be mainstreamed into the Dedicated Schools Grant 2011/12
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Documents In Members' Rooms

1.	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	No
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Other Background Documents - None

Title of Background Paper(s) Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

DECISION-MAKER: CABINET
SUBJECT: DETERMINING PROPOSALS TO INCREASE THE NUMBER OF PRIMARY SCHOOL PLACES IN THE CITY
DATE OF DECISION: 14 MARCH 2011
REPORT OF: CABINET MEMBER FOR CHILDREN'S SERVICES

STATEMENT OF CONFIDENTIALITY

NONE

BRIEF SUMMARY

This report sets out proposals to enlarge 20 primary schools in the city in response to a continuing forecast rise in the population, driven mainly by a rise in the number of births.

The proposals to expand the 20 primary schools are informed by statutory consultation which the Local Authority carried out with parents, schools, the local community and the local Roman Catholic and Church of England Dioceses.

The proposals are set out under three headings:

- Enlargement of schools from 2011 – 130 places.
- Enlargement of schools from 2012 – 315 places.
- Enlargements that do not require statutory proposals – 60 places.

The expansion will result in an additional 355 places in year R by September 2012/2013 and 150 year 3 places by 2015.

These proposals build on the enlargements of 8 schools in the city centre and Freemantle under the Primary Review Phase 1, carried out in 2009.

RECOMMENDATIONS:

1. To consider and take into account the outcome of statutory consultation as set out in Appendix 1.
2. To approve the implementation of the enlargement of the following 6 schools from 1 September 2011, creating 130 new places:
 - i. The enlargement by 15 places (0.5FE – forms of entry) per year group of Bassett Green Primary School, with implementation from 1 September 2011, beginning with Year R and continuing incrementally until all 7 years have been expanded. This would have the effect of enlarging the school from 1.5FE (45 places) to 2FE (60 places) per year group, and increasing the net capacity from 315 to 420 by September 1 2017.
 - ii. The enlargement by 30 places (1FE – form of entry) per year group of Glenfield Infant School, with implementation from 1 September 2011, beginning with Year R and continuing incrementally until all 3 years have been expanded. This would have the effect of enlarging the school from 2FE (60 places) to 3FE (90 places) per year group, and increasing the net capacity from 179 to 270 by 1 September 2013.

- iii. The enlargement by 10 places (0.33FE – forms of entry) per year group of Highfield CE Primary School, with implementation from 1 September 2011, beginning with Year R and continuing incrementally until all 7 years have been expanded. This would have the effect of enlarging the school from 1.16FE (35 places) to 1.5FE (45 places) per year group, and increasing the net capacity from 233 to 315 by 1 September 2017. This enlargement would be carried out in conjunction with the CE diocese of Winchester.
 - iv. The enlargement by 15 places (0.5FE – forms of entry) per year group of Kaneshill Primary School, with implementation from 1 September 2011, beginning with Year R and continuing incrementally until all 7 years have been expanded. This would have the effect of enlarging the school from 1.5FE (45 places) to 2FE (60 places) per year group, and increasing the net capacity from 315 to 420 by 1 September 2017.
 - v. The enlargement by 30 places (1FE – forms of entry) per year group of Moorlands Primary School, with implementation from 1 September 2011, beginning with Year R and continuing incrementally until all 7 years have been expanded. This would have the effect of enlarging the school from 1FE (30 places) to 2FE (60 places) per year group, and increasing the net capacity from 210 to 420 by 1 September 2017.
 - vi. The enlargement by 30 places (1FE – forms of entry) per year group of Shirley Warren Primary School, with implementation from 1 September 2011, beginning with Year R and continuing incrementally until all 7 years have been expanded. This would have the effect of enlarging the school from 1FE (30 places) to 2FE (60 places) per year group, and increasing the net capacity from 210 to 420 by 1 September 2017.
3. Subject to the condition that changes to the admission arrangements, including the PAN, for each school is approved by the relevant Admission Authority by the implementation date, to approve the implementation of the enlargement of the following 12 schools from 1 September 2012, creating 315 new places:
- i. To revoke the proposals approved by Southampton City Council on 9th July 2009 to change Banister Infant School (Community School) Banister Gardens, Westrow Road, Southampton, SO15 2LX from an infant and nursery school to become an all through primary school by changing the age range of pupils to be admitted from 3-7 year olds to 3-11 year olds from September 2013 increasing the size of the school from 135 pupils to 315 pupils by September 2016. Instead, the following alterations will be made to Banister Infant School (Community School) Banister Gardens, Westrow Road, Southampton, SO15 2LX from 1st September 2012.

To increase admissions to Banister Infant School by admitting a further 15 pupils to Year R (age 4) from September 2012 and continuing each school year until all years have been expanded and from 1st September 2013 to change Banister Infant School from an infant and nursery school to become an all through primary school by changing the age range of pupils to be admitted from 3-7 year olds to

3-11 year olds. In order to achieve the change of age range up to 60 pupils will be permitted to transfer from Year 2 (age 6) to Year 3 (age 7) or be admitted as casual vacancies to Year 3 (age 7) from September 2013 and in subsequent school years. This will have the effect of enlarging the school from 162 places to 420 places by 1 September 2018. The current net capacity of the school is 162 (excluding the nursery) and the proposed net capacity will be 420 statutory school age places. The current number of pupils registered at the school is 130 (excluding the nursery). The current admissions number is 45 and the proposed admission number will be 60.

- ii. The enlargement by 30 places (1FE – form of entry) per year group of Fairisle Infant & Nursery School, with implementation from 1 September 2012, beginning with Year R and continuing incrementally until all 3 years have been expanded. This would have the effect of enlarging the school from 3FE (90 places) to 4FE (120 places) per year group, and increasing the net capacity from 270 to 360 by 1 September 2014.
- iii. The enlargement by 30 places (1FE – form of entry) per year group of Fairisle Junior School, with implementation from 1 September 2015, beginning with Year 3 and continuing incrementally until all 4 years have been expanded. This would have the effect of enlarging the school from 3FE (90 places) to 4FE (120 places) per year group, and increasing the net capacity from 360 to 480 by 1 September 2018.

Proposal 3(ii) and 3(iii) are linked.

- iv. The enlargement by 15 places (0.5FE – forms of entry) per year group of Harefield Primary School, with implementation from 1 September 2012, beginning with Year R and continuing incrementally until all 7 years have been expanded. This would have the effect of enlarging the school from 1.5FE (45 places) to 2FE (60 places) per year group, and increasing the net capacity from 315 to 420 by September 1 2017.
- v. The enlargement by 30 places (1FE – form of entry) per year group of Tanners Brook Infant School, with implementation from 1 September 2012, beginning with Year R and continuing incrementally until all 3 years have been expanded. This would have the effect of enlarging the school from 3FE (90 places) to 4FE (120 places) per year group, and increasing the net capacity from 270 to 360 by 1 September 2014.
- vi. The enlargement by 30 places (1FE – form of entry) per year group of Tanners Brook Junior School, with implementation from 1 September 2015, beginning with Year 3 and continuing incrementally until all 4 years have been expanded. This would have the effect of enlarging the school from 3FE (90 places) to 4FE (120 places) per year group, and increasing the net capacity from 360 to 480 by 1 September 2018.

Proposals 3(v) and 3(vi) are linked.

- vii. The enlargement by 30 places (1FE – form of entry) per year group of Valentine Infant School, with implementation from 1 September 2012, beginning with Year R and continuing incrementally until all 3 years have been expanded. This would have the effect of enlarging the school from 3FE (90 places) to 4FE (120 places) per year group, and increasing the net capacity from 270 to 360 by 1 September 2014.
- viii. The enlargement by 30 places (1FE – form of entry) per year group of Heathfield Junior School, with implementation from 1 September 2015, beginning with Year 3 and continuing incrementally until all 4 years have been expanded. This would have the effect of enlarging the school from 3FE (90 places) to 4FE (120 places) per year group, and increasing the net capacity from 359 to 480 by 1 September 2018.

Proposal 3(vii) and 3(viii) are linked.

- ix. The enlargement by 30 places (1FE – form of entry) per year group of Sholing Infant School, with implementation from 1 September 2012, beginning with Year R and continuing incrementally until all 3 years have been expanded. This would have the effect of enlarging the school from 2FE (60 places) to 3FE (90 places) per year group, and increasing the net capacity from 174 to 270 by 1 September 2014.
- x. Linked to this is the enlargement by 30 places (1FE – form of entry) per year group of Sholing Junior School, with implementation from 1 September 2015, beginning with Year 3 and continuing incrementally until all 4 years have been expanded. This would have the effect of enlarging the school from 2FE (60 places) to 3FE (90 places) per year group, and increasing the net capacity from 239 to 360 by 1 September 2018.

Proposals 3(ix) and 3(x) are linked.

- xi. The enlargement by 15 places (0.5FE – forms of entry) per year group of St Patrick's Catholic Primary School, with implementation from 1 September 2012, beginning with Year R and continuing incrementally until all 7 years have been expanded. This would have the effect of enlarging the school from 1.5FE (45 places) to 2FE (60 places) per year group, and increasing the net capacity from 315 to 420 by 1 September 2018.

This enlargement would be carried out in conjunction with the RC diocese of Portsmouth.

- xii. The enlargement by 30 places (1FE – forms of entry) per year group of St Mark's CE Primary School, with implementation from 1 September 2012, beginning with Year R and continuing incrementally until all 7 years have been expanded. This would have the effect of enlarging the school from 2FE (60 places) to 3FE (90 places) per year group, and

increasing the net capacity from 459 to 630 by 1 September 2018.

This enlargement would be carried out in conjunction with the CE diocese of Winchester.

NOTE:

All the proposals in section 3 are conditional upon the Admissions Authority for each school, the Local Authority for community and Voluntary Community Schools, altering their admissions arrangements and increasing the relevant PAN's (published admission numbers) either through the relevant annual admissions process or by individual in-year application to the Schools Adjudicator. This includes proposals for St Patrick's which, as a Voluntary Aided School are their own admission authority, and would need to apply to the schools adjudicator to increase their PAN from 45 to 60, if/when they are happy with the expansion scheme that the Local Authority are formulating. If the relevant PANs are not increased, the condition required to expand will not be met and the proposals cannot be implemented. In such circumstances the LA will seek to revoke any proposal that cannot be implemented by the relevant implementation date.

4. To note enlargements to the following two schools, creating 60 places, which do not need statutory proposals, but will be implemented through the annual admissions process.
 - i. The enlargement by 30 places (1FE – form of entry) per year group of Beechwood Junior School, with implementation from 1 September 2014, beginning with Year 3 and continuing incrementally until all 4 years have been expanded. This would have the effect of enlarging the school from 2FE (60 places) to 3FE (90 places) per year group, and increasing the net capacity from 311 to 360 by 1 September 2017.
 - ii. The enlargement by 30 places (1FE – forms of entry) per year group of Mansel Park Primary School, with implementation from 1 September 2011, beginning with Year R and continuing incrementally until all 7 years have been expanded. This would have the effect of enlarging the school from 1FE (30 places) to 2FE (60 places) per year group, and increasing the net capacity from 358 to 420 by 1 September 2017.
5. Subject to complying with Financial and Contract Procedure Rules, to delegate authority to the Executive Director of Children's Services & Learning, following consultation with the Cabinet Member for Children's Services & Learning to do anything necessary to give effect to the recommendations in this report.
6. To delegate authority to the Executive Director for Children's Services & Learning in consultation with the Solicitor to the Council to take any action necessary to comply with the requirements of the Schools Standards & Frameworks Act 1998 and associated legislation, including but not limited to alterations to catchment areas, transport provision and other ancillary matters.
7. To add in accordance with Financial Procedure Rules a sum of £4,735,000 to the Children's Services & Learning Capital Programme, for Primary Review Phase 2, funded from Basic Need grant.

8. To approve, in accordance with Financial Procedure Rules, capital expenditure of £4,735,000 in 2012/13 from the Children's Services & Learning Capital Programme for Primary Review Phase 2.
9. To vire, in accordance with Financial Procedure Rules a sum of £574,000 from the Banister Infant Primary Review Phase 1 budget to the Primary Review Phase 2 scheme.

REASONS FOR REPORT RECOMMENDATIONS

1. The rapid rise in the number of pupils requiring a school place over the last two or three years, has meant that severe pressure has been brought to bear on the school estate. Forecasts indicate that this pressure is not likely to recede in the foreseeable future.
2. Extra places are already being put in schools in the City Centre and Freemantle areas of the city as a result of the Primary Review Phase 1.
3. The need for extra school places is not restricted to these two areas and is spread over a wide area of the city. Consequently there is a need to expand a number of schools throughout the city by up to 30 places in each year group. This enables demand for school places to be met locally, and reduces the likelihood of young people needing to travel long distances to go to school.
4. If we are to maintain and improve the school experience we offer to our children we must ensure that their learning environment is conducive to a quality education.
5. As a local authority we have a statutory obligation to provide every child who wants one with quality school place. Failure to do so would mean we would be failing in one of our basic duties.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

6. Under the Regulations Cabinet may either:
 - a) approve the recommendations, or
 - b) reject the recommendations, or
 - c) approve the recommendations subject to one of a number of limited statutory conditions, or
 - d) approve the recommendations with modifications (minor modifications only)
7. SCC could take no action, but if so the local authority would not fulfil its statutory obligation to provide every child who wants one with quality school place. Failure to do this would mean we would be failing in one of our basic duties.
8. Initial thought was given to using spare capacity that may be available in secondary schools to accommodate primary school children. However this was discounted due to legal and logistical issues.
9. Pre-statutory consultation consulted on different options for expanding schools in the Millbrook area of the city from September 2012. The options were to increase Oakwood Infant and Oakwood Junior, Fairisle Infant and Fairisle Junior or Mansel Park Primary (this would have been in addition to this school expanding in September 2011). After considering responses to the consultation and re-evaluating internal and external space at these schools, it was decided

that the proposal to expand Fairisle Infant and Fairisle Junior would be taken forward to statutory consultation along with all other proposals.

DETAIL (Including consultation carried out)

10. Pre-statutory consultation was carried out in accordance with statutory guidance between 14 September 2010 and 26 October 2010 and the results were considered by Cabinet on 22 November who approved moving to publication of statutory proposals.
11. On 4 January 2011 Statutory Notices were displayed at all entrances of the schools included in the proposals, see Appendix 2. The consultation period lasted for the statutory period of 4 weeks for the majority of the proposals. The statutory consultation period for Banister Infant School only was for 6 weeks as this proposal involved a change of age range. Details of the Statutory Notice and the Full Statutory proposals, see Appendix 3, were sent to the Headteacher and Chair of Governors of all schools included in the proposals and to the Roman Catholic and Church of England Dioceses. They were also available on request.
12. There were several responses to the statutory notices and the following concerns were expressed:
 - The Roman Catholic Diocese of Portsmouth expressed concerns about the expansion of St Patrick's Primary in relation to the nature of the accommodation provided and the funding available for this project. LA officers having met with the school, governors and diocese and are close to agreeing the required works. If/when the school are happy with this they can apply to the Schools Adjudicator to increase their PAN, which would meet the condition to enable the expansion programme to proceed. CS&L and the Diocese are both keen to continue working in partnership on this project.
 - Concerns were raised about the accommodation that would be provided. Expansions will be achieved via re-organisation of internal space, new build and modular buildings. In the case of modular buildings, these are generally as high specification as new buildings, with the benefit being the timescales for delivery are much shorter. Feasibility studies are currently being carried out for 2011 projects and prepared for 2012 projects. The LA will share these with schools once completed. Further studies will need to be undertaken on those schools expanding from 2014 and beyond.
 - The potential increase in parking and traffic was highlighted as a health and safety issue. Discussions have taken place with the school travel plan officer to explain the expansion programme and we hope he will be able to work with the schools to develop an effective travel plan which reduces traffic and the associated health and safety risks.
 - The governors of Sholing Infant school expressed concerns about how the expansion would be achieved. CS&L officers have since met with the headteacher and Chair of Governors at Sholing Infant to discuss an effective method to expand the school. A proposal was broadly agreed and we are shortly due to commission a feasibility study on this option. The governing body also alluded to the issue that will face secondary schools in the coming years. This issue will need attention in the coming years, but at present we are

focusing on the impending basic need for primary school places.

13. Our pupil forecasts suggest that we will need a total of around 3,000 Reception places in September 2012. If all the proposals were to be implemented (including those proposed by Wordsworth Infant School), then we will have 3030 places. It is very tight, but we would be able to accommodate all our expected intake. It would not allow for a high degree of parental preference, nor would it allow much leeway for an underestimation in our forecasts.
14. Numbers of pupils requiring a Reception school place in September 2013 and 2014 may drop marginally, but the latest information we have from the Primary Care Trust states that the number of births for the last quarter (October-December 2010) has increased. These pupils will be requiring a Reception school place in 2014/2015.
15. As the increase in numbers is building up from Reception Year, then it is logical that the increase in places follows suit. We may not need to put in all the extra places in a school in one go. It may be possible to stagger some of the work and do it in two or three stages. Schools with a PAN, (Published Admission Number) of 45, generally have two Reception classes and two Reception teachers. Therefore in the first year of expansion, not a great deal will be needed to be done at these schools as the classes will have only 22/23 pupils in them and this will increase to 30 in each class.
16. The following years, however, space will need to be created to accommodate the extra pupils and this has significant resource implications.
17. Statutory Guidance sets out the matters that the Council MUST have regard to in determining these proposals. The 'need for places', 'funding and land' and 'views of interested parties' are as set out above in the body of the report. Other matters the Council must consider are set out in Appendix 3 and include the effect on standards & school improvement, school characteristics, equal opportunities matters, travel & accessibility issues and the effect on SEN provision.

RESOURCE IMPLICATIONS

Capital

18. High level, indicative costs of the overall scheme total £14.274 million, as detailed in Appendix 4 and summarised in the table below:

Estimated Costs	£000
Feasibility costs	100.0
CSL Project Management	160.0
2011/12	£590.4
2012/13	£2,690.0
2013/14	£6,920.0
2014/15	£814.0
2014/15	£3,000.0
Total	14,274.4

19. Feasibility studies are underway for 2011 projects and are shortly to be

commissioned for 2012 projects. Once complete, these will give a more accurate cost of the overall scheme. The projects, and thus the costs, will be phased in over a number years. Programmes of works and costs will also be reviewed on a regular basis.

20. The table below shows the capital funding available to fund Primary Review Phase 2.

Funding	2011-12 Confirmed £000	2012-13 Estimated £000	2013-14 Estimated £000	Total
DfE Basic Need	4,735.0	4,735.0	4,735.0	14,205.0
DfE Basic Need Safety Valve	690.0			690.0
Banister Infant Phase 1 budget (already in capital programme)	574.0			574.0
Total	5,999.0	4,735.0	4,735.0	15,469.0

21. No announcements have yet been made about Department for Education capital grant allocations for 2012-13 and beyond. However, it is anticipated that as future grant will be targeted at areas of need, that Southampton will receive similar allocations of Basic Need funding.
22. It has been assumed that the expansion of Highfield C of E Primary will be mainly funded from Local Authority Co-ordinated VA Capital Maintenance grant. However, the 2013-14 allocation has not yet been confirmed and is subject to formal agreement with the Roman Catholic and Church of England Dioceses.
23. The figures in the table above for 2012-13 and 2013-14 are indicative, and if the grant is less than expected alternative sources of funding such as prudential borrowing may need to be substituted.
24. We are currently in discussions with all schools included in the proposals to determine if and what contribution schools may make to the projects. It has been proposed that schools will contribute to the cost of furniture or ICT equipment that may be required, although this is subject to agreement with schools and dependent upon what level of funding they have.

Revenue

25. The revenue costs of all schools are met from the Individual Schools Budget funded by the Dedicated Schools Grant. The amount of Dedicated Schools Grant that the authority receives each year is based on the number of children in the city. If the city's overall numbers grow, this will result in an increase in the amount of grant received which can be passed onto schools via budget shares calculated using Southampton's Fair Funding Formula.

Property/Other

26. It is unlikely that the proposals would have any significant bearing on property issues as the whole thrust of the program is to make more intensive use of the current assets. The enlargement programmes will be achieved via re-organising internal, existing space in schools, new build and modular buildings.
27. A limited number of services, that currently occupy spaces in schools, will need to be relocated to accommodate the increases in pupil numbers. A list of those services required to move is below.

Service	Current Location	New Location	Date of move
Intercultural Resource Centre	Shirley Warren Primary School – Willow Wing	Hampshire	September 2010
Archives – SCC	Shirley Warren Primary School – Willow Wing Room 111 & 112	Shirley Warren Primary School – Willow Wing Room 120 & 121	December 2010
Portage – SCC	Shirley Warren Primary School – Willow Wing Room 114	Yet to be confirmed	July 2014
Archives – SCC	Shirley Warren Primary School – Willow Wing Room 120 & 121	Yet to be confirmed	July 2014
Montessori Nursery	Moorlands Primary School – Main school building	Modular building on Moorlands Primary School site	26 April 2011
Brook Pre-School	Glenfield Infant School	Beechwood Junior School	20 July 2011

28. The relocation of the Intercultural Resource Centre and the first phase move of Archives have been completed. There was no cost for the former and the latter was funded from the School Organisation revenue budget (EB420). The relocation of the Montessori Nursery and Brook Pre-school are underway and the costs of works required to make the new accommodation available are included in the estimates for the schemes at Moorlands Primary School and Glenfield Infant School respectively.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

29. Local Authorities have a statutory duty under the Education Act 1996 to ensure that there are sufficient school places in their area, promote high educational standards, ensure fair access to educational opportunity and promote the fulfilment of every child’s educational potential. Local Authorities must also ensure that there are sufficient schools in their area and promote diversity and parental preference.

30. Alterations, changes, creation or removal of primary provision across the city is subject to the statutory processes contained in the School Standards and Frameworks Act 1998 (as amended by the Education & Inspections Act 2006). Proposals for change are required to follow the processes set out in the School Organisation (Prescribed Alterations to Maintained Schools) Regulations 2007. In addition, statutory Guidance on bringing forward proposals applies, which requires a period of pre-statutory consultation followed by publication of statutory notices, representation periods and consideration of representations by Cabinet. Cabinet must determine proposals within 2 months of the close of the statutory representation periods.
31. In reaching its decision Cabinet MUST have regard to the statutory guidance for decision makers set out in Appendix 5.

Other Legal Implications:

32. In bringing forward school organisation proposals the Local Authority must have regard to the need to consult the community and users, observe the rules of natural justice and the provisions of the Human Rights Act 1998 (including article 2 of the First Protocol -right to education) and the Equalities Act 2010.

POLICY FRAMEWORK IMPLICATIONS

33. The Primary Strategy for Change will contribute to the achievement of the outcomes set out in the City of Southampton’s Strategy, the Children and Young Peoples Strategic Plan and the Primary Vision, by providing improved buildings for primary pupils and communities in Southampton.
34. It will facilitate closer joint working between schools and thereby enable a range of strategic objectives to be met.
35. These proposals have been formulated in line with the Children and Young People Plan and will aid the achievement of the aims set out in the plan, largely by investing in new infrastructure and school buildings.

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KEY DECISION Yes

WARDS/COMMUNITIES All wards.

AFFECTED:

SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1. Summary of responses to statutory consultation.
2. Statutory Notice
3. Full Statutory Proposals
4. A table to show estimated costs and works required
5. Decision Makers' Guidance (LA's & Schools Adjudicators) for: Expanding a maintained mainstream school or adding a sixth form.

Documents In Members' Rooms

1. None

Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out? No

Other Background Documents - NONE

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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DECISION-MAKER:	CABINET
SUBJECT:	BITTERNE PARK 6 th FORM – MODIFICATION OF IMPLEMENTATION DATE
DATE OF DECISION:	14 MARCH 2011
REPORT OF:	CABINET MEMBER FOR CHILDREN'S SERVICES.
STATEMENT OF CONFIDENTIALITY	
NONE	

BRIEF SUMMARY

Cabinet previously approved statutory proposals to open a sixth form at Bitterne Park Secondary School from September 2012.

This report asks Cabinet to approve a modification to the implementation date for the opening of Bitterne Park 6th Form from September 2012 to September 2011 and modification of the original decision to approve the Admissions Policy to apply in respect of the earlier opening date.

RECOMMENDATIONS:

- (i) To approve a modification to the Cabinet decision of 21st September 2009 by way of alteration to the implementation date for the opening of Bitterne Park 6th Form from September 2012 to September 2011.
- (ii) Subject to the approval of recommendation (i) above, to approve a modification to the Cabinet decision of 21st September 2009 by way of approving the Admissions Policy for the early opening of Bitterne Park 6th Form in September 2011 as attached at Appendix 1.

REASONS FOR REPORT RECOMMENDATIONS

1. The school already has significant interest from prospective students and has suitable arrangements in place to accommodate them pending handover of the new building.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. The alternative considered was not to modify the original proposals as approved on 21st September 2009.
3. To reject the recommendations would deny prospective 6th form students the option of continuing their education at Bitterne Park School.
4. The accommodation for provision of 6th form places at the school is due to be completed in October 2011. If 6th form students were not admitted to during 2011, the new accommodation will potentially be left unused for a significant period of time. The cost of keeping the building secure and maintaining it whilst empty would not be a good use of public funds and any costs could be avoided by allowing the school to admit 6th form pupils from September 2011, who could then take up use of the building upon its completion, expected to be in October 2011.

DETAIL (Including consultation carried out)

5. At its meeting on 21st September 2009 the Cabinet approved the addition of a sixth form to Bitterne Park Secondary school from September 2012. Cabinet decided that, conditional upon all statutory requirements being met and planning permission being granted, the implementation date for the opening of Bitterne park 6th Form would be September 2012 and that the standard admissions Policy (with sixth form entry requirements) would be approved via the annual admissions consultation.
6. The conditions attached to the decision have been met and building work has progressed to such an extent that it will be available for students to use in the Autumn term in 2011. The school has now requested a modification to the originally approved implementation date to allow it to open the 6th Form in September 2011. If approved a consequential amendment to the original decision in relation to admissions will also be necessary as it is too late to approve the admissions policy for the sixth form for 2011 through the normal admission round. The proposed admissions policy is attached at Appendix 1 and is identical to the proposed admissions policy to be applied from 2012 (which is subject to approval in the annual admissions report being presented to Cabinet on 14th March 2011.)
7. The original implementation date of September 2012 was approved in order to minimise any risks that might arise during the construction of the new 6th Form building.
8. As indicated above, the 6th Form building is currently under construction and is programmed for completion on 21st October 2011.
9. To facilitate the 6th Form opening from September 2011 the school has developed an accommodation plan which it will fund and which will involve temporary changes to existing facilities to make them suitable for the delivering of the 6th Form curriculum. The school have informed the LA that the adapted accommodation plan will involve the temporary change of existing school facilities which will provide suitable accommodation for the planned 6th form provision. Please see Appendix 3. The school and the LA will work together to manage the temporary accommodation and ensure that health and safety obligations are met.
10. These temporary arrangements could be extended beyond the October 2011 half term holiday if necessary in the event of any further building delays that impact upon the proposed availability of the new teaching space.
11. The building programme is being closely monitored so that the Project Board gets early warning of any difficulties and can take remedial action as necessary.

Consultation

12. The Head Teacher and Governors are in consultation with prospective students and their parents regarding the implementation of the opening of the 6th Form in September 2011. The school open evening will take place on 09.03.2011 and school staff are working to produce a storyboard which will help people to understand how the school will look when the building work is completed.

13. The school has also provided half termly community updates about the proposal. A community update on 19.01.2011 was successful. The community is proactive and broadly happy with the project.

RESOURCE IMPLICATIONS

Capital/Revenue

Capital.

14. The new 6th Form building is being fully funded by a grant from the Young People's Learning Agency (YPLA) so there are no immediate capital implications for the Council. However, the funding of future capital repairs could fall to the Council (or the School) – dependent upon what repairs are required and whether they are covered under the repairs and maintenance service level agreement.

Revenue.

15. The YPLA is providing revenue funding for 90 learners in the 6th Form based upon a funding formula.
16. There will be no revenue implications for the Council including funding repairs and maintenance to the building.

Property/Other

17. The land and buildings of the school, as a community school, rest in the ownership of the Council as the maintaining authority, with day to day control and management of the premises delegated to the Governing Body of the school within the restrictions imposed under the Scheme for Financing Schools and the terms of the school's individual delegated budgets.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

18. The Council has previously approved proposals to establish a sixth form from September 2012 in accordance with section 19(3) of the Education & Inspections Act 2006 ("the Act") and the School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 ('the Regulations'). In accordance with section 21 of the Act and the Regulations, such proposals, including any modifications required to the proposals prior to the implementation date, fall to be decided by the Council.
19. Proposals cannot be modified to such an extent that new proposals are substituted for those originally approved and for which statutory proposals would be required in their own right. It is considered that the proposal to amend the implementation date, and the consequential modification proposal to allow approval of the admission arrangements to apply from 2011 fall within those permitted by the Regulations
20. In reaching its decision regard must be had to the statutory decision makers guidance set out in Appendix 2. Notification of the modification, if approved, must be sent to the Secretary of State within 1 week of approval.

Other Legal Implications:

21. The Council, acting in its capacity as decision maker, must also have regard to all relevant equalities legislation, section 17 of the Crime & Disorder Act 1998 and the Human Rights Act 1998 in assessing the impact of these proposals on both individuals and the local community.

POLICY FRAMEWORK IMPLICATIONS

22. The proposals are fully in accordance with the:
- Children and Young People's Plan 2009-12.
 - 14-19 Learning, Skills and Employment Strategy 2009-12.
 - Economic Development Plan 2009-12.

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KEY DECISION? Yes/No No

WARDS/COMMUNITIES AFFECTED:	Bitterne Park
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Bitterne Park 6 th Form Admissions Policy
2.	'Decision Makers Guidance (Local Authorities and Schools Adjudicator) for: Expanding a Maintained Mainstream School or Adding a Sixth Form.'
3.	Letter from the headteacher at Bitterne Park Secondary School - 6 th Form Accommodation.

Documents In Members' Rooms

1.	NONE
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	No
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Other Background Documents

Title of Background Paper(s) Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	Integrated Impact Assessment and Other Background documents available for	inspection at: Southbrook Rise.
2.	Cabinet report A01	21 st September 2009

DECISION-MAKER:	CABINET COUNCIL
SUBJECT:	LOCAL TRANSPORT PLAN 3
DATE OF DECISION:	14 MARCH 2011 16 MARCH 2011
REPORT OF:	CABINET MEMBER FOR ENVIRONMENT AND TRANSPORT
STATEMENT OF CONFIDENTIALITY	
Not applicable.	

BRIEF SUMMARY

Southampton City Council (SCC), Portsmouth City Council (PCC) and Hampshire County Council (HCC), have been working together as Transport for South Hampshire (TfSH) to produce a joint Local Transport Plan (LTP) looking towards 2031. Each transport authority is also producing a separate four year implementation plan for their specific area, to be approved alongside the overall strategy. There is a strong recommendation from Government to produce a new transport plan by April 2011. The strategy sets the long term vision and the four year Implementation Plan includes a list of programmes and schemes for delivery.

RECOMMENDATIONS:

Cabinet

- (i) That the Local Transport Plan (LTP) twenty year Joint Strategy for South Hampshire developed in partnership with Portsmouth City Council and Hampshire County Council be agreed;
- (ii) That the Local Transport Plan Implementation Plan 2011-2015 for Southampton be agreed;
- (ii) That the Implementation Plan be revised each year and be developed alongside the overall Capital Programme.
- (iv) To delegate authority to the Executive Member for Transport and Environment to make minor amendments to the Implementation Plan annually so as to reflect minor changes.

Council

- (i) To adopt the Local Transport Plan Joint Strategy; and
- (ii) To adopt the Implementation Plan 2011-2015.

REASONS FOR REPORT RECOMMENDATIONS

1. To enable a new Local Transport Plan (LTP) for the City to be approved.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. None. It is a statutory requirement that an LTP be produced and agreed by full Council before April 2011. It is also a requirement of the LTP guidance that the LTP have two sections, including a strategy section which sets the long term transport strategy and an implementation plan which includes a list

of programmes and schemes for implementation over a three to five year period.

DETAIL (Including consultation carried out)

3. In Southampton, the LTP Strategy and Implementation Plan must support a 50% increase in trips into the city centre over the next twenty years to deliver our economic growth strategy. This cannot be achieved by increasing road capacity alone. In future, more people will use buses, trains, walk and cycle; so there needs to be investment in all these modes for the city to function effectively and contribute to being a better connected city.
4. The key tools to achieve the plan objectives are better public transport services, using the existing network capacity within the system to best effect (the proposed Platform Road scheme is an example of this), and the 'Smarter Choices' programme which aims to change travel behaviour as well as continuing to make our transport network safer and more attractive to use by all modes of transport. This approach aligns closely with the emerging City Centre Master Plan.
5. The LTP also aims to deliver transformational high quality public realm enhancements to the city and district centres. Comprehensive asset management strategies for roads and structures are already in place but will be reviewed and updated over the next year by our new Strategic Highways Partnership.

Outcomes

6. The joint LTP strategy aims to bring about the following outcomes:
 - Reduced dependence on the private car through more people choosing improved public transport and active travel modes (i.e. walking and cycling);
 - Improved awareness of the different travel options available to people for their journeys;
 - Improved journey time reliability for all types of transport ;
 - Improved road safety within the sub-region;
 - Improved accessibility within and beyond the sub-region;
 - Improved air quality and environment, and reduced greenhouse gas emissions;
 - Promoting a higher quality of life.
7. These outcomes are encapsulated within the sub regional policies contained within the strategy. Each of the three transport authorities (SCC, PCC and HCC) have prepared a separate Implementation Plan with a local four year strategy to work towards achieving these over-arching outcomes.
8. The Southampton Implementation Plan is divided into seven strategy areas that reflect the goals and challenges outlined within the LTP3 Strategy. These are Active Travel, Asset Management, Network Management, Intelligent Transport & Enforcement, Public Realm, Public Transport and Smart Cards, Road Safety and Smarter Choices.

Schemes

9. The schemes anticipated to be delivered during the first four years of the Implementation plan will encompass both small scale and some larger key projects including:-
 - Smarter Travel Southampton and the Smarter Choices Programme
 - Civic Centre Place and North of Central Station Public Realm Improvements;
 - Real Time Bus Information Refresh;
 - Smartcard Development (initially bus based);
 - Platform Road/Dock Gate 4 Public Realm Improvement;
 - District Centre Bus Interchange Improvements;
 - Cycle & Walking “missing links” and strategy;
 - Oxford Street Public Realm Improvements;
 - Legible Cities Signing Programme Phase 1 – QEII Mile;
 - Cobden Bridge Cycle Improvements (funded in partnership with Sustrans)

Consultation

10. The three Local Transport Authorities (LTA's) ran a consultation from 8 July to 29 September 2010. The consultation was accompanied by a response survey and an online survey which posed a number of questions on the proposed vision, challenges, outcomes, policies and options for delivery. Over 160 respondents either used this survey, or provided their views on the main components of the draft strategy in a less structured format. In addition, the three LTAs jointly held three workshops for stakeholders, which were attended by 144 representatives from 75 different organisations.
11. In addition to the formal consultation bus operators have been involved in the development of the bus strategy, Intelligent Transport and Bus Priority elements of the implementation plan. Other stakeholders including the Chamber of Commerce, Transport Alliance, ABP, GOSE, Southampton University, Sustrans, Southampton Action For Access, Cycle Groups and others have been involved in targeted consultation and critical friend analysis of the Implementation Plan development and development of scheme lists.
12. Discussions have taken place within various departments of the Council developing the plan as well as with the Air Quality Management Group, Later Years Co-ordinator, Licensing, Children's Services, Economic Development and Children's Trust Board amongst others.
13. The LTP will also use appropriate media to communicate the key messages and the impact of the plan from the perspective of key stakeholders (e.g. residents, business, schools and higher education establishments, cyclists, car users, hospital users, rail users, bus users etc).

RESOURCE IMPLICATIONS

Capital/Revenue

14. The Department for Transport have confirmed funding for the next two years and given indicative funding for the two years after as set out below. The Integrated Transport element is significantly below the funding from the last year of LTP2 from £3.1m (not including the in year 75% grant funding cut) in 2010/2011 to £1.9m in 2011/2012. However this now consists of grant rather than the previous formula of grant plus permission to borrow.

Southampton	Integrated Transport	Maintenance
2011/2012	£1.9m	£1.9m
2012/2013	£2.0m	£1.8m
2013/2014 Indicative	£2.0m	£1.7m
2014/2015 Indicative	£2.9m	£1.6m

15. The potential programme far outweighs the funding available through the LTP settlement. However, schemes will be prioritised within the funding currently available and additional funding opportunities will be explored.
16. Whilst LTP allocations are significantly lower than previous levels there is significant cause for optimism that other funding opportunities will be available to Southampton. These include:
- Regional Growth Fund (we have submitted an £6.3m grant bid as part of an £8.5m scheme and expect to hear in April 2011);
 - The Local Sustainable Transport Fund which is a £580m fund for sustainable transport measures (Southampton will be coordinating a joint TfSH bid for circa £35m for submission in December 2011);
 - The Localism Bill outlines proposals for Tax Increment Funding
 - Developer contributions in the form of S106 or similar.
17. Having a strong strategy and clear implementation plan compliant with Government objectives, localism and “Big Society” ideals is critical if we are to be able to access these funding opportunities effectively.
18. The LTP incorporates a robust (but easy to use) scheme prioritisation methodology which complements our internal project management processes. It will ensure that decision makers are well informed about what schemes offer greatest value for money.

Property/Other

19. Some LTP schemes will have land issues associated with them. These will be addressed on a case by case basis.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

20. The duty to produce a Local Transport Plan is set out in the Local Transport Act 2000.

Other Legal Implications:

21. None

POLICY FRAMEWORK IMPLICATIONS

22. The Local Transport Plan is a policy framework document which Full Council will be invited to approve on 16th March 2011.

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KEY DECISION? Yes/No Yes

WARDS/COMMUNITIES AFFECTED:	All
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Local Transport Plan 3 – TfSH Consultation Summary Document
2.	Agreed LTP3 South Hants Joint Strategy

Documents In Members' Rooms

1.	LTP3 Southampton Draft (Including the South Hants Joint Strategy & Implementation Plan)
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	Yes
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at: One Guildhall Square

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	LTP3 Integrated Impact Assessment	
2.	LTP3 Strategic Environmental Assessment	
3.	LTP3 Habitats Regulations Assessment	

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DECISION-MAKER:	CABINET
SUBJECT:	PLANNING PERMISSION REQUIRED FOR HOUSES IN MULTIPLE OCCUPATION
DATE OF DECISION:	14 MARCH 2011
REPORT OF:	CABINET MEMBER FOR ENVIRONMENT AND TRANSPORT
STATEMENT OF CONFIDENTIALITY	
Not applicable.	

BRIEF SUMMARY

Southampton has over 7,000 Houses in Multiple Occupation. They provide affordable accommodation but also evoke negative aspects of living such as higher levels of transience, increased density of population and contractions of balance and sustainable communities. On 1st October 2010 two changes affecting the planning system's control of Housing in Multiple Occupation (HMO) became effective as a result of government policy. The first change was to make changes of use from C3 dwellings to small C4 HMO's permitted development and the second change related to the removal of compensation rights if an authority chose to pass a direction removing the new PD right. This change means that planning permission is no longer required in order to convert a dwelling into a small House in Multiple Occupation (HMO Class C4) as planning permission has already been granted by amending the Permitted Development Order so that changes from C3 dwellings to C4 HMO's have planning permission. A small HMO is housing where between 3 and 6 unrelated people reside and share amenities.

In order to manage the growth and distribution of HMOs, it is proposed that the City Council regain its planning control of this permitted change. In order to regain control of HMOs (for the reasons set out in this report) the City Council needs to remove these permitted development rights. It can do this by taking a formal decision to make a city-wide Article 4(1) Direction. If approved, planning permission would again be required to convert a dwelling (C3) to a small HMO (C4) and the City will be able to manage the growth of this sector for the benefit of its residents.

The proposed Article 4(1) direction could, subject to the outcome of the consultation and subsequent confirmation, be effective by the Spring of 2012. These timescales are necessary so as to avoid the need for the Council to pay compensation to affected landlords and property owners.

RECOMMENDATIONS:

- (i) To resolve that the making of a direction pursuant to Article 4(1) of the Town and Country Planning (General Permitted Development) Order 1995 on a City wide basis to withdraw the permitted development rights to convert a dwellinghouse (C3) to a House in Multiple Occupation (C4) is appropriate, and justified, in order to prevent harm to the local amenity and for the proper planning of the Southampton area.
- (ii) To approve the making of the Article 4(1) Direction for the City Boundary attached at Appendix 1.

- (iii) To delegate authority to the Solicitor to the Council, following consultation with the Head of Planning and Sustainability and the Cabinet Member for Environment and Transport to make the article 4 (1) direction for the city boundary and to carry out all necessary consultation following the making of the Direction, to notify the Secretary of State in accordance with statutory requirements and to take all other action considered necessary or expedient to give effect to the matters set out in this report.
- (iv) To confirm that, in accordance with the Town and Country Planning (Compensation) (No.3) (England) Regulations 2010, the city-wide Article 4(1) Direction will be effective no earlier than 15th March 2012.
- (v) To note that, following public consultation, a further report will be presented to Cabinet reporting on the outcome of the consultation and recommending whether or not to confirm the Direction.

REASONS FOR REPORT RECOMMENDATIONS

- 1 The permitted change from C3 to C4 (as explained above), and the subsequent loss of planning control, will harm the amenity of neighbourhoods within Southampton for the reasons set out in this report. While HMOs are often associated with problems, particularly in the media, they also provide a valuable source of housing for students, young professionals and other groups. Such accommodation can be particularly important for new arrivals to the city, those requiring short term accommodation or those who simply cannot afford independent accommodation.
- 2 Circular 08/2010 (Changes to Planning Regulations for Dwellinghouses and Houses in Multiple Occupation) states that:

“a high concentration of shared homes can sometimes cause problems, especially if too many properties in one area are let to short term tenants with little stake in the local community. So changes to legislation will give councils the freedom to choose areas where landlords must submit a planning application to rent their properties to unrelated tenants (i.e. houses in multiple occupation)”.
- 3 It is recommended that Southampton’s Article 4(1) should be applied on a City-wide basis. HMOs are distributed throughout the city and arise in response to a range of housing need in the city. They can cause localised amenity issues wherever they arise. Were the direction to be confined only to some wards then there is a high risk that landlords wishing to develop further HMOs would look to properties on the outer edge of any defined boundary as such would not necessitate a planning application, thereby increasing concentrations of HMO’s in areas of the city not covered by the direction to the likely detriment of those living within such areas. Were this to happen then the issues associated with concentrations of HMOs would not be resolved as the council would have no power to decide whether or not planning permission should be granted for small HMO’s in areas that are not covered by the direction.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

4 Option 1 – Do nothing

This option is not recommended as the City Council would be unable to manage and monitor the growth and distribution of the HMO sector at the expense of its existing family housing stock.

5 Option 2 – Article 4(1) Pockets

To draw a tighter boundary based on an evidence base of existing HMO supply and demand in connection with the universities and hospitals. This is not regarded as a solution as evidence demonstrates this is a City-wide issue in Southampton and may simply move concentrations into different areas of the City. It could also be difficult to provide reasonable justification to property owners in the city for the inclusion of some streets and the exclusion of others.

DETAIL (Including consultation carried out)

Introduction

6 Southampton has over 7,000 Houses in Multiple Occupation. This represents 9.3% of its housing stock (compared with a national average of 2%). They provide affordable and accessible accommodation. (Proposed changes to the Housing Benefit system will extend the Housing Benefit (HB) Shared Room Rate (SRR) from age 25 to 35 from April 2012 which could place increased demand on HMO accommodation . However there are also negatives issues around HMOs such as higher levels of transience, increased density of population and contractions of balance and sustainable communities. This can impact negatively on neighbourhoods.

7 As a requirement of the 2004 Housing Act, mandatory licensing for Houses in Multiple Occupation is required for larger HMOs which have three or more storeys and five or more occupants forming two or more households. There are about 470 HMOs which require licenses in the city (out of a total of 7,000 HMOs.)

8 Under the Town & Country Planning (General Permitted Development) (Amendment) (No.2) (England) Order 2010, a change of use from a C3 (dwellinghouse) to a C4 (HMO) is now 'permitted development' (pd) not requiring planning permission.

9 A C4 (HMO) is defined as housing where between 3 and 6 unrelated people reside and share amenities.

10 To manage the growth and distribution of HMOs the council proposes to regain its planning control of this permitted change. This will not help existing areas with high concentrations of HMOs but will help preserve other areas from the negative aspects of high concentrations of HMOs The Government suggests that the simplest way to achieve this is to make an Article 4(1) Direction that removes this permitted change. Once effective, planning permission would be required to convert a dwelling to a C4 HMO and the City will be able to manage the growth of this sector. The Council's other statutory powers, included the use of s.215 Notices under the Town and Country Planning Act to tackle the physical appearance of a property,

will be used in conjunction with these additional planning controls.

- 11 The Government expects Councils to make Article 4(1) directions only in those exceptional circumstances where evidence suggests that the exercise of permitted development rights would harm local amenity or the proper planning of the area.
- 12 In deciding whether an Article 4(1) Direction might be appropriate local planning authorities are advised to consider whether the exercise of permitted development rights would affect certain key considerations. Those most applicable in relation to Southampton are:
- Undermining the visual amenity of the area or damage the historic environment.
 - Undermining local objectives to create or maintain mixed communities.

Justification for Making an Article 4(1) Direction

- 13 The Council commissioned Capital Project Consultancy (CPC) to undertake an HMO Survey in 2008 and its findings are summarised at Appendix 2 to this report.
- 14 The problems associated with high concentrations of HMOs have been recognised nationally, by residents and organisations, the press and by the Government. They are also borne out of the CPC findings.
- 15 A further study by Ecotec that was commissioned by the Government entitled "Evidence Gathering - Housing in Multiple Occupation and Possible Planning Responses" summarised the impacts as including:-
- Noise and anti social behaviour;
 - Imbalanced and unsustainable communities;
 - Negative impacts on the physical environment;
 - Pressures upon parking provision;
 - Growth in private rented sector at the expense of owner-occupation;
 - Increased crime;
 - Pressure upon local community facilities; and
 - Restructuring of retail, commercial services and recreational facilities to suit the lifestyles of the predominant population.
- 16 Appendix 2 provides evidence in support of the Ecotec study and identifies that without controls in place to manage concentrations of HMOs on a City-wide basis the impacts will, over time, be realised across the whole City thus providing particularly strong justification for the city wide direction.
- 17 A blanket approach has also been adopted by the Council's of Manchester and Portsmouth where a similar evidence base was collated and as cities, experience similar levels of difficulty in relation to HMO's as within our city. It is considered to be a sensible approach to limit the number of large concentrations of HMOs across the city, thus reducing their impact by dispersing HMOs across a wider area. The city-wide approach is also simpler to implement and manage, because difficult and ongoing decisions on the number of areas and precise boundaries are not required.

- 18 In summary (taking the CPC 2008 Survey work into account):
- There are around 7,000 HMOs in the city (9.3% of residential stock);
 - HMOs are distributed across the city, with the main concentrations in the Central and North sub-areas;
 - HMOs are occupied by a range of socio-economic groups and age groups, though students comprise 45% of all HMOs in the city and around half HMO residents are under 25; and
 - Less than 5% of HMO residents have lived at their current address for more than 5 years.

Conclusion

- 19 To conclude, as required by the Circular, the City Council has evidence to suggest that HMOs exist across the City, and that excessive concentrations have led to problems of noise, disturbance and litter management and a loss of physical and visual amenity, whilst failing to properly contribute towards a wider mixed and balanced community. It is therefore recommended that the City Council makes a city-wide Article 4(1) Direction.

Procedure

- 20 The procedure for making an article 4(1) direction is as follows:
- Cabinet resolves to make a non immediate Direction to be effective a minimum of 12 months later from the date of notice of the making of the direction .
 - the Solicitor to the Council makes the Direction and publishes notice in the Echo, the website and erects (at least two) notices in the areas affected. Contemporaneously the Secretary of State is sent a copy of the Direction and the notice so that he can decide whether or not to intervene in the making of the Direction.
 - The specified consultation period is for a minimum of 6 weeks.
 - Following the close of the objection period a further report will be brought to Cabinet to decide whether or not to confirm the Direction having had regard to the objections. If it is decided to modify the Direction rather than confirm it further consultation must be undertaken.
 - The Direction comes into force once confirmed by the Council upon the effective date (at least 12 months from the date the notice of the making of the direction is made)
 - Notice of confirmation of the Direction is published locally and the Secretary of State is notified of confirmation.

Future Planning Policy Requirements

- 21 As explained, the making of an Article 4(1) Direction means that a planning application will be required to change the use from a dwelling to an HMO. Such planning applications will be determined in accordance with Council policy. The current policies (LPR H4 & CS16) accept the important contribution that such accommodation makes to meeting housing need in the city. Indeed, it is likely that the demand for such accommodation will

increase. However, the policies also accept that this must be balanced against potential harm that HMOs might make to the established character of the area, neighbouring amenity or highway safety.

- 22 The current planning policy has no empirical method of establishing the tipping point when the concentration of HMOs begin to cause significant problems to the neighbourhood and local settled communities. Further work is required for Southampton to develop such a threshold approach and consequently this is not included in the current recommendations.

RESOURCE IMPLICATIONS

Capital/Revenue

- 23 The resources required to introduce the Article 4(1) direction will be borne by existing budgets and staffing.
- 24 One criticism of imposing an Article 4(1) Direction on an area is that the removal of permitted development rights can lead to compensation claims by affected property owners. The recent amendments to legislation [the Town & Country Planning (Compensation) (No.3) (England) Regulations 2010] set out the procedures for avoiding such claims and require that a minimum of 12 months (and no more than 24 months) is given between the date when the notice of making the Direction is published and its “effective” date. By setting an effective date of no earlier than 15th March 2012, the Council will not need to pay compensation to affected property owners.
- 25 There is a potential loss of income for property owners within the boundary of the Article 4(1) Direction, if they are not able to gain planning permission to rent out properties as Houses in Multiple Occupation.
- 26 The Council’s normal practice is that applications for planning permission, which would have been permitted development had an Article 4(1) not been imposed, are exempt from a planning fee. A fee of £335 will not, therefore, apply to such change of use applications.

Property/Other

- 27 There are no implications that arise for the Asset Management Plan as confirmed by the Property Asset Manager.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

- 28 The Town & Country Planning (General Permitted Development) Order 1995 as amended by the Town & Country Planning (General Permitted Development) (Amendment)(England) Order 2010 and the Town & Country Planning (Compensation) (England) Orders 2010 (No2 and No 3) apply.
- 29 Regard must also be had to the Department for Communities and Local Government Replacement Appendix D to the Department of the Environment Circular 9/95: General Development Consolidation Order 1995 (978 0117531024) issued in November 2010.
- 30 An Article 4 direction may only be made in exceptional circumstances where the Council is satisfied that clear evidence suggests that the exercise of the permitted development rights it is proposing to withdraw would harm local

amenity or the proper planning of the area. The potential harm that the direction is intended to address must be clear identified and, where such a withdrawal is proposed to cover a wide area(such as the whole of the City) there must be particularly strong justification for the withdrawal at the time of making the Direction as set out in this report.

Other Legal Implications:

- 31 The Council’s existing Article 4(1) Directions that affect the rights to extend and alter existing dwelling houses within some of the City’s designated conservation areas (namely Oakmount Triangle, Portswood Gardens, Uplands Estate and Ethelbert Avenue) will be unaffected by these proposals.
- 32 In making the proposals set out in this report the Council MUST have regard to the provisions of the Equality Act 2010 (including carrying out integrated impact assessments as appropriate), the duty under s.17 of the Crime & Disorder Act 1998 to carry out its functions having regard to the need to reduce or eliminate crime & disorder and the provisions of the Human Rights Act 1998 , in particular Article 8 (right to respect for private & family life) and Article 1 of the First Protocol (the protection of property). Any interference with the rights protected under the Act must be necessary and proportionate in the interests of a democratic society.

POLICY FRAMEWORK IMPLICATIONS

- 33 The proposed recommendations support the policies of the Council’s current Development Framework.

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	E-mail:	stephen.harrison@southampton.gov.uk		

KEY DECISION? Yes

WARDS/COMMUNITIES AFFECTED:	All
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Plan of the City Boundary
2.	Evidence Base

Documents In Members' Rooms

1.	None.
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	No
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Other Background Documents –

available at <http://www.communities.gov.uk/corporate/>

Integrated Impact Assessment and Other Background documents available for inspection at: N/A

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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1.	The Town & Country Planning (General Permitted Development) (Amendment) (No.2) (England) Order 2010	
2.	The Town & Country Planning (Compensation) (No.3) (England) Regulations 2010	
3.	The Town and Country Planning (General Permitted Development) (Amendment) (No.2) (England) Order 2008	
4.	Circular 09/95 (General Development Order Consolidation).	
5.	Dclg – Replacement Appendix D to Department of the Environment Circular 9/95: General Development Consolidation Order 1995 (November 2010)	
6.	Circular 08/10 (Changes to Planning Regulations for Dwellinghouses and Houses in Multiple Occupation)	
7.	DCLG/EcoTec “Evidence Gathering – Housing in Multiple Occupation and possible planning responses” (September 2008)	
8.	PPS3 (Housing) (2010)	
9.	CPC’s Houses in Multiple Occupation (HMO) Survey (December 2008)	

DECISION-MAKER:	CABINET
SUBJECT:	PROCUREMENT OF A PARTNER TO DELIVER SPORTS DEVELOPMENT FUNCTIONS ON BEHALF OF THE CITY COUNCIL
DATE OF DECISION:	14 MARCH 2011
REPORT OF:	CABINET MEMBER FOR LEISURE, CULTURE AND HERITAGE

STATEMENT OF CONFIDENTIALITY

Appendix 1 of this report is not for publication by virtue of Categories 3 and 4 of paragraph 10.4 of the Council's Access to Information Procedure Rules as contained in the Council's Constitution. It is not considered to be in the public interest to disclose this information because the Appendix contains confidential and commercially sensitive information which would impact on the integrity of a commercial procurement process and the Council's ability to achieve 'Best value' in line with its statutory duties.

BRIEF SUMMARY

The Sports Development Team seeks to increase the levels of participation in sport and physical activity. Following the successful procurement of partners to manage facilities on the Council's behalf it is proposed to secure a partner to deliver this service together with the after schools coaching programme, currently commissioned separately by Children's and Learning services.

In seeking a partner, the Council anticipates securing reductions in the revenue cost of the service whilst continuing to seek improvements and positive outcomes in five key areas:

- Levels of participation by children, young people and adults
- Levels of external funding secured to benefit the City's physical activity sector
- Levels of volunteering in the sport and physical activity sector
- Sustainability and quality of local sports organisations
- Coordination of the agencies and organisations interested in increasing levels of physical activity

RECOMMENDATIONS:

- (i) To approve the procurement exercise to secure a partner to deliver the sports development functions on the Council's behalf
- (ii) To delegate authority to the Executive Director of Neighbourhoods, in consultation with the Executive Director of Resources and the Solicitor to the Council following consultation with the relevant Cabinet Member, to appoint a partner to manage the sports development function on behalf of the Council, in accordance with the framework as set out in confidential appendix 1.
- (iii) To authorise the Executive Directors of Resources and Neighbourhoods, and the Solicitor to the Council to take any further action necessary to give effect to the decisions of the Executive in relation to this matter.

REASONS FOR REPORT RECOMMENDATIONS

1. To secure ongoing and improved opportunities for residents to participate in sport and physical activity. Regular participation in physical activity contributes to the wellbeing of individuals as well as communities in the broader sense. Potential benefits include a healthier and more productive workforce, reduced anti social behaviour, opportunities to support cohesive for communities and the promotion of educational achievement. In the context of the current financial environment, it is important to seek efficiencies in service delivery whilst contributing to the City priorities and challenges including economic development and wellbeing.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. To retain the service in house. Not pursued, given the loss of opportunity to secure efficiencies, which are critical in the current economic climate.

DETAIL (Including consultation carried out)

3. The Council has enjoyed a successful start to the contractual relationships with Solent University, Mytime Active and Active Nation who are managing a range of facilities on its behalf.
4. In order to build on this success, it is proposed to source a partner to manage the sports development function. This small team (3 Full time equivalent permanent posts and up to 2 fixed term externally funded posts - subject to ongoing funding being gained for 1 of these 2 posts), work to develop participation in sport and physical activity across the City. Through three key themes: children and young people, adults, clubs and volunteers, the team seek to facilitate an improved range and quality of opportunities. Securing additional funding is a key aspect of their work, in order to maximise the impact of its resources.
5. The Council also currently commissions a partner to deliver after school sports coaching to a wide variety of Southampton schools. It is proposed to procure a single partner to deliver all services to improve coordination and maximise the efficient use of resources.
6. It is intended to secure a partner to deliver this service for a ten year period, with an opportunity to extend. This will facilitate long term business and financial planning.
7. It is intended to set the outcomes that the Council wishes to achieve through the partnership in the procurement process and documentation, rather than be specific about the methods used to achieve these. This, and the associated management fees, is how the Council will affect control over the partnership. Overall, the more specific and tighter the level of control the Council wishes to impose, the less flexibility there is for a partner to shape the business and this will be reflected in the management fee.
8. Trade Unions were consulted on the proposals on 22nd December 2010. No objections or comments have been received. Staff in the team were briefed on the proposals on 12th January 2011.

9. The authority believes that the Transfer of Undertakings, (Protection of Employment) Regulations 2006 (TUPE) will apply but will consider alternative tenders where there are genuine exceptional circumstances. Where TUPE applies the Contractor is required to protect the terms and conditions of transferred staff including pensions. The Contractor is strongly encouraged to seek admission to the Local Government Pension Scheme but if this is refused / impractical must provide a broadly comparable scheme as approved by the Government Actuary's Department (GAD).
10. The Contractor is required to employ new joiners on terms that are overall no less favourable than those of transferred employees. The council recognises the Best Value Code of Practice on Workforce Matters and requires the partner to implement this code.

RESOURCE IMPLICATIONS

Capital/Revenue

11. If a contract is let, the revenue contribution required from the Council would be determined by the contract. This would effectively remove the newly externalised services from any future budget savings / prioritisation exercises and will tie the Council into a long term commitment.
12. Capacity is required to deliver the procurement process. Budgets to cover external costs such as project management capacity, advertising costs, input from Capita will be required, in addition to internal costs such as legal and H/R support. Costs of up to £20,000 will be incurred through this procurement process. Best endeavours will be used to cover these costs within the Leisure Culture and Heritage portfolio budget, although if this cannot be accommodated, these costs will be met centrally.
13. Appendix one details a Public Sector Comparator (PSC) against which the financial element of tenders will be assessed. Officers will appoint a partner subject to satisfactory quality assessment during the tender evaluation and the financial elements meeting or improving upon the performance set out in the PSC.

Property/Other

14. There is no transfer of property anticipated as part of the outsourcing programme. It is likely that there will be a small reduction in the amount of office space required.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

15. In undertaking the proposals, regard will be had to the Council's Financial and Contract Procedure Rules as well as the EU procurement legal regime. The legal authority for undertaking these proposals can be derived from the Local Government Acts 1972 and 2000. In addition, the duty placed on the Council to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness under the Local Government Act 1999 is directly relevant and supportive of this work, and is reflected accordingly in the statutory Best Value (City) Performance Plan.

Other Legal Implications:

16. Not applicable.

POLICY FRAMEWORK IMPLICATIONS

17. The proposal is consistent with the City Council's corporate plan 2010 – 2013, which details the need to increase participation in sport and physical activity in order to contribute to broader health and wellness objectives.

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KEY DECISION? Yes/No yes

WARDS/COMMUNITIES AFFECTED:	All
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Public Sector Comparator
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Documents In Members' Rooms

1.	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	/No
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None	
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Document is Confidential

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Agenda Item 16

DECISION-MAKER:	CABINET
SUBJECT:	APPROVAL TO SPEND CAPITAL FUNDING ON ENVIRONMENT AND TRANSPORT PORTFOLIO SCHEMES IN 2011/12
DATE OF DECISION:	14 MARCH 2011
REPORT OF:	CABINET MEMBER FOR ENVIRONMENT AND TRANSPORT
STATEMENT OF CONFIDENTIALITY	
Not applicable.	

BRIEF SUMMARY

This report seeks approval to spend and provides details of the Capital Programme for Environment and Transport in 2011/12.

RECOMMENDATIONS:

- (i) To approve variations, totalling £200,000 in 2011/12, to the Environment and Transport Capital Programme agreed at Council on 16th February 2011, as detailed in Appendix 4.
- (ii) To approve, in accordance with Financial Procedure Rules, capital expenditure of £11,206,000 in 2011/12, as detailed in Appendix 2, from the total Environment and Transport Capital Programme of £19,612,000
- (iii) To note the detail of the projects within the Capital Programme for 2011/12 as set out in Appendix 3

REASONS FOR REPORT RECOMMENDATIONS

1. To assemble the component funding for City Centre Improvement Projects.
2. Financial Procedure Rules require that approval to spend is secured to enable the delivery of the Councils Capital Programme each year.
3. The details of the projects are included to provide Members with relevant information.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

4. The proposed programme is fully funded and is based on available funding levels
5. A smaller programme than that proposed would undermine the essential support for the ongoing development of the City, fail to meet the objectives set out in the Local Transport Plan (LTP2) and emerging (LTP3), or deliver any noticeable improvement in the basic highway infrastructure.

DETAIL (Including consultation carried out)

6. The Environment and Transport Capital Programme for 2010-11 included the delivery of a number of high profile highway infrastructure schemes such as
 - Chantry Bridge replacement
 - Itchen Bridge bearing replacement (completion March 2011)
 - Winchester Road resurfacing

- Northam Road resurfacing
- Board Walk cycle facility adjacent to the Itchen river
- Bedford Place walk to work scheme
- 12 miles of carriageway surfacing
- 2 miles of footway surfacing
- Car Parks lifts ongoing replacement programme

In addition, the following high profile works were completed in conjunction with other Portfolios during the year further improving the highways and public realm in the City.

- Guildhall Square
- QE2 Mile / Holyrood

7. The Council is continuing to invest £6 million per year into the highway and public realm infrastructure of the City to help offset the continuing deterioration of the City's roads and footways.
8. The Council entered a ten year minimum contract with Balfour Beatty Workplace (BBW) on 4th October 2010 for the delivery of most highway related functions including the design and delivery of Highway Capital Funded projects.
9. The innovation and efficiency savings achieved through this contract to date means that the roads capital programme is larger this year with considerable more surfacing of roads and footways proposed than ever before. This is in line with the Administration's priorities of investing in the City's highways infrastructure.
10. This year, there is a greater focus on unclassified roads to complement the previous years' priority investment in the principle and classified network. More priority is also being given towards the maintenance of local footways to help improve the health and wellbeing of residents by encouraging walking.
11. Appendix 3 shows a list of road surfacing projects that will be carried out this year.
12. The Local Transport Plan (LTP2) and emerging (LTP3) have been the subject of considerable consultation on transport policies and the programme is designed to be fully compatible with these. Individual consultation will be undertaken on each project using the agreed consultation strategy.
13. The overall Capital programme proposed for Environment & Transport 2011-2012 totals £19,612,000.
14. Appendix 1 shows how the programme is funded.
15. Appendix 2 shows the Block Headings and the proposed spend by scheme, showing where approvals to spend are required.
16. Appendix 3 shows scheme descriptions and individual projects
17. Appendix 4 details capital variations sought in the report to the Environment and Transport Capital programme.
18. The City Council has contracts with BBW, Southern Electrical Contracting and Capita for the delivery of key elements of the Environment and

Transport Capital programme. The Council has created a Highways Client Team with specialist skills to manage and develop these arrangements to achieve maximum benefit to the highways and structures assets

19. The Environment Directorate Capital and Major Projects Board has an overarching responsibility for the delivery of the Environment and Transport Capital Programme whilst individual Boards manage the interface for delivery with the partner contractors, review progress and performance and reports exceptions.
20. All Projects in the programme are managed through the corporate Project Management System, "PM Connect" which ensures the financial and timely delivery of individual projects within the overall programme. All projects will have an approved Project Initiation Document prior to commencement of works.
21. The importance of the condition of the highway network in terms of defects, as well as its ability to assist in providing high quality transport for all modes cannot be understated in terms of providing an indication of the health and vitality of the City. Increased investment by the Council can only signal to businesses and residents that Southampton is a location to invest and commit to. Getting this message clearly across to key stakeholders in the City will be a priority once the programme is approved.

RESOURCE IMPLICATIONS

Capital/Revenue

22. The Capital Programme for Environment and Transport Portfolio in 2011/12 will be £19,612,000, as approved by Council on 16th February 2011.
23. This capital expenditure can be fully funded as detailed in Appendix 1.
24. Some of this expenditure has been previously approved as indicated by the 'status of approval' column in Appendix 2.
25. This report seeks approval to spend the remaining capital expenditure of £11,206,000 in 2011/12, in accordance with Financial Procedure Rules, as set out in Appendix 3.
26. Appendix 4 details capital variations to the Environment and Transport Capital Programme, which are required to assemble the component funding for City Centre improvement projects.
27. Subject to existing maintenance levels, the ongoing revenue consequences of these schemes can be accommodated within existing budgets.

Property/Other

28. There are no known property implications other than those addressed under the Town Depot Relocation to Dock Gate 20.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

29. Each Capital scheme will be delivered in accordance with a variety of Highways and Environmental legislation, including but not limited to the Highways Act 1980, Road Traffic Regulation Act 1994, Traffic Management

Act 2004, and s.2 Local Government Act 2000 (having first had regard to the provisions of the Community Strategy).

Other Legal Implications:

- 30. Procurement of Schemes will be carried out in accordance with the Council's procurement strategy, existing and newly procured partnership contracts and in accordance with National and European procurement legislation and directives. Design and implementation of schemes will take into account the provisions of s.17 Crime & Disorder Act 1998 and the impact of schemes on individuals and communities will be assessed against Human Rights Act 1998 and Equalities legislation provisions.

POLICY FRAMEWORK IMPLICATIONS

- 31. The Capital Programme is compatible with the objectives of the Community Strategy.
- 32. The City Council is a Local Transport Authority as laid down in the Transport Act 2000 and the Council's relevant Policy Framework is the City of Southampton Local Transport Plan (LTP2) and emerging (LTP3)

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KEY DECISION? Yes **WARDS/COMMUNITIES AFFECTED:** All

SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Environment & Transport Capital Programme – Sources of Funding 2011/12
2.	Environment & Transport Capital Programme – Approval to spend 2011/12
3.	Environment & Transport Capital Programme – Description of Schemes 2011/12.
4.	Environment & Transport Capital programme – Variations to the Programme

Documents In Members' Rooms

1.	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	Yes (An IIA will be prepared for the whole programme)
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at: Highway Infrastructure Services, Floor 5, One Guildhall Square Southampton.

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None	
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DECISION-MAKER:	CABINET COUNCIL
SUBJECT:	ADOPTION OF THE SAFE CITY PARTNERSHIP PLAN 2011/12
DATE OF DECISION:	14 MARCH 2011 16 MARCH 2011
REPORT OF:	CABINET MEMBER FOR LOCAL SERVICES AND COMMUNITY SAFETY
STATEMENT OF CONFIDENTIALITY	
Not Applicable	

BRIEF SUMMARY

Southampton Safe City Partnership is responsible for reducing crime and disorder and has a statutory duty under the Police and Justice Act 2006 to meet established national minimum standards which includes producing an annual Strategic Assessment to inform a Partnership Plan. The Partnership Plan is included in the Policy Framework and hence requires full Council approval. The Plan which is available in the Members' Rooms looks back at the achievements and performance of the partnership in the last year and then looks forward by setting priorities and actions for 2011/12.

The Council is a key member of the Safe City Partnership and has a pivotal role in working with partners to make Southampton a safer city. This report outlines the contribution the council is asked to make towards the delivery of this Plan, noting in particular the intention to deliver activities from within existing budgets and through allocation of funding from the Home Office – Community Safety Fund 2011/12. The Plan also specifically identifies efficiencies and leaner working practice to maximise partner resources in order to deliver agreed priority outcomes.

RECOMMENDATIONS:

CABINET

- (i) To approve the Safe City Partnership Annual Plan 2011/12 and to recommend the Plan to Council for approval.

COUNCIL

- (ii) To delegate authority to the Executive Director for Neighbourhoods to agree the final allocation of the grant funding from the Home Office Community Safety Fund and any final amendments to the Plan following consultation with the Cabinet Member for Local Services and Community Safety.
- (iii) For Full Council to approve the Safe City Partnership Plan 2011/12 and approve the Council's contribution as detailed in the Plan.

REASONS FOR REPORT RECOMMENDATIONS

1. This annual plan is a statutory duty and part of the Policy Framework. It has been developed to reflect the findings of the annual joint strategic assessment which covers crime trends and patterns as well as community feedback. The draft plan has been considered by the members of Safe City Partnership, the Strategy Planning Board, the Crime Reduction Scrutiny Panel and Cabinet Member.
2. Approval of the recommendation will enable the Partnership to work to a clear and concise set of priorities for the forthcoming year and to deliver the headline actions relating to those priorities.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

3. Discussions have taken place to explore countywide Partnership options for a joint Plan as well as potential integration of this Plan with other Southampton Partnership plans but this would not meet the statutory deadlines to publish a Plan by 1 April 2011.

DETAIL

Overview of the Plan

4. The strategic assessment has identified some positive trends in relation to reducing crime and improving public reassurance;
 - 'All crime' – that is the overall crime level in the city – has reduced for the 4th consecutive year.
 - More people in Southampton feel the council and police are successfully tackling crime in their area (an increase of 27% on the 2008 return of 23%).
 - The reoffending rates for both adults and youths has decreased.
 - Reports of anti-social behaviour and criminal damage (often used as a measure of Anti-Social Behaviour) are down and this continues a substantial downward trend in the city over recent years.
5. The Plan details examples of the partnership activity that has contributed to a successful year in reducing crime. The Partnership achieved targets set against the top 3 priorities set in the previous annual plan: this means violent crime and criminal damage have reduced while public perception of safety in the city has improved. It also identifies the areas for improvement which are then translated to the top 3 priorities for 2011/12. Specifically, the Partnership has agreed to focus collective effort on the following annual improvement priorities:
 - **Reducing violent crime**
This is because the comparative position in Southampton against our most similar partnerships continues to require substantial incremental reductions to create a positive comparative shift in this area.

- **Reducing house burglary**
This is one of the few crime types that shows an upward trend since last year and is an area that also has considerable impact on the public perception of safety.
- **Improving public perception of safety and increasing residents involvement in activities to help make themselves and their communities safer**
This continues to be a priority despite significant improvements in public perception over the last 2 years as the partnership still seeks to reduce further the gap between falling crime levels and the public perception of crime and safety in the city, as well as continuing to reassure residents in order to reduce the fear of crime.

6. The Plan provides headline actions to deliver these priorities in the forthcoming year.

The Council's role within the Safe City Partnership

7. The Council has both a statutory duty and civic leadership role in working with partners to promote a safer city and contribute to the Safe City Partnership objectives. More specifically, the council is a crucial partner in achieving a safer city through direct service delivery, for example through the community safety team, safeguarding children and adult protection, CCTV, licensing and Housing functions. While many other council services significantly contribute to tackling the root causes of crime from economic development to environment and the communications team. A thriving economy, improved educational standards and reduced absenteeism, more resilient families, and cleaner and greener environments all contribute to reducing crime.
8. The Council's significant contribution to the Safe City Partnership recognises the causes and impacts of crime in the city on the well-being of residents and the need to continue to support actions that prevent, educate, challenge, enforce and protect local communities. This also directly contributes to the Southampton Partnership priorities and challenges. National and local evidence robustly reinforces the added value of working together with partners to reduce crime and improve safety.
9. Some examples of the range of outcomes specifically from the council-led activities contributing to crime reduction and safety in the last year include:
- Increasing the safety of the highest risk victims of domestic violence – 62% of cases to the council advocacy team stop abuse altogether after receiving advocacy and support. A further 29% report abuse only once more after this intervention.
 - Development of additional support for victims of anti-social behaviour – including leading nationally on establishing ASB case conferencing for vulnerable victims. 26 joint operations to tackle anti-social behaviour – such as targeted enforcement action on noise nuisance and anti-social behaviour in hot spot areas late at night.
 - Safer Southampton Week led by Safer Communities and the Corporate Communications team resulted in engagement with over 3,000 residents in one week to improve public reassurance of safety in the city.

- 93 alcohol test purchases (18% failed) with subsequent enforcement action.
 - An average of 150 arrests per month resulting from CCTV coverage.
 - Providing the ICE Bus service late at night in the city centre to meet welfare and medical needs and leading new projects to prevent and respond to young people and alcohol issues.
 - 430 noise abatement notices served (up 2% on last year).
 - Reductions in the average number of young people 16 – 18 not in education, employment or training.
 - Removal of 2115 square metres of graffiti – 89% removed within 5 working days.
 - Completion of the 3-year Think Family project to improve support to families with multiple complex problems.
 - Funding through voluntary sector grants and Supporting People to support key voluntary sector organisations to deliver services that help to tackle crime.
10. The Plan provides headline actions to deliver 3 improvement priorities plus actions to drive efficiency measures within the partnership.
11. The council's contribution to the Partnership in 2011/12 will include on-going delivery of the range of services indicated above, as well as strategic support to the Partnership itself. The council will assume the Chair of the Partnership. In addition, the indicative priority actions cited in the new plan that will be led by the council include:
- Develop and deliver a new integrated services model for improving responses to domestic violence and reduce repeat offending.
 - Increase actions to further tackle anti-social behaviour and support vulnerable victims of ASB.
 - Deliver a public reassurance campaign – including promotion of home security advice and encouraging involvement of residents in local crime prevention activities, such as Neighbourhood Watch.
 - Support the 'roll out' of crime reports to increase transparency and access to local crime data and maximise communications with and between residents.
 - Continue to build on initiatives in the night time economy and to support partners to tackle the harms caused by excess alcohol.
 - Proactively make the Partnership more streamlined, focused and better value for money.
 - Prepare for the introduction of directly elected Police and Crime Commissioner and the impact of Police reforms on Community Safety Partnerships and the specific role of the Council within that.

RESOURCE IMPLICATIONS

Revenue

12. The Council will continue to provide services that both directly and indirectly contribute to reducing crime and improving safety. No new or additional costs are identified and relevant services are subject to the corporate savings programme. Therefore activities identified within this Plan will be met through existing Business Unit budgets.

13. In addition, the Home Office has allocated funding intended for Community Safety Partnerships, called the Community Safety Fund 2011/12. This funding is for resource spending and it consolidates the previous funding streams – Safer and Stronger Communities Fund and Young People’s Substance Misuse Budget. This forms part of the Home Office Spending Review settlement and is non-ring-fenced. The allocation for Southampton in 2011/12 is in total £249,100. This represents a 20% cut on the previous year. As this funding was received in recent years, there are existing priority commitments to funds within the Neighbourhoods Directorate portfolio (for Anti-Social Behaviour, Domestic Violence and grants allocation to voluntary sector groups that significantly contribute to Safe City Partnership agreed priorities); Adult Social Care portfolio (for Drug Action Team) and Children’s Services portfolio (for Young People’s Substance Misuse).
14. A provisional allocation of this funding has been considered by the Safe City Partnership Executive on 27 January 2011 and this has been used as the basis for the plan. However, the final allocation of the reduced funding has yet to be confirmed. It is therefore proposed that authority be given to the Executive Director for Neighbourhoods, following consultation with the Cabinet Member for Local Services and Community Safety, to finalise the allocation of the grant funding and make any consequential changes to the plan.
15. It should be noted that the Home Office has confirmed a further cut to this budget in 2012/13 to £125,000 representing almost 50% reduction. It is also noted that subject to legislative approval, from 2012/13 the elected Police and Crime Commissioner will have full responsibility for allocation of this funding across the Police and Crime Commissioner’s area (Hampshire).

Property/Other

16. Not Applicable

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

17. The Crime and Disorder Act 1998 (amended by the Police and Justice Act 2006) places a statutory duty on Crime and Disorder Reduction Partnerships to produce a strategic assessment and a Partnership Plan outlining its priorities to tackle crime and disorder.

Other Legal Implications:

18. The strategies and actions within the Plan must be assessed and delivered in accordance with the Equalities Act 2010 and the Human Rights Act 1998.

POLICY FRAMEWORK IMPLICATIONS

19. The Safe City Partnership Plan is included in the Council’s Policy Framework.

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KEY DECISION? Yes/No Yes

WARDS/COMMUNITIES AFFECTED:	All
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Draft Safe City Partnership Annual Plan 2011-12
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Documents In Members' Rooms

1.	None.
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	Yes
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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1.	None	
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DECISION-MAKER:	CABINET
SUBJECT:	DISPOSAL OF LAND AT STUDLAND ROAD, REDBRIDGE, SOUTHAMPTON
DATE OF DECISION:	14 MARCH 2011
REPORT OF:	CABINET MEMBER FOR RESOURCES & WORKFORCE PLANNING

STATEMENT OF CONFIDENTIALITY

Confidential Appendix 2 contains information deemed to be exempt from general publication based on Category 3 of paragraph 10.4 of the Councils Access to Information Procedure Rules. Publication of the information could influence bids made on the Authority's other property transactions which maybe financially detrimental to the Council.

BRIEF SUMMARY

This report seeks authority to dispose of the Land at Studland Road, Redbridge to Raglan Housing Group Limited to enable the redevelopment of the site for the provision of No31 new dwellings.

RECOMMENDATIONS:

- (i) To approve in principle the sale terms of the Studland Road to Raglan Housing Group Limited (Raglan) as detailed in appendix 2.
- (ii) To delegate authority to Head of Property and Procurement in consultation with the Cabinet member for Resources and Workforce Planning to agree detailed terms.

REASONS FOR REPORT RECOMMENDATIONS

1. The disposal of the Land at Studland Road to Raglan will generate a capital receipt from a surplus property asset which will be allocated to the general fund.
2. The disposal will enable the redevelopment of the site for No31 new dwellings across the site to providing a net gain of No30 new homes, offering a mixture of apartments and houses.
3. The site has previously been identified for disposal as part of the New Redbridge Primary School project, as detailed in the Cabinet Report dated 21 January 2007.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

4. Retain the site – rejected the site comprises a grounds maintenance depot which is longer utilised by the Council and a small section of land which is not required for the new Redbridge Primary School.
5. Not proceed with any of the bids received – the offer detailed in appendix 2 represents Best Value.

DETAIL (Including consultation carried out)

6. The site as shown edged in Plan V2937 in appendix 1 delineates the entire site to be sold. The cottage within the middle of the site (Rosebank) is within private ownership. Southampton City Council entered into a joint marketing agreement with the owner of Rosebank on 25 June 2009 to jointly market the sites, following the granting of planning permission.
7. The City Council secured an outline planning consent for the redevelopment of the site for No31 new dwellings, comprising a mix of No12 2 bedroom flats and No7 2 bedroom houses, No10 3 bedroom houses and No2 4 bedroom houses on 31 August 2010.
8. The site was marketed by the Capita Symonds seeking unconditional offers by Informal tender. A total of 4 bids were received for the site. The highest bid submitted by Raglan is recommended for approval, details of which are set out in the confidential appendix 2.
9. The offer submitted by Raglan is unconditional, which will enable the Council to proceed to the exchange of contracts and a subsequent sale without any delays.
10. The sale will be a joint disposal, acting with the owner of Rosebank Cottage. The owner of Rosebank will received a pre-agreed capital receipt as detailed in appendix 2 and documented in the joint marketing agreement.
11. Raglan will be acquiring the site without the need for external funding and therefore it is anticipated the sale will proceed without any undue delays. It has been estimated the capital receipt will be received in the first quarter of the financial year 2011/2012.

RESOURCE IMPLICATIONS

Capital/Revenue

12. The capital receipt to be received by Southampton City Council as detailed in appendix 2 will be allocated to the general fund.
13. The Councils professional costs attributed to the cost of disposal will be deducted from the capital receipt.
14. The owner of Rosebank Cottage will meet his own legal and surveying costs.
15. There are not any revenue implications.

Property/Other

16. The Councils property has been vacant for a period of 12 months, there are not any implications for the Council as an occupier.
17. Rosebank Cottage is vacant and will remain so until the site is sold.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

18. The property will be sold in accordance with Section 123 Local Government Act 1972.

Other Legal Implications:

19. None.

POLICY FRAMEWORK IMPLICATIONS

20. The disposal of a council property for capital receipt supports the Councils medium term plan for revenue generation

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KEY DECISION? Yes/No Yes

WARDS/COMMUNITIES AFFECTED:	Redbridge
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Plan V2937
2.	Detailed Terms of Sale

Documents In Members' Rooms

1.	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	Yes/No
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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1.	None.	
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DECISION-MAKER:	CABINET
SUBJECT:	SALE OF WESTRIDGE ROAD CAR PARK, PORTSWOOD
DATE OF DECISION:	14 MARCH 2011
REPORT OF:	CABINET MEMBER FOR RESOURCES AND WORKFORCE PLANNING

STATEMENT OF CONFIDENTIALITY

Confidential Appendices 1 and 2 contains information deemed to be exempt from general publication based on Category 3 of Paragraph 10.4 of the Council's Access to Information Procedure Rules. The appendices include details of an offer which, if disclosed prior to entering into a contract, could put the Council at a commercial disadvantage in the future. In applying the public interest test it is not considered appropriate to make public offers received as this could lead to a revision of bids and, in the event of the transaction failing to complete, prejudice other interest in the property, therefore reducing the amount receivable by the Council.

BRIEF SUMMARY

A decision is required on whether to sell Westridge Road car park to a discount supermarket operator so that it can be brought to a higher standard and be used in conjunction with adjacent land to serve a proposed new supermarket development. The new owner will be legally obliged to continue to provide free short term parking on the site to shoppers whether they visit the proposed new supermarket or not. The public conveniences fronting Westridge Road will be removed and replaced with customer toilets within the supermarket to which the public will have access.

RECOMMENDATIONS:

- (i) To delegate authority to the Head of Property & Procurement to accept the offer set out in the confidential appendix 1 and negotiate final terms for the long leasehold disposal of the property, provided the new owner accepts a legal obligation to continue use the area of land identified on the attached plan (or a similar area) for free short stay parking regardless of whether motorists shop at the proposed new supermarket and to undertake such ancillary action as necessary in order to exchange contracts on a conditional basis (subject to planning consent and other conditions).

REASONS FOR REPORT RECOMMENDATIONS

1. The sale of the land subject to the conditions above results in an opportunity to retain usage as a free short stay public car park whilst reducing revenue costs, removing maintenance liabilities (including to the public conveniences) and generating a capital receipt.
2. The sale will result in an improvement to the layout of the car park at no cost to the Council and will increase the shopping opportunity available in Portswood.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

3. Alternatively the approach may be rejected; this would leave the Council with the current car park overheads and without the capital receipt but with control over the future use of the site and operation of the car park.

DETAIL (Including consultation carried out)

4. The proposed scheme comprises a supermarket of 1,313 sq.m. including storage with free short stay shopper's car park for 82 cars with larger parking bays and improved circulation space (Westridge Road car park currently has 88 car parking spaces). Subject to planning permission, the existing Westridge Road access will be retained and a further access created from St Denys Road, separate delivery access is also proposed from St Denys Road as this is more suitable for HGV's than Westridge Road. In order to facilitate the delivery access, a parking lay-by for about 5 cars would be removed from St Denys Road. An indicative layout plan has been prepared and is attached in confidential Appendix 2.
5. The continued use of the car park for free short stay parking would be ensured through making the disposal by way of a long lease including the required public parking provisions. Any disposal will be subject to the grant of planning permission and such application will be the subject of public consultation in the normal way.
6. The supermarket operator has indicated that if the Council wish they would be willing for the Council to continue to manage the car park for which mutually acceptable terms would need to be agreed.
7. There would appear to be minimal impact in terms of land usage on the surrounding area as the car park would remain in its current use. The retail / commercial frontage to St Denys Road would be retained. One adjacent residence would be lost due to the extra land required to improve the car park layout, discussions with the planning authority may result in re-provision of possibly three flats above the supermarket. It is proposed that the removal of the current public convenience will be mitigated by the provision of customer WC's within the new supermarket that will be available for use by the public.
8. About 40 full time and part time staff are expected to be employed from the new outlet creating the equivalent of about 22 full time jobs. The proposal would therefore contribute to job creation.
9. The car park is extensively utilised and contributes to the vitality of the Portswood shopping area along with other free public car parks at the Portswood Centre and Waitrose as well as short stay provision along Portswood Road and side streets. Car parking provision in Portswood is anticipated to be expanded upon the planned development of the new Sainsbury development on the site of the nearby former bus depot that has now been vacated
10. The interested party has advised that they have agreed terms in principle with adjacent land owners whose interests they will also need to acquire if they are to build a supermarket.

11. Highways and Car Parking Services and Economic Development have been consulted with regard to the proposals along with Legal Services and Finance.

RESOURCE IMPLICATIONS

Capital/Revenue

12. The potential sale of Westridge Road car park to a supermarket operator provides an opportunity for the Council to receive a capital payment as detailed in the confidential appendix for the land whilst at the same time ensuring its continued use as a free short stay shopper's car park. The price proposed is considered higher than existing use value and current residential development values and that the overall cost to the proposed purchaser of acquiring the entire site represents fair value when considered against the projected end value of the supermarket property that is planned to be developed.
13. The car park generates a small income in the order of about £2,000 pa from long stay 'pay and display' parking and penalty notices, this is currently exceeded by the total costs of running the car park. The rating liability of the car park is in the order of £10,500 payable. There are also maintenance costs; for example, circa £11,000 was spent on the car park about four years ago on lighting and surfacing, although there is no expenditure anticipated in the immediate future. A disposal would therefore reduce Council revenue costs. Further savings will be made by removal of the public conveniences; this will also remove the opportunity for anti social behaviour in their current vicinity.

Property/Other

14. This is a non operational property and there are therefore no operational implications other than potential changes to maintenance liabilities and running overheads.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

15. The car park was acquired and held under the Town & Country Planning Acts and therefore disposal at best consideration is permitted under S233 of the Town & Country Planning Act 1990.

Other Legal Implications:

16. If the car park is transferred in to private ownership the current Traffic Regulation Order will need to go through the formal process of being revoked, The purchaser would be expected to be responsible for the cost of this. The car park would then be managed by the purchaser who would rely upon civil enforcement remedies. If the Council are appointed to manage the car park enforcement may be done either by way of a new Traffic Regulation Order which enables the ability to make fines or through the use of civil remedies. A Traffic Regulation Order would also be required for the removal of the parking bays to the St Denys Road frontage in order to create additional service / car park access to the new development.

POLICY FRAMEWORK IMPLICATIONS

17. As defined by the local plan, the site lies within Portswood district centre. It is in a secondary position adjacent to the main Portswood Road shopping area. The core strategy promotes the health of the district centres so that they meet 'week to week' needs. A planning application will be considered against all these issues, the importance of linking in to the main centre, potentially the impact on the centre, and other considerations.
18. The proposal is consistent with paragraph 4.5.3 of the Adopted Core Strategy regarding Portswood District Centre which states '...key priorities for the centre in the future are: to ensure ground floors are safeguarded for active commercial use and to promote the use of upper floors for flats or offices; to support individual redevelopments of less distinctive areas within the centre; and further street scene Improvements to complement and enhance the centre's overall identity.'

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KEY DECISION? Yes/No Yes

WARDS/COMMUNITIES AFFECTED:	Portswood
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Confidential – Details of Offer
2.	Confidential – Indicative layout plan of proposed development

Documents In Members' Rooms

1.	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	No
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Other Background Documents

Integrated Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
2.	None

Agenda Item 22

by virtue of paragraph number 3 of the Council's Access to information Procedure Rules

Appendix 1

Document is Confidential

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Agenda Item 22

by virtue of paragraph number 3 of the Council's Access to information Procedure Rules

Appendix 2

Document is Confidential

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DECISION-MAKER:	CABINET
SUBJECT:	2011/12 GRANTS TO VOLUNTARY ORGANISATIONS
DATE OF DECISION:	14 th MARCH 2011
REPORT OF:	CABINET MEMBER FOR LOCAL SERVICES AND COMMUNITY SAFETY
STATEMENT OF CONFIDENTIALITY	
Not applicable	

BRIEF SUMMARY

Southampton City Council has a long history of supporting the contribution of the voluntary and community sector in the city with grants, contracts and other help in kind. The 2011/12 Grants to Voluntary Organisations budgets are £1,691,600 (plus a one-off amount of £148,000 to accommodate notice periods, where appropriate, where grants are reduced or discontinued). Cabinet is asked to approve grant recommendations, subject to impact assessments, totalling £1,760,736 which, if approved, will require an additional £69,136.

Despite the difficult economic climate the council has made available £200,000 of capital funding to match fund community projects and is also considering introducing additional grants from the Housing Revenue Account (HRA). A review of advice services will also be undertaken with the aim of improving advice provision in the city.

RECOMMENDATIONS:

Having considered the City of Southampton Strategy, particularly where grants are authorised under S.2 of the Local Government Act 2000 Cabinet is requested:

- (i) To approve, subject to impact assessments, the grant recommendations set out in the attached Appendices 1a and 1b.
- (ii) To approve the use of general fund contingencies of £69,136 in 2011/12 to fund the recommendations in this report.
- (iii) To approve that the second instalment of £18,750 of the 2010/11 grant to Solent Sky is carried forward and paid to the organisation in 2011/12.
- (iv) To approve an allocation of £50,000 of the budget to fund the Community Chest small grants scheme.
- (v) To delegate authority to the Manager of the Communities Team following consultation with the Cabinet Member for Local Services and Community Safety to allocate Community Chest grants during the year.
- (vi) To approve the following additions to the standard grants criteria
Applications will not normally be considered
 - from recently formed organisations for large grants
 - to fund projects that have unsuccessfully tendered for a contracted service (SCC or other)
 - to subsidise contracts (SCC or other)
 - towards political activities
 - for large capital projects

- (vii) To delegate authority to the Executive Director of Neighbourhoods following consultation with the Cabinet Member for Local Services and Community Safety to:
- determine any outstanding applications for grants for 2011/12 and to authorise grants to applicants subject to remaining within approved budgets
 - to determine notice periods, where appropriate, where grants have been reduced or discontinued
 - do anything necessary to give effect to allocation of grants for 2011/12 and 2012/13
 - progress the work to establish the value of the “help in kind” the council provides to the voluntary sector
 - conduct a review of whether it would be more appropriate to move towards commissioning and purchasing some of the services that are currently grant aided
- (viii) To delegate authority to the Executive Director of Neighbourhoods in consultation with the Cabinet Member for Housing and the Cabinet Member for Local Services and Community Safety to explore the possibility of additional grants being made available to voluntary organisations from the Housing Revenue Account (HRA) for activities of benefit to council tenants.
- (ix) To delegate authority to the Head of Efficiency and Business Transformation in consultation with the Cabinet Member for Local Services and Community Safety and other relevant Cabinet Members to conduct a cross service review of advice services in the city.

REASONS FOR REPORT RECOMMENDATIONS

1. Southampton Council has a long history of supporting the contribution of the voluntary and community sector to the city with grants, contracts and other help in kind. Pressures on the economy and public sector finance mean that there is a savings target for the 2011/12 Grants to Voluntary Organisations budget of £450,000. This represents a reduction of just under 22% which is less than many other local authorities such as Greenwich (provisionally 29%) and Nottinghamshire County Council (proposed 36%).
2. It is recognised that this saving cannot be delivered in the next financial year due to the need for notice periods where grants are reduced or discontinued. Therefore the budget approved by Council on 16th February 2011 included a one-off amount of £148,000 to accommodate notice periods where appropriate. The full savings target of £450,000 will be delivered in 2012/13.
3. There is also a reduction of £50,000 in the ring-fenced Children’s Services and Learning Portfolio, Dedicated Schools Grant (DSG) element of the grants budget. This together with the addition of £10,000 to the Housing Revenue (HRA) element of the budget will result in a 2011/12 Grants to Voluntary Organisations budget of £1,691,600 (plus a one-off amount of £148,000 to accommodate notice periods where grants are reduced or discontinued).

4. The grant recommendations in this report, which are subject to impact assessments, total £1,760,736 and will achieve partial savings in 2011/12 and full savings in 2012/13. If approved the proposals will require a draw on contingencies of £69,136. .

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

5. With grant applications amounting to over twice the available budget it has not been possible to make proposals that maintain all existing grants at their current level and also fund new applications. In arriving at the proposals consideration was given to the option of
- A greater reduction in the level of existing grants and funding some new applications - rejected as the impact of removing funding from existing groups with commitments such as staff already in post or rent was considered to be greater than the impact of not funding new applicants.
 - Reducing all currently funded organisations by the same percentage - rejected as it does not take account of council priorities and individual organisations circumstances and capacity to absorb the reduction.
 - Completely discontinuing or significantly reducing (to a greater extent than proposed in Appendix 1) some grants - rejected as it would result in some organisations no longer being viable.

DETAIL (Including consultation carried out)

6. 2011/12 Applications

In August 2010, before the impact of Central Government's spending review on council budgets was known, both currently funded and new organisations were invited to submit applications for grants for 2011/12 to the following schemes:

Running Costs Fund - a contribution to core running costs (usually linked to specific posts or items of expenditure),

Two Year Funding – as above but for applications meeting specific employment and training criteria,

New Projects Fund - time limited project grants.

By the 5th November closing date the schemes had succeeded in attracting 77 applications requesting over twice the available budget

	Number	£
Running Costs Fund	56	2,611,839
Two Year Funding	2	126,784
New Projects Fund	19	746,820
Sub Total	77	3,485,443
Community Chest Fund		50,000
Total		3,535,443

Of the 77 applications, 45 are from currently funded groups totalling £2,397,447 and 32 are new applications totalling £1,087,996.

7. **2011/12 Grants Budgets**

The total grants budgets available are made up as follows:

2011/12 Budget	£
Corporate Grants Budget	1,606,100
Dedicated Schools Grant (DSG) Budget	55,900
Housing Revenue Account (HRA) Budget	29,600
Total	1,691,600
Additional one-off to accommodate notice periods	148,000

8. **2010/11 Budget**

Due to a delay in Solent Sky recruiting staff the second instalment of £18,750 of their 2010/11 grant has not been paid and approval is sought to carry this forward and pay it to the organisation in 2011/12.

9. **Appraisal**

The 77 applications received have been rigorously assessed by staff from relevant service areas across the council against priorities and criteria. The detailed Appraisal Forms form part of the background documents to this report.

10. **Allocation Principles**

In addition, and following consultation with Cabinet, the following principles have been applied to arrive at the recommendations that meet the available budget in the attached schedule

- Priority to existing applicants already in receipt of a Running Costs Fund grant, which, regrettably means that no new applications to either fund can be considered
- No requests for increased funding can be considered
- No award for inflation
- Follow appraiser proposals where possible
- Consideration of a reduced level of grant for organisations receiving larger grants rather than those in receipt of smaller grants
- Priority, by way of Two Year Funding, to organisations “whose core business is to provide local employment opportunities and/or training and support which leads directly to local employment opportunities”

11. The DSG budget available in 2011/12 is almost half the budget available in 2010/11 as a result of the government’s policy of redirecting funding into school budgets. This has led to some specific appraiser proposals for organisations funded from that budget.

12. **Two Year Funding**

Two Year Funding is proposed for two organisations - Wheatsheaf Trust and Groundwork Solent – as they “provide local employment opportunities and/or training and support which leads directly to local employment opportunities” which is a high priority for the council.

13. **Communication**

Throughout the application process organisations have been kept informed by letter, email and information on the council grants webpage of a likely reduction in the Grants to Voluntary Organisations budget that could result in individual grants being reduced or discontinued.
14.

The council recognises that applicants have put a great deal of hard work into their applications. When the grant schemes opened for applications at the beginning of August 2010 they were promoted in good faith and the council only became unaware of the scale of reductions that would be needed following the settlement from central government in December 2010.
15. **Impact Assessments**

Where a recommendation to reduce or discontinue grants has been made overall impact assessments and Integrated Impact Assessments are being undertaken and Cabinet will be updated verbally on the outcome to enable a properly informed decision to be made.
16. **Notice Periods**

Consideration is also being given on a case by case basis to reasonable notice which takes account of current case law and is Compact compliant. This does mean that budget savings will be partial in 2011/12 and will only be fully achieved in 2012/13.
17. **Future Funding**

While the council cannot predetermine future budgets which are set annually it is anticipated that the Grants to Voluntary Organisations budget will not increase in future years. Applicants should therefore be aware that any future grant awards are unlikely to exceed the 2011/12 level and may be further reduced.
18. **Extra Funding for Voluntary Organisations**

Consideration is being given to the possibility of additional grants being made available to voluntary organisations from the Housing Revenue Account (HRA) for activities of benefit to council tenants. This will be managed through the corporate grants process. Approval is sought to delegate authority to the Executive Director of Neighbourhoods in consultation with the Cabinet Member for Housing and the Cabinet Member for Local Services and Community Safety to explore this.
19.

There is also £200,000 of capital funding available in the Local Services and Community Safety capital programme in the 2011/12 and 2012/13 financial years for applications from voluntary and community groups in the city to assist with match funding where applicable for community led local improvement capital projects. This fund will be managed within the Neighbourhood Services Division.

20. **Homelessness Prevention Grants**

In 2011/12 an additional £45,118 will be transferred to the Corporate Grants to Voluntary Organisation budget to supplement the grant funding for homelessness prevention activities within the Southampton Citizens Advice Bureau, No Limits and Women's Aid previously funded from the Department of Communities and Local Government (DCLG) homelessness grant. (See Appendix 1b).

21. **Community Chest**

In 2010/11 a number of small grant schemes were consolidated into Community Chest and the maximum individual grant available was increased from £500 to £5,000. As a result the scheme attracted 119 applications; nearly double the number received in previous years. From the attached Appendix 3 it can be seen that 77 one-off grants were awarded averaging approximately £1,357.

22. Within the overall budget a sum of £50,000 has been allocated for Community Chest grants in 2011/12.

23. The maximum individual grant available will remain at £5,000 but applicants will be advised that it will only be awarded in exceptional circumstances. The Application Guidance will also highlight the criteria that Community Chest grants are one-off to assist groups to work towards long term sustainability and not for recurring, on-going running costs.

24. As in previous years approval is sought to delegate authority to the Manager of the Communities Team following consultation with the Cabinet Member for Local Services and Community Safety to allocate Community Chest grants during the year.

25. **Grants Criteria**

In discussion with potential grant applicants it has become apparent that to minimise inappropriate grant applications some additional criteria need to be added to the council's standard Grants Criteria (Appendix 4) to clarify what the council will consider for funding. Approval is therefore sought to include that applications will not normally be considered

- from recently formed organisations for large grants
- to fund projects that have unsuccessfully tendered for a contracted service (SCC or other)
- to subsidise contracts (SCC or other)
- towards political activities
- for large capital projects

An amendment was also made in 2010/11 due to changes in LAA targets.

26. **Help in Kind**

In addition to grants and contracts the council supports the voluntary and community sector with "help in kind" such as reduced/peppercorn rents and rate relief. Delegated authority is sought to continue the work to establish the value of this "help in kind" which to-date has established that:

Properties let at less than market value – 86 voluntary and community organisations (ranging from scout groups to sports and leisure venues and including 7 groups covered by the grant proposals in this report) receive support to the value of some £950,000 per annum.

80% Mandatory Rate Relief (met by an allowance against a Local Authorities contribution to the NNDR pool) – 206 registered charities (including schools and higher education establishments) receive support to the value of some £6.7M.

Discretionary Rate Relief (funded by and awarded at the discretion of the Local Authority to non-profit making organisations with charitable objectives) – 31 mainly sports groups receive support to the value of some £44,000.

27. **Commissioning**

On 23rd November 2009 Cabinet approved the continued use of grants as well as contracts to fund voluntary organisations and the use of the Grant Flowchart as a guide for officers to determine the most appropriate route.

28. One of the criteria for determining the most appropriate route is how far the council wishes to specify the service or area of work being funded. Given the pressure on budgets, the extent to which other areas of the council are now contracting with grant aided organisations and the need to avoid duplication and achieve best value, delegated authority is sought to conduct a review of whether it would be more appropriate to move towards commissioning and purchasing some of the services that are currently grant aided.

29. **Review of Advice Services**

Advice services are currently provided by the council as well as a number of statutory and voluntary sector organisations across the city. Some services provide specialist advice whilst others offer more general advice as part of their wider work with a particular client group(s). A significant proportion of this work is currently funded either directly by the city council or through a mixture of grant and contract arrangements. Pressure on budgets, high demand and the proportion of grant funding requests towards running costs mean that it is important to review this current mix of funding arrangements and to work with current providers to ensure that these services continue to provide value for money to local residents. It is therefore proposed to delegate authority to the Head of Efficiency and Business Transformation in consultation with the Cabinet Member for Local Services and Community Safety and other relevant Cabinet Members to conduct a cross service review of advice services in the city.

RESOURCE IMPLICATIONS

Capital/Revenue

30. The proposed grants in Appendix 1 would require a draw on contingencies of £69,136.

Property/Other

31. Any property implications arising from the work being undertaken to determine the value of help in kind including properties let at less than market value will be subject to detailed consultation in the usual way.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

32. The legal powers under which grants are made are listed in Appendix 2 and shown against the grant recommendations for each organisation Appendix 1 – Schedule of Recommended Grants for 2011/12.
33. Section 2 of the Local Government Act 2000 (the power of well-being) gives the council a general grant making power. Section 2 states that the council may do anything for the promotion or improvement of the economic, social or environmental well-being of its area. The power explicitly permits the incurring of expenditure and the giving of financial assistance to any person, including the giving of grants and loans. The power of well-being is a power of first resort and may be used even where another power exists to do the same thing. The power of well-being is subject to any express restrictions made in any other legislation and may not be used to circumvent restrictions.

Other Legal Implications:

34. The council is mindful of case law established through the judicial reviews of Haringey Council in 2000, Leicester City Council in 2004, Ealing Borough council in 2008 and London Councils in February 2011. Accordingly, the council follows four main principles during the annual revenue grants process, namely timely and meaningful consultation with voluntary organisations, with a clear explanation of proposals and an open, transparent, corporate, co-ordinated approach. Decision makers must be satisfied that consultation with affected organisations has been adequately carried out and that where appropriate any notice period given before the implementation of any reduction in grant is adequate and reasonable.
35. The Council recognises its equalities duties and in making its decision, will pay due regard to the need to eliminate discrimination and promote equality. As detailed in paragraph 15 above individual impact assessments and Integrated Impact Assessments are being undertaken where it is proposed to reduce or cease a grant. Cabinet will be updated verbally on the outcome to enable a properly informed decision to be made. Reasonable notice periods will be given to comply with the Southampton Compact.

POLICY FRAMEWORK IMPLICATIONS

36. Grant recommendations relate to the relevant policy framework plans and the services provided by the grant-aided organisations will assist the council in meeting the overall aims of its policy framework including the objectives set out in the City of Southampton Strategy (Community Strategy).

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KEY DECISION? Yes

WARDS/COMMUNITIES AFFECTED:	ALL
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SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1a.	Schedule of Recommended Grants for 2011/12
1b.	Schedule of Recommended Homelessness Prevention Grants for 2011/12
2.	Legal Powers under which grants are made
3	List of Community Chest Grants made in 2010/11
4.	Grants Criteria

Documents In Members' Rooms

1.	None
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Integrated Impact Assessment

Do the implications/subject of the report require an Integrated Impact Assessment (IIA) to be carried out.	Yes/
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Other Background Documents

Integrated Impact Assessment (see paragraph 14 of report) and Other Background documents available for inspection at:

	Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1..	2011/12 Grant Applications	Paragraphs 1 and 3 (personal information and financial/business information of individuals / business). Contains commercially sensitive information
2.	2011/12 Grant Appraisals	Paragraphs 1 and 3 (personal information and financial/business information of individuals / business). Contains commercially sensitive information

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Schedule of Recommended Grants for 2011/12 Appendix 1a

Running Costs Fund

Organisation	2010/11 Grant (pro rata)	Requested 2011/12	Proposal	Towards	Legal Powers
Arts					
Art Asia Trust Ltd	£49,520	£49,520	£46,103	towards staff salaries, to rent and to overhead costs	Legal Power B
City Eye	£29,682	£33,650	£27,634	contribution to the running costs of City Eye including staffing, rent and other premises related costs, the provision of facilities, services and activities to the people of Southampton	Legal Power B
City of Southampton Orchestra	£0	£4,666	£0	towards rehearsal hall hire, rehearsal conductor fees and music hire.	n/a
SoCo Music Project	£0	£26,000	£0	towards two posts - youth project officer and Music in the City Co-ordinator	n/a
Southampton Nuffield Theatre Trust (part DSG)	£235,958	£235,958	£169,300	towards a programme of theatre performance and participation activities and educational activities for Southampton children and young people.	Legal Powers B & F
The Media Workshop	£32,349	£32,349	£30,117	towards core running costs, including staff costs and other overheads	Legal Power B
Turner Sims	£7,651	£16,000	£7,124	towards their annual programme of promoted concerts encompassing classical music, jazz, world music and folk, their outreach work with the local community and their work with Southampton Music Services	Legal Power B
Arts sub-total	£355,161	£398,143	£280,278		
Community					
Awaaz FM Community Radio	£0	£15,000	£0	towards rent, volunteer retention and managerial post.	n/a

Organisation	2010/11 Grant (pro rata)	Requested 2011/12	Proposal	Towards	Legal Powers
EU Welcome	£0	£40,000	£0	towards 85% of salary costs - one project manager (25 hours per week) and two Polish/English speaking project/outreach workers (22.5 and 18.5 hours per week). EU Welcome also use the services of a self employed Polish psychologist and a Russian/Lithuanian speaking project/outreach worker and would also like to be able to support a Latvian speaking worker during 2011/12.	n/a
Supporters of the Warren Centre	£0	£40,000	£0	towards convert one of the spaces in the Warren Centre Plus into 4 offices that will be rented to community organisations/ local agencies to cover running costs.	n/a
Weston Lighthouse Project	£0	£3,500	£0	towards the running costs of the Luton Van, which is used for most of their activities.	n/a
Community sub-total	£0	£98,500	£0		
Disabled Access / Living					
Queen Elizabeth II Silver Jubilee Activities Centre (DSG)	£3,044	£3,044	£3,044	a contribution towards salary costs for the staffing element of 150 activity sessions for Southampton based groups, families and individuals.	Legal Powers A & E
Southampton Action for Access	£2,240	£3,000	£2,240	towards general running costs	Legal Power L City of Southampton Strategy Objective 1
Southampton Centre for Independent Living	£10,105	£10,250	£9,095	contribution to rent and rates	Legal Power L City of Southampton Strategy Objective 1
Southampton Voluntary Services Shopmobility	£53,774	£53,774	£46,000	towards the salaries of the Shopmobility Co-ordinator (37 hours per week), Assistant Co-ordinator (19.5 hours per week) and Shopmobility Office Assistant (15 hours per week) which make up the bulk of the running costs of the project.	Legal Power L City of Southampton Strategy Objectives 1 & 4
Disabled Access / Living sub-total	£69,164	£70,068	£60,379		

Organisation	2010/11 Grant (pro rata)	Requested 2011/12	Proposal	Towards	Legal Powers
Education					
Countryside Education Trust (DSG)	£7,269	£7,745	£0	providing day, residential and community activities and courses for students and residents under a Service Level Agreement.	Legal Power F
Intech (DSG)	£10,235	£11,810	£0	towards free entry to INTECH for school groups from Southampton	Legal Power K
Marwell Education Service (DSG)	£7,269	£8,100	£0	contributes to the salary budget for Education Coordinators and Education Officers, to the running costs of the service.	Legal Powers F & L
Workers Educational Association (Southern Region)	£6,122	£9,700	£6,122	providing engagement and learning programmes aimed at work with excluded communities across Southampton.	Legal Power L Community Strategy Key Challenge 3
Education sub-total	£30,896	£37,355	£6,122		
Employment / training (see also Two Year Funding, below)					
Fairbridge Solent	£60,800	£44,600	£35,234	towards salary costs of two frontline staff members - Outreach and Development Worker and Development Tutor	Legal Powers E & L City of Southampton Strategy Objectives 1 & 2
Southampton Action for Employment (SAFE)	£0	£48,060	£0	towards core salaries of the chief executive and the administrator and office overheads.	n/a
Employment / training sub-total	£60,800	£92,660	£35,234		
Environment					
BTCV (DSG)	£3,853	£4,500	£0	towards a project officer and other fixed costs such as, vehicle running costs, premises costs and office costs.	Legal Power F

Organisation	2010/11 Grant (pro rata)	Requested 2011/12	Proposal	Towards	Legal Powers
Southampton Scrapstore	£4,098	£5,000	£4,098	part fund the part time post of the coordinator.	Legal Power L City of Southampton Strategy Objective 1
The Association of Friends of Down to Earth	£13,333	£23,764	£13,333	towards one third of the salaries and running costs for the Down to Earth Farm	Legal Power L
the Environment Centre (tEC)	£0	£61,000	£0	to cover the salary costs for an Outreach team which comprises of three full-time staff and one part-time staff members	n/a
Environment sub-total	£21,285	£94,264	£17,431		
Generic Advice					
Southampton Advice and Representation Centre	£226,530	£239,776	£159,530	towards the provision of a city-wide specialist advice and representation service in the fields of Welfare Benefits and Employment Law (inc. salaries and rent)	Legal Power D City of Southampton Strategy Objective 1
Southampton Citizens Advice Bureau	£339,309	£349,488	£272,309	towards salaries, rent, overheads and general running costs.	Legal Powers D & I City of Southampton Strategy Objective 1
Generic Advice sub-total	£565,839	£589,264	£431,839		
Health/Welfare etc					
Communicare	£12,000	£20,000	£12,000	towards overall running costs - mainly the salaries of 4 part-time staff operating from the Shirley Office: the Manager, the Development Worker and 2 recently appointed assistants	Legal Powers J & L
Relate Solent	£19,045	£19,045	£17,141	towards the Bursary Scheme for clients in Southampton	Legal Power L City of Southampton Strategy Objective 1
Southampton Counselling	£0	£20,115	£0	towards salary costs of the post of full time Administrator	n/a

Organisation	2010/11 Grant (pro rata)	Requested 2011/12	Proposal	Towards	Legal Powers
Southampton Rape Crisis (part DSG)	£81,445	£82,666	£77,978	towards running costs of the service, including salaries, and running costs of the Star Project.	Legal Powers J & L City of Southampton Strategy Objective 1
Health/Welfare etc sub-total	£112,491	£141,826	£107,119		
Heritage					
Hampshire & Wight Trust for Maritime Archaeology	£1,857	£10,000	£1,857	develop and expand the schools programme, public activity days & events, and talks to community groups. Develop temporary and permanent heritage displays, train volunteers. Provide expert advice to interested parties and facilitate external funding searches. Note: £25,750 of Solent Sky's 2010/11 grant remains unspent and will be carried forward to give them a total grant of £50,000 2011/12.	Legal Power L City of Southampton Strategy Objective 1
Solent Sky	£50,000	£50,000	£24,250	towards staff salaries	Legal Power B
Tug Tender Calshot Trust	£0	£5,000	£0	running costs for one year (no staff salaries included as the project is run by volunteers)	n/a
Heritage sub-total	£51,857	£65,000	£26,107		
Housing					
SCRATCH (part HRA)	£39,612	£52,185	£39,612	towards a reduction in the cost of the Dorcas Project Basic Furniture Package for residents of Southampton. The cost in 2011/12 will continue at £140 which will be reduced to £75 for deliveries within Southampton (whoever the referral agent is), subject to grant funding. HRA funding could secure a further reduction for referrals from Local Housing Offices	Legal Powers I & L City of Southampton Strategy Objective 1
Southampton Women's Aid (part HRA)	£23,572	£43,682	£23,572	towards 1.5 full-time equivalent worker time for the continuation of telephone, group and one-to-one outreach services for Southampton women who are experiencing domestic violence/abuse (D.A.) and want to live in their own homes, free from fear and harm.	Legal Power I City of Southampton Strategy Objective 1

Organisation	2010/11 Grant (pro rata)	Requested 2011/12	Proposal	Towards	Legal Powers
The Salvation Army (H2O Project)	£0	£90,883	£0	towards developing the H2O Day Centre as a learning resource to enable disadvantaged people to re enter mainstream life, through training volunteering and access to employment.	n/a
Housing sub-total	£63,184	£186,750	£63,184		
Impairment Support Groups					
Southampton Sight	£0	£21,478	£0	to cover the salary, on-costs, management and supervision costs of their Service Co-ordinator	n/a
The Wayne Howard Trust	£0	£60,640	£0	contribution towards the cost of recruiting and employing over a three year period to the post of an Acquired Brain Injury Co-ordinator (ABIco)	n/a
Impairment Support Groups sub-total	£0	£82,118	£0		
Other					
Solent Sea Rescue Organisation	£11,495	£10,576	£10,576	towards insurance for units, radio licences and a small grant to cover part of the units running costs.	Legal Power E
Other sub-total	£11,495	£10,576	£10,576		
Play / Early years					
Community Playlink	£42,996	£42,995	£38,696	maintaining organisations core infrastructure, support to parent and toddler groups and sports library service	Legal Powers A & E
Southampton (Hardmoor) Opportunity Group	£0	£10,000	£0	towards staff salaries and training costs	n/a
Southampton Children's Play Association	£103,863	£105,939	£93,477	towards salaries, office running costs and city wide summer holiday play schemes for children 5-14 years	Legal Powers A & E
Weston Adventure Playground	£85,796	£87,940	£77,217	towards staff and premises running costs for adventure playground for children 5-14 years.	Legal Powers A & E
Play / Early years sub-total	£232,655	£246,874	£209,390		

Organisation	2010/11 Grant (pro rata)	Requested 2011/12	Proposal	Towards	Legal Powers
Sport					
Hampshire Badminton Association Ltd	£1,310	£1,300	£0	towards the development of badminton for mainly children but will also support adult participation as well through clubs	Legal Powers A & E
Hampshire School Sports Federation (DSG)	£1,921	£2,000	£961	towards the programmes delivered by the 3 organisations that fall under the association, SCC-PCC-HCC	Legal Powers A & E
Southampton Amateur Gymnastics Club (DSG)	£12,708	£27,600	£12,708	towards the main running costs of the club along with a funding towards a development officer	Legal Power E
Southampton Diving Academy	£10,000	£12,000	£9,600	towards hire fees for the Quays	Legal Powers A & E
Southampton Schools Sports Association (DSG)	£5,669	£8,000	£5,669	towards the running costs of the organisation	Legal Powers A & E
Southampton Trampoline Club	£3,225	£5,000	£3,225	towards Sports Hall hire, maintenance of equipment and education/training courses for coaches	Legal Powers A & E
Sport sub-total	£34,834	£55,900	£32,163		
Voluntary Sector Support					
Southampton Voluntary Services	£212,462	£223,642	£162,462	towards parts of the core costs associated with running a Council of Voluntary Service (CVS) in line with nationally recognised good practice, for the Voluntary Sector Support Team (VSST), to help sustain the Voluntary Action Centre as a resource base for the voluntary sector and the central administrative functions which also enable SVS to offer services directly to the public.	Legal Powers D & L
TWICS	£39,810	£40,899	£30,455	contribution towards the employment costs of the manager, training co-ordinator, outreach worker, admin officer and finance officer	Legal Powers F & L City of Southampton Strategy Objectives 1 & 2
Voluntary Sector Support sub-total	£252,272	£264,541	£192,917		

Organisation	2010/11 Grant (pro rata)	Requested 2011/12	Proposal	Towards	Legal Powers
Young People					
Be Your Best Foundation (DSG)	£5,603	£10,000	£5,000	towards the delivery of the Rock Challenge programme across Hampshire and the Isle of Wight, including approximately 625 young people from Southampton.	Legal Powers B, E & F
City Reach Youth Project	£34,000	£44,000	£31,000	towards staff and running costs for 3 centres.	Legal Powers A & E
No Limits (part DSG)	£33,983	£100,000	£33,983	towards running costs for services to 11-25 years through the 3 No Limits drop-in centres and the infrastructure costs for associated community delivery	Legal Power 1 City of Southampton Strategy Objectives 1, 2 & 5 Community Strategy Key Challenge 3
Youth Options	£0	£24,000	£0	towards the role of the Deputy Chief Executive who manages Southampton service delivery.	n/a
Young People sub-total	£73,585	£178,000	£69,983		

Two Year Funding

Organisation	12 month equiv	Requested 2011/12	Proposal	Towards	Legal Powers
Employment / training					
Wheatsheaf	£74,548	£76,784	£74,548	core costs, in particular salaries of CEO, Finance Manager, and premises costs	Legal Powers E & L City of Southampton Strategy Objectives 1 & 2
Groundwork Solent	£53,700	£50,000	£50,000	contribution to core costs and salaries.	Legal Powers E & H
Two Year Funding sub-total	£128,248	£126,784	£124,548		

New Projects Fund

Organisation	12 month equiv	Requested 2011/12	Proposal	Towards	Legal Powers
Arts					
aspace	£0	£25,000	£0	to conduct a feasibility report on the Bargate in support of their Heritage Lottery Fund application.	n/a
Making Music	£0	£7,926	£0	costs 6 workshops for their Folk Band project	n/a
Arts sub-total	£0	£32,926	£0		
Community					
Awaaz FM Community Radio	£0	£9,780	£0	towards the Welfare Association for Internal Students (WAIS).	n/a
Community sub-total	£0	£9,780	£0		
Disabled Access/Living					
Sonus	£0	£35,916	£0	a grant on a full cost recovery basis (salary + overheads including rent, management charge, contribution to core costs + £1,400 for 2 days Deaf Awareness Training for Council staff) to employ an access officer for a 37.5 hours a week to work directly with the council.	n/a
Disabled Access/Living sub-total	£0	£35,916	£0		

Organisation	12 month equiv	Requested 2011/12	Proposal	Towards	Legal Powers
Education					
Forest Bus Limited	£0	£10,940	£0	towards the salaries of two project workers will provide two sessions per week at the Kanes Hill site, with adults and adults and young people.	n/a
Learning Through Landscapes	£0	£26,040	£0	to work with 32 teachers from sixteen primary schools in the most deprived areas of Southampton to give them the practical skills, confidence and inspiration necessary to use their outside spaces to stimulate learning and improve educational outcomes.'	n/a
Education sub-total	£0	£36,980	£0		
Employment / training					
For Life Experiences UK Ltd	£0	£47,000	£0	to cover the cost of buying the current stock of fish, improving the fish stock levels, improving accessibility and completing work on our teaching facilities.	n/a
Prince's Trust	£26,693	£42,234	£0	supporting young disadvantaged people back into education, employment self-employment and training	Legal Powers G & L
Women's Wisdom	£0	£80,000	£0	salary costs for 1 project manager and one part time administrator (0.5) to directly improve the social and economic wellbeing of 50 female lone parents,	n/a
Employment / training sub-total	£26,693	£169,234	£0		
Environment					
the Environment Centre (tEC)	£0	£22,910	£0	towards workshops, training and project work for secondary schools, higher education colleges and universities.	n/a
Environment sub-total	£0	£22,910	£0		
Generic Advice					
No Limits	£0	£50,000	£0	Young Families Project – to improve and extend help to young families under stress,	n/a
Generic Advice sub-total	£0	£50,000	£0		

Organisation	12 month equiv	Requested 2011/12	Proposal	Towards	Legal Powers
Health/Welfare etc					
Cruse Bereavement Care	£0	£9,700	£0	a grant is requested to meet the costs of setting up a new drop-in centre and associated running costs during the first year of a three year period. This will include publication of a leaflet outlining the services available which will be delivered – over the three year period – to each home in Southampton.	n/a
Health/Welfare etc sub-total	£0	£9,700	£0		
Heritage					
Aeronautica	£0	£75,000	£0	towards the costs of a feasibility study	n/a
Heritage sub-total	£0	£75,000	£0		
Housing					
Southampton Women's Aid	£0	£30,000	£0	funding for a fulltime Volunteer coordinator, to recruit, train and manage volunteers (including former service users) to support the work of Southampton Women's Aid	n/a
The Rainbow Project	£0	£60,400	£0	towards salaries for the accommodation and support service (Rainbow Home) and mentoring service	n/a
Housing sub-total	£0	£90,400	£0		
Sport					
Saints Foundation (formerly Saints in the Community)	£95,291	£86,932	£43,466	continuation of the Saints Connect programme in the West and Central areas of Southampton. Note: Proposed on the understanding that this will be the last year of grant funding.	Legal Powers A & E
Solent Kestrels	£0	£37,310	£0	towards basketball sessions in primary and secondary schools and train teachers to coach.	n/a
Sport sub-total	£95,291	£124,242	£43,466		

Organisation	12 month equiv	Requested 2011/12	Proposal	Towards	Legal Powers
Voluntary Sector Support					
Southampton Voluntary Services	£0	£59,000	£0	salaries (for Volunteer Co-ordinator, Mentoring Support Worker and Administration Worker) running costs of a volunteering and mentoring project called "get Involved" which will operate for volunteers with additional support needs.	n/a
Voluntary Sector Support sub-total	£0	£59,000	£0		
Young People					
Youth Options	£0	£30,732	£0	to support Friday and Saturday night activities	n/a
Young People sub-total	£0	£30,732	£0		

Reserves					
Reserve Name	2010/11 Reserve (pro rata)	Requested 2011/12	Proposal	Towards	Legal Powers
Community Chest	£100,000	£50,000	£50,000	to be awarded during the year under delegated authority by the Manager of the Communities Team following consultation with the Cabinet Member for Local Services and Community Safety.	Legal Powers to be determined on allocation
Reserves sub-total	£0	£50,000	£50,000		

Summary

Running Costs Fund sub-totals	Number of applications	2010/11 Grant (pro rata)	Requested 2011/12	Proposed Grant
Arts	7	£355,161	£398,143	£280,278
Community	4	£0	£98,500	£0
Disabled Access / Living	4	£69,164	£70,068	£60,379
Education	4	£30,896	£37,355	£6,122
Employment / training	2	£60,800	£92,660	£35,234
Environment	4	£21,285	£94,264	£17,431
Generic Advice	2	£565,839	£589,264	£431,839
Health/Welfare etc	4	£112,491	£141,826	£107,119
Heritage	3	£51,857	£65,000	£26,107
Housing	3	£63,184	£186,750	£63,184
Impairment Support Groups	2	£0	£82,118	£0
Other	1	£11,495	£10,576	£10,576
Play / Early years	4	£232,655	£246,874	£209,390
Sport	6	£34,834	£55,900	£32,163
Voluntary Sector Support	2	£252,272	£264,541	£192,917
Young People	4	£73,585	£178,000	£69,983
RCF sub-total	56	£1,935,519	£2,611,839	£1,542,722

Two Year Funding	Number of applications	2010/11 Grant (pro rata)	Requested 2011/12	Proposed Grant
sub-total	2	£128,248	£126,784	£124,548

New Projects Fund sub-totals	Number of applications	2010/11 Grant (pro rata)	Requested 2011/12	Proposed Grant
Arts	2	£0	£32,926	£0
Community	1	£0	£9,780	£0
Disabled Access / Living	1	£0	£35,916	£0
Education	2	£0	£36,980	£0
Employment / training	3	£26,693	£169,234	£0
Environment	1	£0	£22,910	£0
Generic Advice	1	£0	£50,000	£0
Health/Welfare etc	1	£0	£9,700	£0
Heritage	1	£0	£75,000	£0
Housing	2	£0	£90,400	£0
Sport	2	£95,291	£124,242	£43,466
Voluntary Sector Support	1	£0	£59,000	£0
Young People	1	£0	£30,732	£0
NPF sub-total	19	£121,984	£746,820	£43,466

All grants	Number of applications	2010/11 Grant (pro rata)	Requested 2011/12	Proposed Grant
Running Costs Fund	56	£1,935,519	£2,611,839	£1,542,722.00
Two Year Funding	2	£128,248	£126,784	£124,548
New Projects Fund	19	£121,984	£746,820	£43,466
Community Chest	n/a	£100,000	£50,000	£50,000
Total	77	£2,185,751	£3,535,443	£1,760,736

Schedule of Recommended Homelessness Prevention Grants 2011/21 Appendix 1b

Organisation	2010/11 Grant	Requested 2011/12	Proposal	Towards	Legal Powers
<u>Homelessness Prevention Grants</u>					
Southampton Citizens Advice Bureau	£10,000	Joint request to RCF of £349,488	£10,000	provision of the court desk – contribution towards salaries.	Legal Powers D & I City of Southampton Strategy Objective 1
Southampton Women's Aid	£17,778	£18,781	£17,778	continued provision of outreach service to help women and children to stay safely in their homes.	Legal Power I City of Southampton Strategy Objective 1
No Limits	£17,340	Joint request to RCF of £75,000	£17,340	maintaining homelessness prevention services – contribution towards salaries.	Legal Power I City of Southampton Strategy Objectives 1, 2 & 5 Community Strategy Key Challenge 3
Total	£45,118		£45,118		

- A. **Section 19, Local Government (Miscellaneous Provisions) Act 1976**
“Recreational Facilities”
- B. **Section 145, Local Government Act 1972**
“Provision of Entertainments”
- C. **Section 144, Local Government Act 1972**
“Power to encourage visitors and provide conference and other facilities”
- D. **Section 142, Local Government Act 1972**
“Provision of information, etc, relating to matters affecting local government”
- E. **Section 508 (2), Education Act 1996**
“Functions in respect of facilities for recreation and social and physical training.
- F. **Sections 13, 14, and 15, Education Act 1996**
“Grants facilitating the council’s general functions in respect of Primary, Secondary and Further Education and Sections 111, Local Government Act 1972”
- G. **Section 33, Local Government and Housing Act 1989**
“Promotion of economic development”
- H. **Section 89, National Parks and Access to the Countryside Act 1949**
“Planting of trees and derelict land”
- I. **Sections 179 and 180, Housing Act 1996**
“Duty of local housing authority to provide advisory services and assistance to voluntary organisations in respect of homelessness.”
- J. **Grants facilitating the Council’s Social Services Functions as listed in Schedule 1 to the Local Authorities Social Services Act 1970; and Section 111 of the Local Government Act 1972**
- K. **Section 14, Public Libraries and Museum Act 1964**
“Contributions to expenses of museums and galleries”
- L. **Section 2, Local Government act 2000** – ‘Power to do anything likely to promote the economic, social and environmental well being of the area’

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Agenda Item 23

Appendix 3

Community Chest grant allocation 2010/11

Following the Review of Grants to Voluntary Organisations the budget was increased to £100,000 and the maximum grant was increased to £5,000. There was a large increase in applications (119 in total) and 77 grants were made.

Organisation	Granted	Towards
[sonus] (formerly Hampshire Deaf Association)	£2,000	towards free deaf awareness training to residents, schools, clubs and groups in Southampton.
29th Immaculata Scout Group	£711	towards the cost of materials for securing and weatherproofing the outside of the scout hut in Brickfield Road.
2nd Southampton City Scout Group	£2,157	towards the cost of double glazing, kitchen refurbishment and flooring for the Scout Group HQ
Arthritis Care - Southampton	£1,210	towards transport to monthly meetings and transport for 4 outings a year.
Aspergers Support Group	£1,500	towards rent and the employment of a drama therapist.
Aspergers Support Group	£2,600	towards a group project to put on a production of Wizard of Oz (props, costumes, scripts, sets, etc)
Association for Spina Bifida Hydrocephalus	£1,000	towards the salary for an advisor covering the Southampton area.
Atlantis Explorers (scouts)	£550	towards camping/outdoor equipment
Awaaz FM	£2,000	towards a community parade through the inner city to promote the culture and heritage of Pakistan
Bellevue Road Residents Association	£500	towards admin costs and hire of meeting rooms
Black Heritage Southampton Association	£470	towards the costs of a photo reminiscence project
Catch 22 Ltd	£1,000	towards costs of a Women and Girls Get Active Day (venue hire, istructors, refreshments, advertising, admin, 'Exit Route' activities)
Chinese Association of Southampton	£1,000	towards PAG art group workshop sessions for the year (Chinese arts for chldre ad adults)
City of Southampton Swimming Club	£550	towards equipment for improving strength and skills during swim training
Coxford & District Youth Project	£1,000	towards an after school club for 7-12 yr olds (hall hire, staff, materials)
Cultural Media Enterprises (Unity 101)	£3,100	contribution towards researcher, community hour, production and broadcast costs of the Job Spot (twice daily broadcast)
Friends Of Town Quay Park	£550	towards set up costs and running costs (inc. quarterly newsletters, stationery, postage, photocopying, event costs, flyers, professional fees, insurance)
Hampshire Badminton Association	£1,310	Towards development of Badminton Southampton
Hampshire Somali Community	£400	towards running 2 football teams (45 players) and 4 educational training events
Hampshire Tamil Association	£500	towards the costs of running a weekend school (including classroom hire, insurance, stationery, refreshments and travel expenses for volunteer teachers)
Hampton Park Resident's Association	£491	towards running costs, including room hire, paper (for minutes, agendas and letters), and leaflets delivered to homes 4 times a year.

Organisation	Granted	Towards
Hants & IOW Youth Options	£2,000	towards putting 5 staff members through the driving theory, hazard perception, practical PCV driving test and MIDAS approval test.
Highfield Residents Association	£550	towards the costs of printing and distributing a community newsletter and towards a children's Christmas party
International Cookery Exchange	£550	towards cake decoration course for 15 ladies, 6 cookery sessions (kitchen hire and ingredients), running costs/admin
Isizwe Sakwethu	£500	towards start up costs for a Zimbabwean cultural organisation
Itchen Imperial Rowing Club	£2,210	towards 3 new indoor rowing machines for members to make use of the club throughout the winter months.
Just Money Centre	£2,416	towards running costs of Swaythling and Thornhill debt advice centres
Mansbridge Residents Association	£870	towards the costs of classes/sessions for local people (line dancing, tai chi, salsa, art and craft, first aid sessions, family history local history flowering arranging/gardening, film shows, bingo)
Melting Pot	£2,000	towards a series of live music performances during the Music in the City festival Oct 2010.
NBSP Community Group	£550	towards the costs of a community event in Sept 2010 (inc, insurance, first aid, flyers, steel band, bouncy castle etc)
NCI Calshot	£750	towards the costs of equipment for running Calshot Coastwatch Station (inc. keys, binoculars, maps/charts, boradband, radios, antennas, printer, scanner, first aid kits and materials for refurbishing the station)
New Community Network	£3,000	towards a creche (run by Sure Start) and general running costs (cleaning, heating)
North East Bassett Residents Association (NEBRA)	£550	towards start up costs, inc computer and printer, website, BIG Lunch event, Assoc launch evet, quarterly newsletter, stationery costs
Northam Community Link	£550	towards the costs of printing and displaying Neighbourhood Watch information, producing newsletters, posters and information sheets for local residents and businesses and towards stationery used in the running of the group.
Northam Tenants and Residents Association	£550	towards the cost of their 'Pirates Day' (refreshments, bouncy toys, face painting/henna etc)
Pirrie Close and Harland Crescent Residents Association	£550	towards the costs of a street party (insurance, hire of bouncy castle, tables/chairs, prizes), hire of hall for committee meetings and hire of hall for quiz night and country dance.
Portswood School Association PTA	£500	towards the costs of an art project with the school and local residents
Punjabi School Association	£550	towards, digital camera, laptop, memory card, printer, language software

Organisation	Granted	Towards
Rockstone Lane Residents Association	£1,500	towards the costs of staging the Bevois Festival (including publicity, temporary event notice, road closure, entertainment, refreshments for participants, signage, raffle prizes)
Roj Taekwondo Club	£2,000	towards mats
Samaritans	£1,361	towards some tables for their training room.
Samhain Morris	£1,000	towards room hire for practice sessions and hall hire for 4 workshop events
Shirley Warren Action Community Youth Café	£200	towards running costs for the café, art equipmet, children's activities week, sports/games equipmet, trip to activity center
Shirley Warren Art Club	£1,000	towards running and developing arts work
Shirley Warren Healthy Lifestyle Club	£500	towards exercise equipment, speakers, DVDs, tv and food demonstrations.
Showcase Percussion Association	£1,000	towards costs of outreach service, venue hire, accessories (including drum sticks, printing and administration), new uniforms and new music for Supersonic Percussion Ensemble
Solent Sky	£5,000	contribution towards materials for the restoration of the Calshot Lightship LV78
Somali Women And Children Community Development Group (Swaco)	£1,500	towards the costs of a TB awareness programme (translation of info from RSH, recording, distribution, volunteer expenses, CDs)
South Hants Lawn Tennis Club	£500	towards replacing their back fence
Southampton & Winchester Visitor Group	£1,000	towards the production of an audio and photographic record of the lives of Southampton refugees.
Southampton ADHD awareness /support group	£550	towards start-up costs (inc. stationery, advertising, room hire, refreshments, laptops/internet, printer/ink, phone.
Southampton Area Talking Echo	£1,500	towards the costs of their project to convert from cassette tape to digital memory stick.
Southampton Children's Play Association	£1,500	towards the cost of the annual Playday in July.
Southampton City Museums Archaeological Society	£550	towards equipment, including laptop and external hard drive, data projector, software, digital camera and laser pointer.
Southampton Community Cricket Club	£1,000	towards the costs of cricket session throughtout the city to people from different cultural backgrounds and people on low income or deprived backgrounds.
Southampton Counselling	£3,000	towards rent for counselling rooms, training rooms and office.
Southampton Hockey Club	£1,346	towards setting up after school clubs and specific coaching for adult novices and players returning to the sport
Southampton Sight	£1,550	towards the running costs of their Tuesday Group for over 50s with sight loss (inc. venue hire and utilities, activities, trips and transport, volunteer expenses, admin costs)
Southampton Trampoline Club	£3,225	towards sports hall hire, maintenance & 6 monthly servicing and equipment checks & coach/judge development

Organisation	Granted	Towards
Southampton Yoga-Pranayam Society	£500	towards hire for venues to hold workshops and roadshows and travel expenses for tutors
St Mary's Boxing Club	£4,100	towards insurance and boxing equipment for new venue in Swaythling
Supporters Of The Warren Centre	£4,850	towards employing a qualified Employment, Careers, Advise and Guidance (ECAG) Officer who will run an evening employment skills drop in, and make one to one appointments to suit clients. She/he will assist with CV writing, completing application forms, i
Swaythling Neighbourhood Centre Community Association	£600	towards computer training courses for over 50s.
The Art Club	£550	towards Art materials
The Friends Of Polygon School Association	£725	towards a community event, including falconry display and hog roast, to promote the Association and engage the local community.
Tools For Self Reliance	£4,000	towards increasing the numbers and diversity of volunteers at their workshop
Townhill Lingland Football Club	£4,000	towards the costs of running a children's football club (including pitch fee, referee fee and tracksuits). Currently have 6 teams with 84 children playing.
Townhill Park Community Association	£1,000	towards a community event in Oct to encourage local people to get involved with the ideas and designs for the new community centre.
Townhill Park Residents Association	£125	towards the cost of 3 newsletters per year for 2 years
Transition Southampton	£1,000	towards public liability insurance, film license, venue hire, refreshments, courses and event costs.
Treasure Gymnastics	£550	towards summer holiday cheerleading and trampolining taster sessions in Sholing Weston Thornhill and Harefield
Twins Club (Southampton Twin and Supertwins Club)	£1,000	towards running costs for the club (room hire, SureStart playworkers, insurance)
Ummah Sports Association	£2,000	towards venue hire (for football, cricket, 'career-dating' and youth club), website, design/printing costs, trophies/medals, stationery, phones, insurance.
Westfield Productions	£500	towards production costs for their pantomime, including theatre hire, scenery, props, wardrobe, programmes/publicity, technical and transport.
Weston Church Youth Project	£1,000	towards the costs of the lead youth worker post.
Weston Lighthouse Project	£2,208	towards PAT testing equipment to allow them to test donated electrical items before passing them on, to pay for training for PAT testing, to buy overalls for volunteers to wear while PAT testing.
Woolston Methodist Church	£1,000	towards refurbishing the kitchen in the Church premises.

Amended and additional criteria have been highlighted in green

Southampton City Council is keen to support the local voluntary and community sector by awarding grants to organisations and groups that meet the following criteria.

Applications will normally only be considered from voluntary groups and organisations that:-

Are properly constituted and can demonstrate that their practices and structures are representative of all relevant interests and are clearly accountable to users, beneficiaries and members.

Can demonstrate the proper conduct of their officers both general and financial and that they keep proper books of accounts together with full written records indicating how any grant monies are used.

Adhere to all equalities legislation and work in line with Southampton City Council's Equality Policy.

Are not wholly reliant on Southampton City Council grants and can demonstrate that they receive or are seeking funding from other sources.

Can demonstrate the involvement of volunteers in their activities.

Where appropriate, will agree to Council nominee(s) on the managing body in an observer status.

Where appropriate a national or regional organisation can demonstrate that there is a specific benefit to Southampton which is not being offered by a local organisation.

Applications will normally only be considered towards projects and activities that:-

Meet the following council priority:

- **Providing good value, high quality services**

Delivering value for money and efficient services, avoiding excessive taxation, ensuring good city governance, and working with neighbouring authorities, partner agencies and with appropriate strategic partnerships such as the Partnership for Urban South Hampshire.

And meet one or more of the following priorities:

- **Getting the city working**

Promoting economic prosperity in the City by improving the City's infrastructure, facilitating business growth and enabling more residents to enjoy rewarding employment.

- **Investing in education and training**

Raising educational standards and attainment in the city, and promoting greater choice and diversity.

- **Keeping people safe**

Reducing crime and anti social behaviour and improving the protection of residents from crime.

- **Keeping the city clean and green**

Minimising and recycling waste, promoting energy initiatives and improving the City's environment.

- **Looking after people**

Improving the wellbeing of all residents and supporting older people especially those with medical, care, social or financial needs.

Contribute to the delivery of any of the Southampton Partnership Key Priorities and/or any other council or partnership strategies or priorities.

Are of direct benefit to the residents of Southampton. Groups whose activities extend beyond the boundaries of the City or who provide services to people who are not resident in Southampton will be expected to seek contributions from funding sources in those areas that benefit from their work.

Complement and support and do not duplicate City Council and other services, strategies and plans including commissioning strategies.

Religious organisations are welcome to apply towards the costs of **community** projects.

Applications will not normally be considered:-

Towards religious or political activities, i.e. activities where the key purpose is to promote a religious or political doctrine, mission or another form of proselytising.

For work or events that have already taken place or for equipment that has already been purchased or building works which have been completed.

For core funding from groups and organisations whose activities fall within the responsibility of another public body e.g. Health. However, contributions to jointly funded projects may be considered.

From organisations with sufficient free reserves not held for a specific purpose to cover 12 months running costs. (Free reserves are funds controlled by the organisation and do not include restricted funds provided for a certain purpose).

Towards vehicles unless they are part of a community transport scheme or mobile resource centre. Applications will only be considered for individual organisations if they cannot access community or shared transport. Applicants will need to demonstrate that any vehicle funded by Southampton City Council will be properly maintained and insured and used often and regularly.

From recently formed organisations for large grants. It is suggested that recently formed organisations first consider the council's small grant scheme, Community Chest.

Towards projects that have unsuccessfully tendered for a contracted service (either to the council or anyone else)

To subsidise contracts (whether with the council or anyone else).

For large capital projects

As a general rule the Council will not fund:-

- individuals
- trips
- holidays and expeditions